

The Town of
Star Valley Ranch, Wyoming

TOWN MEETING MINUTES

FINAL

April 13, 2010

Present: Boyd Siddoway, Mayor
Kent Harker, Councilman
George "Al" Redlin, Councilman - by phone
Edwin Koch, Councilman

Call to Order, Roll Call of Councilmen, and Statement of Quorum: The fifty third regular monthly meeting of the Town of Star Valley Ranch Town Council was held April 13, 2010 at Town Hall. Mayor Siddoway called the meeting to order at 7:00 p.m., and with three councilmen in attendance either in person or by telephone and one councilman absent, declared the existence of a quorum.

A list of attendees (sign-in sheet) is on file and available for inspection at the Town Clerk's Office.

Pledge of Allegiance: Mayor Siddoway led the recitation of *The Pledge of Allegiance*.

Special Guests: Mayor Siddoway recognized SVRA Board Candidates Kathy Daulton & George Toolson, Jan Jonson SVRA Board Member, JC Colley Gaudy Maude Chairman and Sarah Hale from the Star Valley Independent. The Town welcomed our new Town Attorney Spencer Allred.

Adopt the Agenda:

Mayor Siddoway requested Item 7F Miscellaneous (Star Valley Prevention) be moved and become item 7A.

Councilman Harker made a motion to approve the agenda as amended. Councilman Koch seconded the motion. The motion carried unanimously.

Adopt the Consent Agenda:

Councilman Harker made a motion to approve the consent agenda as written. Councilman Koch seconded the motion. The motion carried unanimously.

Copies of the latest minutes, as well as archived agendas and minutes from all previous Town Meetings and other public hearings may be found at the Town Hall during regular business hours or on the Town's website at www.starvalleyranchwy.org .

Consent Agenda Items:

Correspondence: The Town has all correspondence on file and if anyone would like to review the correspondence, please contact the Town Clerk. This month's correspondence:

- **Department of Revenue – Accepted Letter – March 5th**

- **Day 20 At the Capitol – March 5th**
- **WAM Heads Up – March 5th**
- **Board of Control Petitions – March 8th**
- **WAM – Teen Delegate - March 10th**
- **WAM – Heads Up – March 11th**
- **WAM – Revenue Estimating Bulletins for FY 2011 – March 16th**
- **Video Conference Survey – March 22nd**
- **Ratepayer’s Survival Guide – March 23rd**
- **Public Treasurers Academy – March 23rd**
- **2009 County Population - March 23rd**
- **WAM – Sales Tax Estimates for FY 2011 - March 24th**
- **WAM – Heads Up – March 26th**
- **WAM – Updated Revenue Projections - March 31st**
- **ACEC of Wyoming – March 31st**
- **SV Chamber News – April**
- **WAM – Heads Up – April 1st**
- **SV Chamber – Tag your it Thursday – April 1st**
- **State Revolving Funds Intended Use Plans – April 2nd**
- **WAM – Heads Up – April 9th**

Special Municipal Officer:

During March 2010, the Special Municipal Officer issued 9 written warnings, 1 written water shutoff notice and 7 verbal warnings. No regular citations were issued. The SMO also conducted general and directed patrol for ordinance violations.

SMO enforcement activities in March are as listed below and as further detailed on the attached actions and activities log.

- **Animal Control Violations:**

- 1 written warning issued for permitting dogs to roam loose on property of others and failing to license dogs for 2010.

- 1 written warning issued for barking dogs and permitting dogs to roam loose on property of others. (These dogs were licensed for 2010).
- 1 written warning issued for permitting dog to roam loose on property of others (this dog was licensed for 2010).
- 4 verbal warnings issued for unleashed dogs.
- **Parking Violations:**
 - 1 written warnings issued for parking on the roadway, impeding traffic & snow removal
 - 1 verbal warning (involving 6 vehicles) issued for parking on roadway, impeding traffic & snow removal at construction site
 - 5 written warnings issued for parking on roadway
 - 2 verbal warnings issued for parking on roadway
- **Water Shut Off Notices:**
 - 1 written water shutoff notice issued

Delinquent Account Status:

The Fourth Quarter of the 2009-2010 Fiscal year billing went out Aril 1, 2010. 568 bills were mailed at \$46,000. These bills will become delinquent on 5/10/10.

There are approximately 105 accounts owing for two quarters, and received disconnect warnings with this billing. Penalties and interest have been added to these accounts.

Two more accounts were disconnected for non-payment, and are also vacant homes.

There are now nine accounts which remain disconnected for nonpayment, and will be charged accordingly when services are restored. These accounts were vacant homes at the time they were disconnected, and remain vacant. One of these accounts is in bankruptcy court.

There are four accounts where the water was already off, and are vacant, which have balances owing. These were not turned off for non-payment. At the time the water was turned off, (by bank, or resident request), the accounts weren't overdue. Two of these are in foreclosure, and are in process of being sold, and will be paid in escrow.

To date approx. 69% of our budgeted water revenues for the year, have been received, and year to date we are down in collection of the budgeted amount approx. \$50,000. In reviewing the numbers, I have noticed, and would like noted, that there was \$35000 allotted for new water connections, and to date , there has been no new water connections charges for this year. The \$15,000 left is approx. what is due at this time for unpaid bills for last quarter.

In July it is anticipated we will begin our monthly billing procedures, and a letter went out with the April billing, explaining how the meter reading, and billing will work.

Lincoln County Sheriff's Department Report:

Coverage Items	Avg	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Tot
CFS/Law	19.7	27	17	15										59

Incidents					
Special Patrol	14.3	21	13	9	43
Warnings	2.0	2	0	4	6
Citation	1.7	2	2	1	5
Abandoned 911	0.0		0	0	0
Abandoned					
Vehicle	0.0		0	0	0
Agency Assist	0.3	1	0	0	1
Animal Problem	0.7	2	0	0	2
Assault	0.0		0	0	0
Auto Accident	0.0		0	0	0
Burglary	0.0		0	0	0
Child Abuse	0.0		0	0	0
Citizen Assist	0.0		0	0	0
Citizen Dispute	0.0		0	0	0
Civil Execution/ Paper	0.0		0	0	0
Controlled					
Substanced	0.0		0	0	0
Disorderly					
Conduct	0.0		0	0	0
Domestic					
Violence	0.0		0	0	0
Drugs	0.0		0	0	0
DUI	0.0		0	0	0
Fraud	0.0		0	0	0
Harassing	1.0		2	1	3
Juvenile					
Problem	0.3		0	1	1
Keep the Peace	0.0		0	0	0
Lost /Found					
Property	0.0		0	0	0
Lost/Found					
Animal	0.0		0	0	0
Medical	0.0		0	0	0
Missing Persons	0.0		0	0	0
Motorist Assist	0.0		0	0	0
Other	1.3	1	1	2	4
Suspicious	0.0		0	0	0
Theft	0.0		0	0	0
Threatening	0.0		0	0	0
Traffic	0.7	1	0	1	2
Trespass	0.0		0	0	0
Utility Problem	0.0		0	0	0
Vandalism	0.0		0	0	0
Vin Inspection	0.7	1	1	0	2

Approve Accounts Payable and Payroll Disbursements: If anyone wants to know more detail about the accounts payable, they are more than welcome to visit the **Town Hall** and review a copy of the report.

LIST OF CHECKS – GENERAL FUND

PAYEE:	CHECK #:	ITEM:	AMOUNT:
March 1 to March 4th			
All Star Auto	4131	Parts	\$ 996.33
VOID	4132		
Carol J Warren	4133	Expense Reports	\$ 115.18
Corey R Miles, CPA	4134	Consulting	\$ 138.75
Edwin Koch	4135	Expense Report	\$ 63.08
Gregg Wilkes	4136	Expense Report	\$ 382.97
Void	4137		
Honnen Equipment	4138	Parts	\$ 52.12
HSBC Business Solutions	4139	Parts	\$ 123.04
J Boyd Siddoway	4140	Expense Report	\$ 97.81
Jenkins Ace Home Center	4141	Parts	\$ 43.14
Jones Simkins, PC	4142	Consulting	\$ 156.66
Kent B Harker	4143	Expense Report	\$ 60.87
Lincoln County Sheriff's Office	4144	Feb Communications	\$ 725.00
Local Government Liability Pool	4145	Membership	\$ 3,747.00
Lower Valley Glass	4146	Mirror & Glass Work	\$ 92.00
Norco Inc	4147	Cylinder Rental	\$ 4.34
NorMont Equipment	4148	Supplies	\$ 167.89
Paperwork Plus	4149	Court Supplies	\$ 132.57
Robert J Logan	4150	Judge Fees	\$ 85.00
Robinson Motors	4151	Parts/Repairs	\$ 31.19
Silver Star Communications	4152	Phone & Fax	\$ 341.46
VOID	4153		
VOID	4154		\$
Valley Market	4155	Meeting Supplies	\$ 77.93
Valley Tech, LLC	4156	Consulting	\$ 58.33
Star Valley Independent	4157	Advertising	\$ 101.25
Bowers Law Firm	4158	Consulting	\$ 513.00
Hansen Oil Company	4159	Fuel	\$ 3,134.56
J Boyd Siddoway	4160	Expense Report	\$ 510.16
Star Valley Cleaning	4161	Cleaning	\$ 479.00
Jenkins Lumber	4162	Supplies	\$ 12.24
Aflac	4163	Insurance	\$ 189.19
Postmaster	4164	2 rolls of stamps	\$ 88.00
Total			\$ 12,720.06
March 5th to March 31st			
Janice Buck	4165	Building Permit Refund	\$ 500.00
Wyoming Retirement System	4166	Contributions	\$ 3,297.82
Wyoming Retirement System	4167	Contributions	\$ 213.26
Ridge Creek Investment	4168	March Rent	\$ 3,650.00
Jones Simkins, PC	4169	Consulting	\$ 2,150.49
Payroll	4170-4185	Payroll expense	\$ 14,006.30
United States treasury	on-line	Payroll Expense	\$ 3,925.30
1 st Bank	4186	Deposit Refund	\$ 1,700.00
Lower Valley Energy	4187	Electricity	\$ 1,342.06
Wyoming Conference Municipal Court	4188	Registration	\$ 100.00
Payroll	4189-4207	Payroll Expense	\$ 14,385.32
United States Treasury	on-line	Payroll Taxes	\$ 3,718.62
Wyoming Retirement System	4208	Contributions	\$ 3,223.63
Wyoming Retirement System	4209	Contributions	\$ 209.26
Kilroy LLC	4210	Draw Request	\$ 53,840.25
KHF Builders	4211	Building Permit Deposit Refund	\$ 1,000.00
Total			\$ 107,262.31
Sub Total			\$ 119,982.37

April 1st to April 13th

KHF Builders	4212	Building Permit Refund	\$ 2,000.00
Payroll	4213 – 4224	Payroll Expense	\$ 13,526.87
United States Treasury	on-line	Payroll Taxes	\$ 3,889.44
Wyoming Dept of Revenue	4225	Sales Tax for Post Office Boxes	\$ 19.25
Advance Sign	4226	Signs	\$ 11,081.00
All Star Auto Parts	4227	Parts	\$ 1,381.44
Allred Radio	4228	Antennas	\$ 836.73
Bowers Law Firm, PC	4229	Consulting	\$ 788.51
CDS	4230	Sign Installation	\$ 1,150.00
Eugene Root	4231	Expense Report	\$ 28.50
Evanston Tire Factory	4232	Tires	\$ 616.00
Forsgen Associates, Inc	4233	Consulting – Services	\$ 10,412.00
Gregg Wilkes	4234	Expense Report	\$ 254.83
Hansen Oil Company	4235	Fuel	\$ 1,238.63
Honnen Equipment	4236	Parts/Repairs	\$ 1,080.98
Intermountain Traffic Safety	4237	Signs – No Parking	\$ 81.33
Jenkins Ace Home Center	4238	Parts/Supplies	\$ 37.75
Johnson Electric, LLC	4239	Electrical Work	\$ 360.00
Kilroy, LLC	4240	Sand Balance	\$ 10.30
Lincoln County Sheriff's Office	4241	March Communications	\$ 725.00
Lower Valley Energy	4242	Hit Transformer	\$ 2,395.03
Pacific Steel	4243	Parts	\$ 1,031.56
Paperworks Plus	4244	Office Supplies	\$ 391.29
PC Industries, LLC	4245	Labor/Supplies	\$ 418.76
PPS Co. Inc.	4246	Propane	\$ 898.80
Premier	4247	Steel Sign Plates	\$ 368.42
Ridge Creek Investments	4248	Lease	\$ 3,650.00
Robert J Logan	4249	Judge Fees	\$ 85.00
Silver Star Communications	4250	Phone/Fax	\$ 439.03
Staples Credit Plan	4251	Office Supplies	\$ 37.96
Star Valley Cleaning, Inc	4252	Cleaning	\$ 540.00
Valley Tech, LLC	4253	Consulting	\$ 433.33
WAM	4254	Reimbursement	\$ 28.00
Wyoming Child Support	4255	Wage Garnish	\$ 281.53
Aflac	4256	Insurance	\$ 189.19
Blue Cross/Blue Shield	4257	Health Insurance	\$ 1,440.24
Wyoming Dept of Employment	4258	Insurance	\$ 2,743.20
Total			\$ 64,889.90
Grand Total			\$ 184,872.27

LIST OF CHECKS – WATER

PAYEE:	CHECK #:	ITEM:	AMOUNT:
March 1st to March 5th			
Electronic Data Solutions	2597	GPS System	\$ 3,365.00
All Star Auto	2598	Parts	\$ 556.35
Bowers Law Firm	2599	Legal Council	\$ 106.50
CNA Surety	2600	Bond	\$ 100.00
Corey Miles CPA	2601	Consulting	\$ 68.75
Forsgren Associates Inc	2602	Consulting	\$ 40,312.50
Hach Company	2603	Parts	\$ 1,299.28
Hansen Oil Company	2604	Fuel	\$ 454.81
HSBC Business Solutions	2605	Tools/Parts	\$ 357.44
Jenkins Ace Home Center	2606	Supplies	\$ 37.66
Johnson Electric	2607	Electrical Work	\$ 262.63
Local Government Liability Pool	2608	Membership	\$ 1,846.00
Lower Valley Glass	2609	Repairs	\$ 560.00
Norco	2610	Cylinder Rental	\$ 27.02
One-Call Of Wyoming	2611	Membership	\$ 69.10
Pacific Steel	2612	Supplies	\$ 78.00
Robert J Logan	2613	Judge Fees	\$ 42.50
Robinson Motors	2614	Repairs	\$ 31.19
Silver Star Communications	2615	Phone/Fax	\$ 273.79
Skinner Service	2616	Tire Repair	\$ 38.76
Star Valley Cleaning	2617	Cleaning	\$ 197.00
Steam Store Rocky Mountain	2618	Parts	\$ 11.80

Thayne True Value Hardware	2619	Parts	\$ 53.34
Town of Afton	2620	Water Tests	\$ 45.00
Valley Tech	2621	Consulting	\$ 29.17
Waterworks Industries, Inc	2622	Parts	\$ 1,236.00
Yolanda Navarrete	2623	Expense Report	\$ 50.60
Gregg Wilkes	2624	Expense Report	\$ 141.75
J Boyd Siddoway	2625	Expense Report	\$ 148.23
Total			\$ 51,800.17
March 6th to March 31st			
Best Western Dunmar Inn	2626	Lodging for Class	\$ 151.18
Jones Simkins, PC	2627	Consulting	\$ 1,075.24
Lower Valley Energy	2628	Electricity	\$ 2,271.67
Donald Austin	2629	Expense Report	\$ 57.55
Postmaster	2630	April Billing	\$ 498.00
Kilroy, LLC	2631	Draw Request	\$ 9,090.00
Total			\$ 13,143.64
Sub Total			\$ 64,943.81
April 1 to April 13th			
All Star Auto Parts	2632	Parts	\$ 1,523.61
Allred Radio	2633	Antennas	\$ 412.12
Bowers Law Firm	2634	Consulting	\$ 388.37
Evanston Tire Factory	2635	Tires	\$ 522.00
Forsgen Associates Inc.	2636	Consulting	\$ 35,857.00
Gregg Wilkes	2637	Expense Report	\$ 576.67
Hansen Oil Company	2638	Fuel	\$ 384.89
Jenkins Ace Home Center	2639	Parts	\$ 37.76
Johnson Electric, LLC	2640	Consulting	\$ 500.02
McFarland Machine Shop	2641	Material & Labor	\$ 323.00
Paperworks Plus	2642	Office Supplies	\$ 163.12
Rockin' M Ranch	2643	Snowmobile rental	\$ 135.00
Ronald Hartley	2644	Expense Report	\$ 41.69
Silver Star Communications	2645	Phone & Fax	\$ 223.00
Staples Credit Plan	2646	Office Supplies	\$ 189.18
Star Valley Cleaning Inc.	2647	Cleaning	\$ 305.00
Steam Store Rocky Mountain Inc.	2648	Repairs & Parts	\$ 757.70
Thayne True Value	2649	Parts	\$ 15.07
Town of Afton	2650	Water Tests	\$ 75.00
Turf Power Products, LLC	2651	Repairs to Welder	\$ 182.66
Valley Tech, LLC	2652	Consulting	\$ 216.67
Waterworks Industries Inc.	2653	Parts	\$ 549.94
Wyoming Assn of Rural Water	2654	Registration for Class	\$ 540.00
Blue Cross/Blue Shield	2655	Health Insurance	\$ 3,970.28
Total			\$ 47,889.75
Grand Total			\$112,833.56

Activities Participated In:

1. Chamber of commerce Luncheon – March 24
2. Meeting with John Bowers, **Attorney at Law** – March 25
3. Meeting with Ben Jordan, **Weston Engineering** – March 26
4. Lincoln County Commissioners, **Continuation of 5th Penny Sales Tax Meeting** – April 6
5. Wyoming Workers Comp Employees Meeting – April 7
6. LGLP- **Building Safety Inspections , Bill Miller** – April 13

Regular Meeting Items:

PRIOR BUSINESS:

Court Automation Fee

A copy of proposed Ordinance 2010-03 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201003.pdf>

Councilman Koch moved that the Town of Star Valley Ranch approve as written the third reading of Ordinance 2010-03, providing for deletion of reference to collection of a court automation fee from any Town Ordinances and providing for an effective date of July 1, 2010. Councilman Redlin seconded the motion. The motion carried unanimously.

Water Service Fees

A copy of proposed Ordinance 2010-04 is available on the Town website <http://www.starvalleyranchwy.org/Ordinances/Ordinance201004.pdf>

Mayor Siddoway explained the Wyoming Rural Water wanted our rates to be as high as about \$47.00 a month. The Town explained we could not charge that high after charging nothing so they agreed to have us increase rates over each of the next 5 years from 12% to 15%. Below is a comparison.

Water Fee Comparisons							
	Base	Fee	-	Service	Fee	Total	Fee
Year	Actual	%	-	Actual	%	Actual	%
2007 -08	\$5.00			\$20.00		\$25.00	
2008 -09	\$6.00	20.0%		\$22.00	10.0%	\$28.00	12.0%
2009 -10	\$6.67	11.2%		\$25.00	13.6%	\$31.67	13.1%
2010 -11							
10,000	\$10.00	49.9%		\$26.00	4.0%	\$36.00	13.7%
15,000	\$10.00	49.9%		\$29.00	16.0%	\$39.00	23.1%
20,000	\$10.00	49.9%		\$33.00	32.0%	\$43.00	35.8%

Councilman Redlin moved that the Town of Star Valley Ranch approve as amended the second reading of Ordinance 2010-04, providing water service fees for fiscal year 2010-2011 that will replace Ordinance 2009-02 Water Service Fees in its entirety be effective July 1, 2010. Councilman Harker seconded the motion. The motion carried unanimously.

Town Policy

Administrator Wilkes explained the policy has been in place for about 2 ½ years and we found there needed to be some changes to update it. Some of the changes are Use of Town Property, smoking policy, smokeless tobacco, tattoos and piercings, breastfeeding policy,

personally owned communications devices, town owned cellular telephones & two way radios, energy efficiency, recycling, and reducing waste, Code of the West, vacation, holidays, retirement plans, and mileage & meal reimbursement.

Councilman Harker moved the Town of Star Valley Ranch approve changes in the Policy and Procedure Manual for the Town of Star Valley Ranch. Councilman Koch seconded the motion. The motion carried unanimously.

Franchise Fees

The plan is to negotiate franchise agreements with Silver Star Communications and Lower Valley Energy for Telephone and electrical power services in Star Valley Ranch.

A preliminary draft Franchise agreement for a granting of a franchise to Silver Star Communications for a telephone communications system has been developed and provided to the Town Council members for a preliminary review. A draft franchise agreement from Bear River, WY was used to develop our preliminary draft. A similar draft agreement will be developed for electrical power service after the communications agreement is further developed.

Town attorney, Josh Smith had been asked to research if there was a limit to the amount of franchise fee that could be charged and whether the utility can pass this charge on to the customers, but resigned prior to getting this accomplished.

The plan is to have legal counsel review the draft and then arrange meetings with the utility companies to further refine and negotiate the agreements.

A complete version of the Franchise Agreement can be seen at Town Hall.

Mayor Siddoway requested **Town Attorney Allred** review and have feedback by the end of April.

Jan Jonson asked if the other Towns charge this fee as well. **Mayor Siddoway** explained that yes they do.

New Business:

Star Valley Prevention Coalition Alesia Winters is a Tips Trainer. They have taken grant money to offer opportunities locally to help awareness of underage drinking and adult binge drinking. They are looking at maybe having the Town implement an ordinance to support this cause. The Prevention Coalition is currently in the process of speaking with other Towns in the Valley as well. Councilman Koch and Councilman Redlin will review the material and speak with Alesia next month. They are working with the Sheriff's Dept. to maintain a text line to report crimes.

Tips Training is available to our community. It is a 4-5 hour class for retailers that focus on responsible consumption. Participants are prepared to recognize signs of intoxication, spot underage drinking and prevent sales to minors, and handle alcohol-related situations with greater confidence. JC Colley and Diane Jones took an abbreviated class to prepare for Gaudy Maude. This also assists business with the cost of their liability insurance as the more that are trained it lowers the insurance rate. This class could cost up to \$120.00 per person but currently until June 30 it is free of charge. A class would consist of 5 or 6 students at a time.

Jan Jonson was asking about how it would work with the Silo employees. Mayor Siddoway explained to Alesia that the Town would need to have a commitment from her that training would be available as needed.

A recommendation will be made by Councilman Redlin & Councilman Koch before the next council meeting.

Silver Star Banner Day

Proclamation in Support of Silver Star Banner day May 1st, 2010 in honor of the Silver Star Families and our wounded Armed Forces members.

WHEREAS, the Town of Star Valley Ranch, in the State of Wyoming, has always honored the sacrifice of the men and women in the Armed forces and

WHEREAS, the Silver Star Families of America was formed to make sure we remember the blood sacrifice of our wounded and ill by designing and manufacturing a Silver Star Banner and Flag and

WHEREAS, to date the Silver Star Families of America has freely given thousands of Silver Star Banners to the **wounded** and their families, and

WHEREAS, the members of the Silver Star Families have worked tirelessly to provide the wounded of this Town and Country with Silver Star Service Banners, Flags and care packages, and

WHEREAS, the Silver Star Families of America's sole mission is that every time someone sees a Silver Star Banner in a window or a Silver Star Flag flying, that people remember the sacrifice for this Town, State and Nation and

WHEREAS, the people and Mayor of Star Valley Ranch wish that the sacrifice of so many in our Armed Forces never be forgotten

NOW THEREFORE, I J. Boyd Siddoway, MAYOR OF THE **Town of Star Valley Ranch** do hereby proclaim our appreciation of the Silver Star Families of America and honor their commitment to our wounded Armed Forces members. I hereby declare May 1st "SILVER STAR BANNER DAY" the permanent and official day to honor the wounded and ill servicemen and women of the **Town of Star Valley Ranch**.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Town of Star Valley Ranch in the State of Wyoming this 13th Day of April 2010.

Councilman Koch moved the Town of Star Valley Ranch approve the Proclamation in Support of Silver Star Banner Day, May 1, 2010 in honor of the Silver Star Families and our wounded Armed Forces members. Councilman Harker seconded the motion. The motion carried unanimously.

Ordinance 2010-05 Budget 2010-2011

A copy of proposed Ordinance 2010-05 is available on the Town website

<http://www.starvalleyranchwy.org/Ordinances/Ordinance201005.pdf>

Councilman Koch explained there are four budgets: A General Fund Operating & Capital Budget and a Water Fund Operating & Capital Budget as the Water has to be self sufficient. Major goals and initiatives are water, roads, safety & wellness. We currently have two wells on line addressing the water portion with a third well projected by year end. The third well and a

new distribution line will provide additional water to the far north end of the Town and provide backup for the other wells. We will be completing the purchase of the Green Canyon Tank, cross connect to Prater Canyon tank, install a second Prater Canyon Tank and redevelop the Prater spring. Fire Hydrants though not covered by the grants are an important part of the water distribution and we have installed 11, We are currently applying for a grant to replace 31,000 feet of deteriorating steel pipe. Road conditions have improved and will continue to receive the required attention this is in part to the widening and regrading plus the addition of equipment front end loaders and graders capable of effectively doing the job. When needed we can now plow all town roads within eight hours. Ongoing discussions are happening with the Lincoln County Sheriff's office to provide additional visibility and reinforcement to the Ranch. The Town's first response center is functional housing both a pumper truck and a tank truck. Wellness paths on the BLM property park to be named later property are to be developed this summer and fall. There will be approximately 3 miles of pathways on that property finished to varying degrees. Impacting of these application sinking funds eliminating going back to the WWDC & SLIB for grants or loans to redo the same projects that we have already have done. Loan repayment funds for the water meter project are being reserved prior to due date to minimize budget impact next time. **Economic** forecast recovery is still a few years off.

Councilman Koch reviewed the spreadsheets that are attached with the budget ordinance.

Councilman Koch moved that the Town of Star Valley Ranch approve the first reading of the Appropriations Ordinance 2010-05 to establish a budget for fiscal year 2010-2011. **Councilman Harker** seconded the motion. The motion carried unanimously.

Ordinance 2010-06 Rezone Procedure

A copy of proposed Ordinance 2010-06 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201006.pdf>

Councilman Redlin moved that the Town of Star Valley Ranch approve as written the first reading of Ordinance 2010-06, providing a Rezone Procedure for the Town of Star Valley Ranch and providing for an effective date of July 1, 2010. **Councilman Koch** seconded the motion. The motion carried unanimously.

Ordinance 2010-07 Town Code

A copy of proposed Ordinance 2010-07 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201007.pdf>

Councilman Redlin explained this Town Code will take all of our Ordinances and put it in one place. He is currently working on codifying all current Ordinances to put in the Town Code book.

Councilman Redlin moved that the Town of Star Valley Ranch approve as written the first reading of Ordinance 2010-07, providing for establishment of a "Star Valley Ranch, Wyoming Town Code" and providing for an effective date of July 1, 2010. **Councilman Harker** seconded the motion. The motion carried unanimously.

WAM Delegate

Councilman Harker moved that the Town of Star Valley Ranch appoint George A Redlin as the Town's Official voting delegate to WAM's Convention 2010. **Councilman Koch** seconded the motion. The motion carried unanimously.

WARWS Delegate

Councilman Koch moved that the Town of Star Valley Ranch approve Warren Webb as the Town's Official voting delegate to WARWS's Annual Business Meeting 2010. Councilman Harker seconded the motion. The motion carried unanimously.

Council/Committee Reports:

2010 Census Update:

Councilman Harker reported the 2010 U.S. Census enumerators are delivering the Census forms to all houses in Star Valley Ranch.

On April 1, National Census Day, the Town sent the following e-mail to everyone on our e-mail list:

The 2010 Census is very important to all of us who live in the Town of Star Valley Ranch. Our shared revenues from the state are allocated based on population. For the five years since our Town's incorporation, we have received approximately \$1300 per resident so we do not want to miss a single person.

April 1, 2010 is National Census Day and operations to count every person in Wyoming are in full swing. Census 2010 questionnaires have been hand-delivered and mailed to Wyoming households.

The 2010 Census questionnaire is only 10 questions, which makes it one of the shortest census forms in history. Response to the census questionnaire is required by law. April 1st is now here and it is a perfect time for households to complete and mail back their 2010 Census questionnaire. It is safe and confidential and it is one of the simplest and easiest things that a person can do to help their local community. "In addition, mailing back the form helps lower the costs of the 2010 Census because it reduces the number of workers that must go door-to-door to collect the information

The U.S. Census Bureau estimates that \$60-70 per census form is saved if it is returned by mail.

The allocation of Federal Funding to communities is based on population data, and it also determines state revenue distributions to cities, towns, and counties for the next ten years. The data are used to establish the boundaries for legislative districts. Census data are critical for local planning efforts such as business and economic development, new schools, and transportation and infrastructure projects.

If people are concerned about being counted and their household has not received a Census 2010 questionnaire, it is strongly recommended that they visit a Questionnaire Assistance Center or Be Counted site to obtain a blank form. These locations have been set up all over the State and will be open until April 19.

The locations in Star Valley are:

Afton: Lincoln County Civic Center 150 Washington Street Mon - Fri: 2 pm - 5 pm

Alpine: Alpine Market 100 Greys River Rd. Be Counted site only

We are getting reports from a small number of communities that they are receiving census questionnaires that have a city in the address on the envelope that is different from what they usually see on their mail.

This does NOT mean that they will be counted in the city listed in the mailing address on the envelope. The census questionnaire contains a bar code that ensures that census respondents are counted at the physical location where they received their form, not the postal delivery address.

The 2010 Census mail-out is the largest single delivery ever undertaken by the United States – over 120 million forms. To streamline delivery in a mailing this large, packages of forms were sometimes lumped together under the same city name. This is not a problem; for every address there are multiple post office names that are perfectly acceptable for accurate delivery.

As long as the cities in question are served by the same post office, the forms are delivered correctly, and again, the actual physical location of the household is included in the bar code. Throughout the country the census forms are being delivered to the correct location, even those that do not have a city that people are used to seeing on their mail.

The 2010 Census Address List is the most accurate ever compiled. Throughout the decade census employees have been building the census address list. This process included the massive effort to bring census maps into GPS alignment, regularly updating address information, and working with every municipality in the country to update boundaries and check addresses. This process culminated with census employees walking every street in America to make sure each household is in the correct geographic location long before the forms were addressed and mailed.

It's all part of the Census Bureau's mission to "Count Everyone Once – and Only Once – And In the Right Place."

** The Census Bureau will begin posting daily mail participation rates on our Web site next week. [Visit the site now to see how your community did in Census 2000](#), and come back next week to get a daily rate tracker for your community you can embed on your own Web pages. **

Link: <http://2010.census.gov/2010census/2000map/>

Planning & Zoning Report

At the last two meetings of the Planning & Zoning Board, the following actions were taken:

1. Considered and adopted "The Code of the West,"

2. Approved building applications for a new single family residence and for a room addition, and
3. Decided upon the tasks that must be completed this summer and established a tentative schedule for their completion.

The Planning & Zoning Board has been operating under quorum conditions of three members because of medical and travel issues. We should be at full strength by the first meeting in May at which time we plan to begin the task of developing the following articles and maps as required by Ordinance 2009 – 09; Chapter 9 ZONING. These materials include:

1. A zoning map for the Town as required by Article 1, Section 1.30 OFFICIAL ZONING DISTRICT MAP
2. A street classification map for the Town as implied by Article 3, Section 3.30 DEFINITIONS OF WORDS, and Article 4, Section 4.39 G4 Driveways
3. Regulations for the following zoning districts (to complete the zoning requirements for the Town as it currently exists) as listed in Article 1, Sections 1.20 and described in Article 2, Section 2.10 PURPOSES AND INTENT OF ZONING DISTRICTS:
 - a. SINGLE FAMILY RESIDENTIAL
 - b. PRIVATE RECREATION
 - c. PUBLIC FACILITIES

The Board plans to develop the zoning district regulations first and to submit them to Town Council for consideration at its August meeting (or earlier if possible). The zoning and street classification maps subsequently will be developed and the Board plans to submit them to the Town Council for consideration at its October meeting (or earlier if possible). The Board plans to develop these materials at its regular meetings or in workshops to which the public is invited.

Treasures Report

Types of Funds as of March 31, 2010

	Current Month	Last Month	Difference
General fund			
General CDs	\$400,000.00	\$400,000.00	N/C
Rolling CD	\$501,640.05	\$529,546.25	- \$27,906.20
Total CDs	\$901,640.05	\$929,546.25	- \$27,906.20
Checking	\$ 17,701.41	\$ 51,475.40	- \$33,773.99
Total General Funds	\$919,341.46	\$981,021.65	- \$61,680.19
Water Fund			
Water CDs	\$200,000.00	\$200,000.00	
Rolling CD	\$470,000.00	\$400,000.00	+ \$70,000.00
Total CDs	\$670,000.00	\$600,000.00	+ \$70,000.00
Checking	\$ 5,803.50	\$ 5,339.03	+ \$ 464.47

Total Water \$675,803.50 \$605,339.03 + \$70,464.47

Grand Total

Cash on

Hand \$1,595,144.96 \$1,586,360.68 + \$ 8,784.28

Available funds

General

 Checking \$ 17,701.41

 Rolling \$501,640.05

 Total \$519,341.46

Water

 Checking \$ 5,803.50

 Rolling \$470,000.00

 Total \$475,803.50

Grand Total \$995,144.96

Financial Highlights

General Funds

Date	Starting Balance	Interest	Income From State	PO BOXES	NSF/Dog Reg	Building Permits	Court Fines	Misc Items	Xfer to /from other account	Payroll & Taxes	Bills	Balance
2/1 to 2/28	37,396.61	693.48	149,484.8(1 (149,997.39)	110.25	330.00 (350.00)	(1,000.00)		75,076.05	(93,758.54)	(36,450.30)	(80,407.00)	51,475.40 (52,177.94)
3-1 to 3-31	52,177.94	292.42	177,233.29	36.75	100.00	700.00	432.50	210.00	(96,699.12,0	(42,979.51)	(73,802.86)	17,701.41

Correction to Feb – Funds from state not recorded, Dog tag received & Court Fine received
 March – Misc – Work done payment – Xfer – Funds to water & Funds from Rolling to Operating

In the Water Funds:

Date	Starting Balance	Interest	Water Fees	Other Income	Property Taxes	Bills	NSF	CD Stuff	Balance
1-1 to 1-31	268,144.69	1,388.88	26,437.41	627,809.97 (581,098.23)	19,299.44	(402,859.95)	(95.00)	(450,000.00)	90,125.44 (43,413.70)
2/1 to 2/28	90,125.44 (43,413.70)	52.75	13,860.68	61,708.78 (108,420.52)	5,338.02	(200,746.72)		35,000.00	5,339.03
3-1 to 3-31	5,339.03	1,865.82	8,072.59	124,229.76	1,469.36	(64,943.81)	(229.25)	(70,000.00)	5,803.50

Other Income – Grant Money & Taxes transferred from Town & Auditors Adjustments
 CD Stuff – 450,000.00 into the rolling account. (Feb – 35,000 from the rolling)

2009-2010 Budget:

Administrator Wilkes reviewed that the Town is receiving less money but we are also spending less. The Town has received about \$1.6 million with the majority of that being in the capitol budget. The Town is doing very well with the spending.

Road Operations Report:

During the last month the crew:

Plowed snow 1 days.

Spent several days cleaning slush from roads

Removed snow equipment from vehicles

Cleaned parking lot and sidewalk at Town Hall and Post Office as needed.

Water Operations Report:

During the last month the crew:

Adjusted valves as needed to maintain pressure

Turned 10 services on

Performed testing as required.

Repaired 2 frozen waterlines

Water Projects' Status:

BLM Well Permit Status: The Town has been working with an SEO representative, Jed Rockwieler. We have submitted all of the required documentation with the exception of the Council's authorization of the Mayor's signature on the documents. That will be completed and sent following the April Council meeting.

Councilman Harker moved the Town of Star Valley Ranch confirm and authorize Mayor Boyd Siddoway to sign, on the behalf of the Town of Star Valley Ranch, the application(s) to the State Engineer's Office for the permitting of the Town's Well No. 2 and any and all others associated documents for the prompt and orderly permitting of this much needed water supply. Councilman Koch seconded the motion. The motion carried unanimously.

Front Entrance Project

The additional street lights are on order and are scheduled to be installed early summer.

Commercial signs have plates reading "Future commercial Area" and are being installed this week.

The sign at the corner of Vista and Vista West has been redesigned to have two columns of directional plates. This will allow for easier reading in the winter months.

We are working with the County to join our path with their path at the southeast corner of the Vista and Muddy String intersection. Work should be completed by early June.

County's path will run south to the intersection of County Club Way and Muddy String
Town's path will run east to the intersection of Vista west and Vista Drive

Side of the new pavement will have approximately two feet wide gravel shoulders installed. The pavement radius at Vista West will be increased.

Landscaping will be completed pending weather.

Prater Canyon Tank & Crossover Line Project Status

Prater Canyon Tank -

This is a new 400,000 gallon in-ground, concrete cylinder type tank. The location is adjacent to the existing Prater Canyon Tank.

Crossover Transmission Line –

This is a 10” line connecting the two Prater Canyon Tanks to the Green Canyon Tank. In Phase II a booster pump will be installed to ensure sufficient water supply can be stored in the two Prater Canyon Tanks.

The tank & line is not only integral to our culinary water supply, but another part of the overall design for the Town to have the capability to provide sufficient supply and the ability to deliver that supply to fire hydrants throughout the Town in case of an emergency.

We have the necessary sign-offs from both the WWDC and DEQ for the project.

Engineering Plans have been finalized.

Bid requests are being advertized with an early May award date planned.

Construction should begin early to mid summer.

**Friendly Eminent Domain Action Status:
Procurement of the Green Canyon Tank**

Eminent Domain Action – Anticipated Time Table

Action Filed:	March 17 th
Signed Stipulation:	Mid-Late April
Filed with Court:	Late April
Signed Order:	Early May
Recorded:	Mid May

WWDC Grant Status – Anticipated Time Table

Legislative Approval:	March 17 th
WWDC Documents:	Mid April
Signed Documents:	Late May
Recorded:	Early June
Funding:	Mid June

Steel Pipe Replacement Status:

A copy of Resolution 10-04-13-001 is available on the Town website

Grant for replacement of deteriorated steel pipes in Plats 1, 2, 3, & 15

<http://www.starvalleyranchwy.org/Resolutions/2010AprRes1.pdf>

Councilman Harker moved the Town of Star Valley Ranch adopt Resolution 10-04-13-001 and to furthermore approve Mayor Siddoway to sign any and all necessary documents associated with the application and consummation of this project. Councilman Koch seconded the motion. The motion carried unanimously.

A copy of Resolution 10-04-13-002 is available on the Town website
<http://www.starvalleyranchwy.org/Resolutions/2010AprRes2.pdf>

Councilman Harker moved the Town of Star Valley Ranch adopt Resolution 10-04-13-001 and to furthermore approve Mayor Siddoway to sign any and all necessary documents associated with the application and consummation of this project. Councilman Koch seconded the motion. The motion carried unanimously.

A copy of Resolution 10-04-13-003 is available on the Town website
<http://www.starvalleyranchwy.org/Resolutions/2010AprRes3.pdf>

Councilman Harker moved the Town of Star Valley Ranch pass Resolution 10-04-13-003 authorizing submission of a State Revolving Fund loan application for the replacement of the deteriorated steel pipe lines in our culinary water system to the State Land and Investment Board and designate Mayor Siddoway as the Town’s authorized representative. Councilman Koch seconded the motion. The motion carried unanimously.

WWDC Level III Phase 2

A copy of Resolution 10-04-13-004 is available on the Town website
<http://www.starvalleyranchwy.org/Resolutions/2010AprRes4.pdf>

Councilman Harker moved the Town of Star Valley Ranch pass Resolution 10-04-13-004 to assign and commit water service fee funds to meet the loan payment and sinking fund requirements associated with the WWDC Level III Construction Grant and approve Mayor Siddoway as the Town’s authorized representative. Councilman Koch seconded the motion as amended. The motion carried unanimously.

Website/Newsletter Report:

Reminder, the website is www.starvalleyranchwy.org

Statistics:

	February	March	Increase/Decrease
Unique Visitors	610	757	+147
Average Pages Viewed per Visitor	3	4	+1
Top 5 pages Viewed	1. Home 2. Newsletter 3. About Us 4. Community 5. Association	1.Home 2. About Us 3. Public Announcements 4. Town News 5. Association Page	
Total Hits	13,187	21,527	+8340

Grants:

Stat Lands and Investment Video Conference

Mayor Siddoway, Town Administrator Wilkes and Councilman Warren attended a video conference on March 16th with the State Land and Investments. The board will consider applications for 2011-2012 biennial funding for Mineral Royalty Grants at a special meeting on June 17, 2010. Application deadline is April 15, 2010.

BLM Pathways – LC Parks & Rec

A letter is being drafted requesting funds for recreational equipment for the BLM land. The recreational portion of this development plan consists of paths, health and fitness stations, picnic tables and shelters.

BLM Pathways – TEAL (Transportation Enhancement Activity – Local)

Application information should be posted after April 15th

Gaudy Maude Update

The Festival Committee is well underway with preparations for the August 14-15, 2010 event. The Balloon pilots have responded to our invitations and once again we have a waiting list. We are striving to feature 14 balloons this year and will be making every effort to solicit sponsors to meet this goal.

Letters and sign-up forms have been mailed to the Arts and Crafts vendors. We are charging \$70.00 for 12x12 spaces for the two day event. We are expecting to double the number of participants this year to approximately 60-70 vendors as we have consolidated the annual SVRA Arts & Crafts Fair with the Gaudy Maude Festival Arts & Crafts Faire.

The SVR flea market will be replaced with a Farmer's market. We are excited too have the participation of an Old Tyme Photo booth. Additionally, plans are underway to include a 5k Charity Walk/Run.

Keg beer will be replaced with canned beer in our "Bier Garten". Beer will be served in see-thru plastic containers. We are deleting the Saturday night Street Dance and the Sunday Concert in the Park. These measures have been taken in order to conserve our current budget.

By May 15th our new web site will be up and running. The web site is:
www.GaudyMaudeFestival.org.

The Gaudy Maude poster this year features Maude in trousers and we have added "Claude" in silhouette. Plans are to keep our overall festival color theme and change Maude's attire each year.

As the Festival goal is to introduce guests to the amenities of Star Valley Ranch, we are striving to feature a Maude/Claude Golf Tournament on the Friday prior to our week-end event. This tournament would include golfer's dressing in Maude/Claude outfits and would be patterned on the order of the firemen's annual golf tournament, making each and every hole a fun challenge for all participants.

Through our aggressive public relations campaign we believe we can greatly increase the number of attendees this year. However, the success of the Festival depends on the volunteerism of many members of our community. We need help with tent and equipment set-up, food preparation and servers, entertainers and many other areas of assistance. Please call

J.C. Colley, 883-4325 or Diane Jones, 883-2687 to offer you time, talent, service and suggestions.

Working together we can make the Star Valley Ranch festival one of the most successful events in the valley. Won't you please lend a hand?

Upcoming Activities:

- Town Hall Meeting – May 11th – 7 PM

Adjournment: at 9:50 P.M.

Councilman Harker moved that The Town of Star Valley Ranch adjourn the meeting. Councilman Redlin seconded the motion. The motion carried unanimously.

Respectfully Submitted

Approved

Brenda L Bauer, Town Clerk

Boyd Siddoway, Mayor