

The Town of
Star Valley Ranch, Wyoming

TOWN MEETING MINUTES

FINAL

August 12, 2008

Present: **Boyd Siddoway, Mayor**
Kent Harker, Councilman
George "Al" Redlin, Councilman
Jim Wheeler, Councilman
Carol Warren, Councilman

Call to Order, Roll Call of Councilmen, and Statement of Quorum: The thirty-third regular monthly meeting of the **Town of Star Valley Ranch Town Council** was held August 12, 2008 at **Town Hall**. **Mayor Siddoway** called the meeting to order at 7:00 p.m., and declared the existence of a quorum.

A list of attendees (sign-in sheet) is on file and available for inspection at the Town Clerk's Office

Pledge of Allegiance: After welcoming everyone Mayor Siddoway led the recitation of ***The Pledge of Allegiance***.

Recognition: **Mayor Siddoway** recognized the Town Council Candidates: Kent Harker, Lovell Hooper, Edward Koch, and Andy Moffett. The **SVRA Board of Directors Kathy Dietz, Curtis Cheshier, Jan Jonson, Ron Meeks and Paul Weber**. When Town Council Candidate Russell Storbo arrived he also welcomed him and SVRA Board Member Carl Brown.

Adopt the Agenda: **Councilman Harker** made a motion to approve the agenda as written. **Councilman Wheeler** seconded the motion. The motion carried unanimously.

Recess of Town Council Meeting: **Councilman Redlin** made a motion to that the Town of Star Valley Ranch recess the regularly scheduled Town Council Meeting to conduct a Hearing for the Annexation of the BLM Property and a Hearing for the WBC Planning Grant Application. **Councilman Warren** seconded the motion. The motion carried unanimously.

Reconvene Town Council Meeting: **Councilman Redlin** made a motion the Town of Star Valley Ranch reconvene the regularly scheduled Town Council Meeting. **Councilman Harker** seconded the motion. The motion carried unanimously

Approve Minutes of July 8, 2008 Town Meeting: **Councilman Harker** moved that the Town of Star Valley Ranch approve the minutes of the July 8, 2008 Town Meeting as written. **Councilman Wheeler** seconded the motion. The motion carried unanimously.

Copies of the latest minutes, as well as archived agendas, minutes and highlights from all previous Town Meetings and other public hearings may be found on the Town's website at www.starvalleyranchwy.org as well as at the Town Hall during regular business hours or by appointment.

Correspondence: The correspondence is all over the board. We received a notice about the Farmers Market held every Thursday. Wyoming Association of Municipalities continues to update us on a weekly basis. There will be a grant writing workshop held in September that Councilman Warren is planning on attending. We did have to send a letter out as we noticed an individual who was putting in an irrigation system that is partially installed within the Town's right-of-way. We had asked them not to do this so we do not tear it up and they continued to put it there so the letter states that we are not responsible for any damage done to the system in the right away.

Lovell Hopper asked that when looking at the road right away has the Town found any instances where phone lines or power lines are in the Town right away. **Mayor Siddoway** replied that the utilities have easement to put the lines within the right away. The safe way is to place a phone call to Call One to locate them. **Warren Webb** mentioned that he would want to make sure where their property lines are.

Prior Business:

FISC III Update: SVRA Director Jonson does not have an official update. The forms that came in yesterday or today have not been verified, as the office did not have time to check them. Last Wednesday a letter went out from the Town and the Association to those who have no yet returned signed consent forms explaining why the Association wants to sell the property and why the Town wants to buy the property where the maintenance building is now located.

New Business:

The Town and the Association are looking into the possibility of a joint sponsorship of a summer activity with the name of Gaudy Maude. This activity would include a swap, meet with food courts and activities for youth and adults. It will be held next year on August 16 & 17, 2009. Councilman Warren has been assigned to represent the town.

Councilman Warren met with **J.C. Colley** and **Gene McCormick** who are the two individuals representing the Association. There was a Balloonist here to find take off and landing locations for possibly 12 balloonists to be here for the occasion. They are looking for 12 sponsors to donate \$1000.00 each or 24 sponsors to donate \$500.00. The sponsors will be able to display their banners on the basket and go for a ride in the balloon when it takes off. They will also be looking to do a glow show at night and including the art show in this event.

Curtis Cheshier mentioned that they might not fly depending on the weather. The banner is 24' x30' and it is the sponsor's to keep.

For First Reading 8/12/2008

The Town of
Star Valley Ranch, Wyoming

ORDINANCE: 2008-07

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO THE CORPORATE LIMITS OF THE TOWN OF STAR VALLEY RANCH; AMENDING THE CORPORATE LIMITS OF THE TOWN OF STAR VALLEY RANCH, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF STAR VALLEY RANCH, IN REGULAR SESSION DULY ASSEMBLED THAT:

The Town Council of the Town of Star Valley Ranch having initiated proceedings for the annexation of certain real property located adjacent to the corporate limits of the Town of Star Valley Ranch pursuant to the terms and conditions of Wyoming Statute §15-1-401 *et seq*; and a public hearing being held on said annexation proceedings on the 12th day of August, 2008; and the Town Council having found that that the area considered for annexation complies with Wyoming Statute §15-1-402, the following property lying contiguous with and adjacent to the Town of Star Valley Ranch, County of Lincoln, State of Wyoming, said property being described as: the SE1/4NE1/4 of Section 6, T.34N., R. 118W., of the 6th. Principal Meridian, Lincoln County, Wyoming containing 40 acres more or less is hereby added to, taken in and made a part of the Town of Star Valley Ranch, Lincoln County, Wyoming.

The Governing Body of the Town of Star Valley Ranch held a hearing on Tuesday, August 12, 2008 at 7:00 P.M. at the Town of Star Valley Ranch Town Hall, to determine the following:

- (A) That an annexation of the area is for the protection of the health, safety and welfare of the persons residing in the area and in the city or town;
- (B) That the urban development of the area sought to be annexed would constitute a natural, geographical, economical and social part of the annexing city or town;
- (C) That the area sought to be annexed is a logical and feasible addition to the annexing city or town and the extension of basic and other services customarily available to residents of the city or town shall, within reason, be available to the area proposed to be annexed;
- (D) That the area sought to be annexed is contiguous with or adjacent to the annexing city or town, or the area meets the requirements of W.S. 15-1-407;
- (E) That the Governing Body is prepared to designate Lower Valley Energy to serve the annexed area pursuant to Section 15-1-410, and to authorize the designated utility to serve the annexed area.

On the taking effect of this Ordinance, the corporate limits of the Town of Star Valley Ranch and boundary lines thereof shall show and include the above-described property as being within the Town of Star Valley Ranch.

The Town Clerk of the Town of Star Valley Ranch is hereby authorized and directed to file a certified copy hereof with the County Clerk of Lincoln County, Wyoming, and with the Secretary of State of the State of Wyoming

PASSED ON FIRST READING THIS 12TH DAY OF AUGUST, 2008.

Boyd Siddoway, Mayor

Brenda Bauer, Town Clerk

PASSED ON SECOND READING THIS 9TH DAY OF SEPTEMBER, 2008

Boyd Siddoway, Mayor

Brenda Bauer, Town Clerk

PASSED ON THIRD READING THIS 14TH DAY OF OCTOBER, 2008

Boyd Siddoway, Mayor

Brenda Bauer, Town Clerk

Randle Lambert commented that the Association was looking for an area for a dog run. He asked if anyone has thought of using this area as a dog run. **Mayor Siddoway** replied we have not been approached about that and it is not in our current plans.

Councilman Harker moved that the Town of Star Valley Ranch Council approve the first reading of Ordinance 2008-07 as amended. **Councilman Redlin** seconded the motion. The motion carried unanimously

The Town of

Star Valley Ranch, Wyoming

Resolution No. 08-08-12-001
A JOINT RESOLUTION
STAR VALLEY RANCH ASSOC. / TOWN OF STAR VALLEY RANCH
STATEMENT OF RESPONSIBILITIES

WHEREAS a municipality named The Town of Star Valley Ranch has recently been formed with geographic boundaries similar to those of the Star Valley Ranch Association, such town having been formed for the betterment of its current and future residents and

WHEREAS the Star Valley Ranch Association intends its continued existence for the betterment of its current and future membership and

WHEREAS both aforementioned entities desire to see their respective constituencies served in the most effective and efficient manner possible and

WHEREAS both of the aforementioned entities agree that each have areas of greater ability as well as lesser ability in achieving the overall betterment of their respective constituencies. Be it hereby

RESOLVED that Star Valley Ranch Association and the Town of Star Valley Ranch declare agreement on the following statements of fact:

- At the time of this signing the major responsibilities of Star Valley Ranch Association are:
 - a. Maintenance and development of irrigation water system
 - b. Maintenance, development, and administration of all recreation and common area facilities
 - c. Enforcement of the Association’s DCCRs

- At the time of this signing the major responsibilities of the Town of Star Valley Ranch are:
 - a. Maintenance and development of culinary water system
 - b. Maintenance and repairs of all roads within town boundaries
 - c. Control of new construction/improvements to lots
 - d. Contracting for EMS/Fire Suppression Services
 - e. Creation and establishment of town ordinances and resolutions and other Town business matters

We the undersigned agree on official behalf of our respective entities that this resolution, to be construed as a living document, represents the greatest utilization of our combined resources toward the effective, efficient, cooperative achievement of the goals and objectives of both entities signatory hereunto.

Star Valley Ranch Association

Town of Star Valley Ranch

David Ward Chairman

Boyd Siddoway Mayor

Curtis Cheshier Vice Chairman

Kent Harker Councilman

Ron Meeks Secretary/Treasurer

Carol J. Warren Councilman

Jan Jonson Director

Al Redlin Councilman

Paul Weber Director

Jim Wheeler Councilman

Kathy Dietz Director

Carl Brown Director

ATTEST:

ATTEST:

Date

Brenda Bauer, Clerk Date

Lovell Hooper asked for clarification of what the agreement was about recreational areas. He wanted to know if that included the BLM recreational areas. **Mayor Siddoway** explained that this contract is effective at the time of signing and the Town does not have the BLM property at this time. **Lovell Hooper** suggested rewording that for clarification.

Russ Storbo asked if this resolution could be modified. **Mayor Siddoway** explained that this is a living document and can be changed as things changed.

Mark Michel asked if it is a legally binding document and if the Association goes away would the document be voided. **Mayor Siddoway** replied that it would only leave one party so yes the contract would be voided.

Andy Moffett asked for a clarification about the wording as the membership voted three new directors into office recently on a platform of either voluntary association or an administrative association and he doesn't know if it continues to exist or not but the Town is placing three directors in the position to sign a document and they were elected on a different platform and not sure if this would be a problem for them or not. **Mayor Siddoway** replied that would be up to the Association and those directors to make up their minds.

Councilman Wheeler moved that the Town of Star Valley Ranch approve Resolution No 08-08-12- Joint Resolution with Star Valley Ranch Association and the Town of Star Valley Ranch statement of Responsibilities. Councilman Warren seconded the motion. The motion carried unanimously

The Town of

Star Valley Ranch, Wyoming

Resolution No. 08-08-12-002

RESOLUTION for the Town of Star Valley Ranch to sponsor a Community Development Block Grant for Economical Development, Planning Only for Star Valley Ranch Association. The planning grant will be used on the buildings know as the Barn and Silo to evaluate the structural soundness and estimate the cost to renovate them including bringing them into A.D.A. and code compliance as a year round facility.

WHEREAS the Town of Star Valley Ranch has a desire to help our community evaluate the alternatives for a year round facility for public use, and

WHEREAS the Town of Star Valley Ranch has a desire to improve the economic development of our Town by providing a facility that will house a year round restaurant, lounge, activity center as well as a summer golf pro shop,

WHEREAS the Town of Star Valley Ranch has a desire to increase the 4 to 5 month employment opportunities to full time, year round jobs, thus doubling our services and labor force, and

WHEREAS the Town of Star Valley Ranch has agreed to sponsor the grant for the basic planning phase that will evaluate the structural soundness of the Barn and Silo, estimate the cost to renovate the buildings, to bring them into A.D.A and code compliance for a year round facility, and

WHEREAS the WBC has available funds for planning grants up to \$25,000 with a \$8,333 match for such planning purposes, and

WHEREAS the Star Valley Ranch Association has planned for such a project, and

WHEREAS the Star Valley Ranch Association will be funding the matching portion of the grant in full.

NOW THEREFORE, BE IT RESOLVED the Town of Star Valley Ranch does hereby agree to sponsor SVRA in the application of a planning only grant with the Wyoming Business Council.

Passed and adopted this 12th day of August, 2008.

For the Town of Star Valley Ranch

By: _____
Boyd Siddoway, Mayor

Attest:

By: _____
Brenda Bauer, Clerk

Ron Meeks asked about the grant and if there is a commitment to the findings. **Mayor Siddoway** explained if they say it should be condemned it should be done but if the offer suggestions to repair it would be up to the Association if they do those or not.

Councilman Harker moved that the Town of Star Valley Ranch approve Resolution No 08-08-12-002 to sponsor a Community Development Block Grant for economical Development, Planning Only for Star Valley Ranch Association. The planning grant will be used on the buildings know as the Barn and Silo to evaluate the structural soundness and estimates the cost to renovate them including bring them into A.D.A. and code compliance as a year round facility. Councilman Wheeler seconded the motion. The motion carried unanimously

The council, minus Al Redlin met on July 24 with representatives, Elena Zemple, Shannon Stanfield and Karen Fate from the Wyoming Business Council.

The possibility of a grant for an engineering and structural study of the SVRA barn and silo facility was discussed. The Town was told that the Town could sponsor the study at no cost to the Town. The details have already been discussed in our hearing earlier tonight so those will not be re-covered.

The Town talked about the possibility of obtaining a Community Readiness Grant to rebuild Vista Drive near the main entrance to the Town. This could possibly include a larger water main in the area to enable fire protection in this area.

COUNCIL / DEPARTMENT REPORTS:

Financial:

Town's Investment Policy Recommendations / Financial Position Report: Town

Treasurer Root reported as of 8/7 there is currently \$1,043,776.20 in certificates of deposit that are drawing interest. The water checking account has \$123,473.69. The general checking account has \$126,350.83. This puts the total amount in checking accounts at \$249,824.52. The total cash on hand thus equals \$1,293,600.72.

Town Administrator Gregg Wilkes reviewed the current Budget vs. Actual. In the water department the Total Revenue for July was \$148,198.50 the budgeted amount was \$693,275.00 for expenses in July the total was \$134,773.99, total budgeted was \$544,959.00. For the general account the Total Income in July was \$105,072.55 and the Budgeted amount was \$2,563,050.00. The total expenses for July were \$71,642.46, budgeted at \$1,663,166.00.

Financial Highlights:

Approve Accounts Payable and Payroll Disbursements: **Mayor Siddoway** stated that if anyone wanted to know more detail about the accounts payable that they are more than welcome to visit the **Town Hall** and look at a copy of the report.

LIST OF CHECKS – GENERAL FUND

PAYEE:	CHECK #:	ITEM:	AMOUNT:
Scott Machinery	2504	Front End Loader	\$87,500.00
Scott Machinery	2505	Chains	\$ 1,120.00
Braydy Nelson	2506	Paycheck	\$ 1,868.60
Jenkins Ace Home Center	2507	Post Office Supplies	\$ 8,028.03
Payroll	2508-2520	Payroll Expense	\$11,178.72
Wyoming DOE	2521	2 nd Quarter Expense	\$ 2,935.57
Lower Valley Energy	2522	Electricity	\$ 21.83
Idaho Dept of Health & Welfare	2523	Garnish Wages	\$ 25.00
IRS	E-Pay	Payroll Expense	\$ 5,306.32
Payroll	2524-2536	Payroll Expense	\$12,250.36
Lower Valley Energy	2537	Electricity	\$ 79.42
Wyoming Rural Dev Council	2538	Workshop Registration	\$ 825.00
River Valley Construction	2539	Labor for Post Office	\$ 2,555.00
All Star Auto Parts	2540	Parts	\$ 2,026.58
Allred Radio	2541	Radios	\$ 636.00
Anything Business Inc	2542	Website Updates	\$ 100.00
Blue Cross Blue Shield	2543	Health Insurance	\$ 3,896.64
Bowers Law Firm	2544	Legal Council	\$ 951.66
Brenda Bauer	2545	Expense Report	\$ 26.74
Carol J Warren	2546	Expense Report	\$ 46.38
Corey Miles	2547	Accounting Advise	\$ 1,759.50
Dustbusters, Inc	2548	Dust guard	\$20,895.18
Ferguson Enterprises, Inc	2549	Part	\$ 70.10
Great Open Spaces	2550	Dues for G Wilkes	\$ 40.00
Gregg Wilkes	2551	Expense Report	\$ 454.70
Hansen Oil Company	2552	Fuel	\$ 9,961.05
IRS	2553	Taxes	\$ 299.44
J Boyd Siddoway	2554	Expense Report	\$ 114.32
Void	2555		
Joseph Schapiro	2556	Mileage	\$ 279.63
Maverik Credit Card	2557	Fuel	\$ 103.24
NorMont Equipment	2558	Road Supplies	\$ 685.24
Olenlager's Repair	2559	Repairs	\$ 150.00
VOID	2560		
Print Star	2561	Master Plan Copies	\$ 1,905.90
VOID	2562		
Spencer Hockett Consulting	2563	Consulting Fees	\$ 325.00
Staples	2564	Office Supplies	\$ 1,086.75
Star Valley Cleaning Inc	2565	Cleaning of Post Office	\$ 325.00
Star Valley Independent	2566	Advertisements	\$ 285.00
Thayne True Value	2567	Part	\$ 137.13
Town of Thayne	2568	EMS Contract	\$15,000.00
Valley Tech, LLC	2569	Computer Support	\$ 230.00
Jenkins Ace Home Center	2570	Supplies for Post Office	\$ 325.00
Paperworks Plus	2571	Copies for P & Z	\$ 1,054.33
Sierra Construction	2572	Dump truck Loads	\$ 1,550.40
Silver Star Communication	2573	Phone & Fax	\$ 273.90

LIST OF CHECKS – WATER

PAYEE:	CHECK #:	ITEM:	AMOUNT:
Liquid Engineering	2216	Dive Assessment	\$ 3,052.70
Lower Valley Energy	2217	Electricity	\$ 32.15
Lower Valley Energy	2218	Electricity	\$ 584.58
VOID	2219-2226		\$
All Star Auto Parts	2227	Parts	\$ 5,107.08
Olenlager's Repair	2228	Repairs	\$ 7,766.05
PPS CO INC	2229	Propane	\$ 487.60
Silverstar Communications	2230	Phone & Fax	\$ 139.87
Skinner Service & Auto	2231	Tire Repair	\$ 12.00
Town of Afton	2232	Water Test	\$ 30.00
Waterworks Industries Inc.	2233	Parts	\$ 2,130.00
WARWS	2234	Member Reg/Class	\$ 500.00
Yolanda Navarrete	2235	Expense Report	\$ 82.00

Councilman Redlin moved that The Town of Star Valley Ranch approve the payroll and accounts payable disbursements as presented. Councilman Harker seconded the motion. The motion carried unanimously.

The 2008-2009 Fiscal year billing went out July 1, 2008. @ 8-1-08 73% money billed has been paid, \$148,198.50.

41% of budget money has been collected, but that figure would include those that have paid a full year in advance to take advantage of our 10% discount.

\$35,700 was collected for: 7 new service connections.

We are now more on track in our collections, due to the stricter collection procedures we have enforced.

Now three accounts remain disconnected and will be charged accordingly when services are restored. These accounts are vacant homes at this time.

Stronger collection procedures have paid off, and we feel customers are now aware, we are serious about collecting over-due fees.

Announcement of Chairman of P & Z Board

Steve Ashworth, member and Chairman of the Town's Planning and Zoning Board since its inception resigned from the Board, effective the end of July, to accept a position with the Lincoln County Planning and Zoning Commission. We will miss Steve's knowledge and leadership of Planning and Zoning Board requirements and activities. The procedures for selection of the Board Chairman provide that the members of the Board will select the chairman. At the regularly scheduled meeting of the P&Z Board on 8/6/2008, Mr. Gary Braun was selected as chairman for the next sixty days. This selection will be again reviewed in 60 days when the full board is present to participate in the selection.

We mentioned earlier that Mr. Steve Ashworth resigned from the P&Z Board to accept a position with the Lincoln County P&Z Commission. The Mayor has appointed Mr. Jere Kovach to fill that vacancy.

Councilman Redlin moved that The Town of Star Valley Ranch confirm the Mayor's appointment of Mr. Jere Kovach of the Town Planning and Zoning Board, effective August 6, 2008, to fill the position created by the resignation of Mr. Steve Ashworth. Councilman Wheeler seconded the motion. The motion carried unanimously.

The Town established its P&Z Board approximately one year ago. The P&Z Board meets regularly on the first and third Wednesdays of the month at 6:00 PM in the Town Hall. They initially worked on requirements and procedures for construction projects, issuance of building permits, and inspection and approval requirements. They implemented procedures and started the process of issuing building permits for construction projects on January 1, 2008. Since that time they have reviewed and issued building permits for 15 new residences and a number of smaller projects. This brings the total number of permitted, under construction and completed houses in Star Valley Ranch to 947. The construction activity is exceeding our beginning of the year projections. This is good news, as Star Valley Ranch and Wyoming are not experiencing the severe downturn in construction that much of America is experiencing.

Prior to the P&Z Board meeting on July 2, a workshop was held with Mr. Steve Hockett, Building Codes Consultant to discuss potential Residential and Commercial building code requirements. It was determined that Mr. Hockett would work with the Town's building Inspector, Jody Tibbits, to recommend changes to the Town's present requirements for residential construction and to develop a commercial construction code for the Town. Recommendations have now been received from the consultant and our building inspector. A workshop has been scheduled for 9:00 A.M., August 21 for Jody, the P&Z Board, and myself to review these recommendations and begin the process of establishing them as part of our Town codes.

Master Plan

The Draft Municipal Master Plan for the Town of Star Valley Ranch provided by Pedersen Planning Consultants is available for review by interested parties. Copies of the draft plan have been furnished to the County Commissioners and the County Planner for their review and have been available at the Town hall and Mail Center. A public Notice is in the Star Valley Independent to provide notice of the public hearing and availability of the report for comment. A public hearing on the plan will be held at 7:00 P.M. on Monday August 18 at the Town hall. Jim Pedersen of Pedersen Planning Consultants will be here to present the plan and receive comments and questions. Everyone is encouraged to attend this public hearing. I expect that there may be minor revisions resulting from the public hearing but that the Town will be adopting a Municipal Master Plan in the near future.

This Master Plan has been made available through a grant of approximately \$25,000 from the Wyoming Business Council and approximately \$8,300 in Town funds.

Confirmation of Court Clerk

Councilman Harker moved that the Town of Star Valley Ranch confirm the Mayor's appointment of Brenda Bauer as the Town of Star Valley Ranch's Court Clerk. Councilman Redlin seconded the motion. The motion carried unanimously.

Court Report: Court Clerk Bauer reported July Court Summary: In July, the Court received \$0.00 in fines, fees, and forfeitures. No new cases were heard. As of the submittal date of this report, one new case has been docketed and is scheduled for a hearing on Tuesday, August 12, 2008 at 9 a.m. Citation description is parking on town road after being warned

New Special Municipal Officer:

Councilman Wheeler moved that the Town of Star Valley Ranch confirm the Mayor's appointment of Peggy Parker as a Town of Star Valley Ranch Special Municipal Officer. Councilman Redlin seconded the motion. The motion carried unanimously.

As of today 50 Dog Tags have been issues and out of those 3 are not neutered or spayed. All dogs that are out on public roads or off private property should be registered. Enforcement will start September 1, 2008.

July 7 through August 7, issued 4 Warnings (verbal/written) for:

- Construction vehicles in roadway – 2 verbal

July now 2008 actual citations issued: 1

- Parking

Actual cases to court August 12th - 1

The Municipal Officer has been delivering the information on the new dog Ordinance door to door. The response has been on a positive note. Most residents are responsive to the concept of dog licensing.

Lincoln County Sheriff's Department Report: Town Clerk Bauer reported in the month of July:

2 citations were issued (Same)

7 warning were issued for moving violation (up 3)

72 calls (up 15)

72 law incidents (up 15)

23 special patrols (drive thru) (up 2)

Off these calls:

1 calls for Juvenile Problem, Lost/Found Animal, Burglary, Abandoned Vehicle, Suspicious, Trespass and Threatening.

2 calls for Animal Problem, Citizen Dispute, Domestic Violence, Medial & Vandalism

3 calls for Theft

4 calls for other

5 calls for Citizen Assist

8 calls for Vin Inspection

11 calls for Traffic

WWDC Level II Status: Mayor Siddoway provided an updated as to where the Town is: [We have selected an exploration well site – The site on BLM in the south.](#)

[We have obtained a permit to drill the well from the State Engineers Office.](#)

[We have permission from the BLM to drill the well on the BLM land.](#)

We have obtained an NPDES (National Pollutant Discharge Elimination System) permit to discharge water associated with testing of the well.

We have a bid and a contract with Thomas Drilling to drill the well.

We are waiting on: The permit to construct the well from the DEQ.
 The driller to mobilize on the site when we have the permit to construct.

Tentative timeline: Receive permit to construct on or before September 1.
 Mobilize on site on September 2.
 Drill well by September 15, then conduct pump testing and collect water quality samples.
 Have recommendation to TSVR and WWDC regarding well by October 5, 2008.

Water Board Meetings were held July 30th and August 6th. All members of the Water Board attended the July 30 meeting.

Clarence Kemp gave the final report on the Level 1 study.

Ben Jordan reported on the three test wells that were drilled under the Level 2 study earlier this summer and the preparations for the exploratory well that will be drilled on the BLM land starting about September 15th.

We discussed the best approach for applying for grants for the Level 3 construction of the well pump house and equipment to finish the well and the transmission pipelines needed to get the water into our system.

All of the members of the Water Board also attended the August 6th meeting. Clarence Kemp attended this meeting also to report on more details about our Level 3 application and financing of our water system upgrades.

Public Works Department

Roads Department Report: Councilman Harker reported the crews have hauled and placed gravel and dustguarded all of the roads north of Vista Drive with the exception of some of the cul-de-sacs. This leaves Vista Drive, Solitude Drive, Alta Drive, Porto Road, Last Chance Drive, Ponderosa Drive and part of Hardman Road to be completed.

The thunderstorms on last Friday and Saturday did quite a lot of damage to the dustguard on the roads we have recently completed and will set us back again as the weather has done several times this year. Part of the crew was out much of the day Sunday cleaning up after the storms.

The crew has done cleanup, grading and dustguarding at the Town's Mail Center.

The street sign project has been completed except for three that we are still waiting on from the manufacturer. Two of the signs have been bent by garbage trucks and will need to be either straightened or replaced.

Water Department Report: Councilman Harker reported during the last month the crew has done all of the required water tests and monitored and adjusted pressures as needed.

The crew replaced the PRV on Middle Branch and installed several new services. They also made repairs on several existing services, repaired leaks and located water lines for excavation.

We had the storage tanks inspected and cleaned by divers.

Last week vandals cut the locks and chains to gain access to the Green Canyon storage tank. As a result we immediately tested the water to determine if there was any contamination of the water supply. We chlorinated the water heavily just in case there had been contamination. Fortunately the water had been tested on Monday so we had a recent result for comparison, the new test showed that there had been no contamination. So far the Sheriff has not caught the people who did this and the Town has offered a \$500.00 reward for information that leads to the apprehension and conviction of the perpetrators.

Any interference with a public water facility is a Federal Offense punishable by a big fine and/or imprisonment. We are meeting with Homeland Security to learn how to better protect our water system.

BLM: Councilman Harker reported we filed an application and plan of development in May and at that time we were told that we would probably have the lease completed in September.

Last week I talked to the Land Specialist assigned to our project by the BLM to help push our application through. He told me that here was a mineral potential report that was in Cheyenne for BLM approval and that he was told it would be complete any day. The next step was then to advertise in the Federal Register for 2 months. He is fairly sure the lease will be complete by the middle of October.

We have been finding information for the construction of our Public Works maintenance building and equipment storage sheds but we can't make any final decisions until we actually have the completed lease for the property.

Councilman Harker reported the Mayor and he have met several times with Abi Garaman, his builder and his architect. They have studied several versions of the proposed town Hall building and suggested several changes.

They came up with a plan that looks like it could meet our needs. Now we need to try to negotiate a lease we can afford that would be worthwhile for the builder. We don't know yet if that is possible but we have not given up.

We will analyze whether it would be better to lease a new building or to wait and see if we can get the maintenance property transferred from the Association and apply for grants to build there.

Councilman Warren reported that \$74,185.08 has been spent on the Post Office. 167 Boxes have been assigned.

Website: Councilman Warren. Councilman Warren reports in June there were 815 unique visitors, averages of 3 pages were viewed, and the top 5 pages viewed were: home, documents, about us, plans/projects & community Links. The total hits for the month were 20,602

July there was 835 unique visitors, averages of 3 pages were viewed, and the top 5 pages viewed were: home, about us, documents, Community & Association Page. The total hits for the month were 22,415. Which were 1,813 more than June.

Reminder the website is www.starvalleyranchwy.org.

Post Office Grand Opening

The Star Valley Ranch, Mail Center Grand Opening was held on Saturday, July 12th, 2008. Councilmen Kent Harker, Al Redlin, Jim Wheeler and Carol Warren were in attendance with Councilman Warren officiating. Mayor Boyd Siddoway was out of town. Also in attendance were Ron Mueller and United States Senator John Barrasso. Field Representatives for Senator Barrasso, Pati Smith and Sandy DeRif; Field Representative for Senator Mike Enzi, Lynn Shanaghy; Field Representative for US Representative Barbara Cubin, Bonnie Cannon were also in attendance. Other people recognized were Eileen Jenkins, Thayne Post Master and Kathy Izatt, Mail Route Carrier. Ron Bassett retired Afton postmaster was recognized for his postal procedure knowledge.

U. S. Senator Mike Enzi had planned to also attend the Grand Opening but had a conflict in Washington D.C. and was unable to attend. His field representative read a letter from him.

There was a great turnout of the community. Following the ribbon cutting and tour of the Mail Center, Senator Barrasso held an open Town Meeting at Town Hall.

Postal boxes are still available at the Mail Center.

Signup for Mail Boxes at Town Hall

Town Hall is open Monday through Friday, from 8:30 a.m. until 4:30 p.m.

The Town has an official form to request a box and official mail service to the Star Valley Ranch "Mail Center". **The requestor must remember to pick-up and fill out available change-of-address cards.**

Persons requesting a box must meet one of the following criteria:

- 1) Own a home in the Town and be paying the 8 mil tax to the Town
(Verification of eligibility will be verified by the Water Billing Clerk) or
- 2) Be a full time resident (renter) of the Town.
(Proof of residency; i.e., registered voter rolls or
please bring a copy of your rental / lease agreement.)

The one-time cost for the initial box keys will be \$35.00. If the post office box holder loses their keys, they will have to pay the \$35.00 as the lock will have to be replaced.

Your new address (HCR means Highway Contract Route) will be for example:

Your Name
HCR 62, Box 7XXX
Star Valley Ranch, WY 83127

The Town will assign the box numbers.

Activities Participated In:

USS Wyoming Reception/Dinner – July 23
Employee Meeting for AFLAC – August 1
Candidates Meeting – August 4

Upcoming Activities:

WARWS/Senator Enzi's Aide Meeting – August 14
Master Plan Public Hearing – August 18
Primary Election – August 19
WWDC Meeting – August 21

Adjournment: Councilman Wheeler moved that The Town of Star Valley Ranch adjourn the meeting. Councilman Warren seconded the motion. The motion carried unanimously.