

The Town of  
*Star Valley Ranch, Wyoming*

TOWN MEETING MINUTES

**FINAL**

February 9, 2010

Present: Boyd Siddoway, Mayor  
Kent Harker, Councilman  
George "Al" Redlin, Councilman  
Edwin Koch, Councilman  
Carol Warren, Councilman

**Call to Order, Roll Call of Councilmen, and Statement of Quorum:** The fifty first regular monthly meeting of the Town of Star Valley Ranch Town Council was held February 9, 2010 at Town Hall. Mayor Siddoway called the meeting to order at 7:00 p.m., and with all councilmen in attendance, declared the existence of a quorum.

*A list of attendees (sign-in sheet) is on file and available for inspection at the Town Clerk's Office.*

**Pledge of Allegiance:** Mayor Siddoway led the recitation of *The Pledge of Allegiance*.

**Special Guest:** Mayor Siddoway welcomed Clarence Kemp of Forsgren Associates, Jill Litchfield representing the Chamber of Commerce and Sarah Hale of the Star Valley Independent.

**Adopt the Agenda:**

**Councilman Harker** requested that Item 5D from the Consent Agenda be moved to the Agenda under 9A.

**Councilman Harker made a motion to approve the agenda as amended. Councilman Redlin seconded the motion. The motion carried unanimously.**

**Adopt the Consent Agenda:**

**Councilman Harker made a motion to approve the consent agenda as amended. Councilman Redlin seconded the motion. The motion carried unanimously.**

Copies of the latest minutes, as well as archived agendas and minutes from all previous Town Meetings and other public hearings may be found at the Town Hall during regular business hours or on the Town's website at **[www.starvalleyranchwy.org](http://www.starvalleyranchwy.org)** .

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**Consent Agenda Items:**

**Correspondence:** The Town has all correspondence on file and if anyone would like to review the correspondence, please contact the Town Clerk. This month's correspondence:

- Town of Afton letter on lawsuit – January 10<sup>th</sup>
- WAM - Heads Up - January 14
- WAM – Quarterly Distribution of Federal Mineral Royalties – January 15<sup>th</sup>
- WAM – Quarterly Distribution of Severance Tax – January 15<sup>th</sup>
- Lincoln County – Assistance to Census – January 15
- Lower Valley Energy – Letter of Concern – January 18<sup>th</sup>
- WAM - Nominations for WAM Executive Board – January 20
- American Cancer Society – Relay for Life – January 20<sup>th</sup>
- WAM – Heads Up – January 22<sup>nd</sup>
- WAM – 2010 Legislative Guide – January 22<sup>nd</sup>
- WAM News – January 22<sup>nd</sup>
- WARWS – Spring Training – January 28<sup>th</sup>
- WAM – Heads Up – January 28<sup>th</sup>
- Chamber of Commerce Newsletter – January 2010
- WAM – Special Heads Up – January 29<sup>th</sup>
- Silver Star – Change of charges – January 2010
- WAM - Heads Up – February 4<sup>th</sup>

Letter Sent by town

- Wyoming Dept of Transportation – Cancellation of Agreement for Sand.
- To Afton – Consent for change in Scope of Consensus Block Grant.
- Petition to State Board of Control requesting “Change of Use” on Airport well and Prater Canyon Spring.

**Special Municipal Officer:**

During January 2010, the Special Municipal Officer issued **1** regular citation (PP-10-0001), **16** written warnings, and **13** verbal warnings. The SMO also delivered **1** water shut off notice. The SMO also conducted general and directed patrol for ordinance violations. SMO enforcement activities in January are as listed below and as further detailed on the attached actions and activities log.

- **Animal Control Violations:**
  - 1 regular citation (PP-10-0001) issued for permitting dogs to roam freely on property of others
  - 1 written warning issued for permitting dogs to bark frequently, habitually and for extended periods and for permitting dogs to roam loose on the property of others
  - 2 written warnings issued for permitting dogs to roam loose on property of others
  - 3 verbal warnings issued for permitting dogs to roam on roadways
  - 1 verbal warning issued for unleashed dogs
- **Parking Violations:**
  - 1 written warnings issued for parking on roadway
  - 6 written warnings issued for parking for extended period in 15 minute zone
  - 5 verbal warnings issued for parking on roadway

- **Snow Removal Violations:**
  - 5 written warnings issued for pushing/plowing snow across roadway
  - 2 verbal warning issued for pushing/blowing snow across roadway
  
- **Water Shut Off Notices:**
  - 1 written water shutoff notice issued
  
- **Garbage Can in Roadway:**
  - 1 written warning issued
  
- **Trespassing on Private Property on Snow Mobiles & Causing Property Damage:**
  - 2 verbal warnings issued

**Delinquent Account Status:**

The Third Quarter of the 2009-2010 Fiscal year billing went out Jan 1, 2010. 572 bills were mailed at \$44,600. These bills will become delinquent if not paid by 2/15/10. A few more days are given due to holiday being before the weekend.

To date approximately 50% of accounts billed have paid.

180 Residents still owe for the current quarter, and will become delinquent @2/15/10.

There are approximately 35 customers who still owe for the second/third quarter. These customers have been charged penalties and Interest for not paying by the 11/10/10 date. Those who have not paid by the 2/15/10 date will have more penalties added.

Disconnect notices will be mailed out 2/15/10 for disconnect on: Thursday 2/25/10 @12p. There are now eight accounts which remain disconnected for nonpayment, and will be charged accordingly when services are restored. These accounts were vacant homes at the time they were disconnected, and remain vacant. One of these accounts is in bankruptcy court.

There are four accounts where the water was already off, and are vacant, which have balances owing. These were not turned off for non-payment. At the time the water was turned off, (by bank, or resident request), the accounts weren't overdue. Two of these are in foreclosure.

To date approx. 94% of our budgeted water revenues have been received.

**Lincoln County Sheriff's Department Report:**

Coverage Items	Avg	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Tot
CFS/Law														
Incidents	27.0	27												27
Special Patrol	21.0	21												21
Warnings	2.0	2												2
Citation	2.0	2												2
Abandoned 911	0.0													0
Abandoned	0.0													0

Vehicle			
Agency Assist	1.0	1	1
Animal Problem	2.0	2	2
Assault	0.0		0
Auto Accident	0.0		0
Burglary	0.0		0
Child Abuse	0.0		0
Citizen Assist	0.0		0
Citizen Dispute	0.0		0
Civil Execution/ Paper	0.0		0
Controlled Substanced	0.0		0
Disorderly Conduct	0.0		0
Domestic Violence	0.0		0
Drugs	0.0		0
DUI	0.0		0
Fraud	0.0		0
Harassing	0.0		0
Juvenile Problem	0.0		0
Keep the Peace	0.0		0
Lost /Found Property	0.0		0
Lost/Found Animal	0.0		0
Medical	0.0		0
Missing Persons	0.0		0
Motorist Assist	0.0		0
Other	1.0	1	1
Suspicious	0.0		0
Theft	0.0		0
Threatening	0.0		0
Traffic	1.0	1	1
Trespass	0.0		0
Utility Problem	0.0		0
Vandalism	0.0		0
Vin Inspection	1.0	1	1
Welfare Check	0.0		0

**Treasures Report**

In the General Fund in CD's this month there is \$1,004,546.25 last month there was \$704,538.85 for a change of 300,007.40. In the checking this month there is \$37,396.61 last month there was \$446,208.11 for a difference of (\$408,811.50).

In the Water Fund CD's there is \$655,000.00 this month last month there was \$205,000.00 for a difference of \$450,000.00. In the checking this month there is \$90,125.44 last month there was \$268,144.69 for a difference of (\$178,019.25).

Total cash on Hand this month is \$1,787,068.30, last month there was \$1,623,891.65 for a difference of \$163,176.65.

**Financial Highlights**

Date	Starting Balance	Interest	Income From State	PO BOXES	NSF/Dog Reg	Building Permits	Court Fines	Misc Items	Xfer to /from other account	Payroll & Taxes	Bills	Balance
11/1 to 11/30	67,906.20	1,820.56	356,228.56	257.25	55.00	2,800.00	0	134.99*	163,905.02**	(52,870.78)	(271,408.24)	268,828.56
12/1 to 12/30	268,828.56	1,530.14	1,035,634.95	220.50	1,995.00	(1,600.00)	170.00	3,000.00	(93,299.32)	(47,584.30)	(722,687.42)	446,208.11
1/1 to 1/31	446,208.11	2,543.98	660,724.51	220.50	500.00	600.00	110.00	2864.50	(900,397.67)	(70,465.10)	(105,512.22)	37,396.61

Misc Items – Sale of Vehicles, Return of insurance check  
 Xfer funds = (616,370.70) = Local Sales Tax, Property Tax & Grant Funds to Water Dept – 300,000.00 to Rolling & Auditors Adjustments)

**In the Water Funds:**

Date	Starting Balance	Interest	Water Fees	Other Income	Property Taxes	Bills	NSF	CD Stuff	Balance
11/1 to 11/30	46,881.38 37,902.26	50.35	12,855.29	42,529.10*****		(7,814.82)			85,610.63 85,522.18
12/1 to 12/31	85,522.18	2,023.94	7,928.01	46,315.41	46,983.91	(290,628.76)		370,000.00	268,144.69
1-1 to 1/31	268,144.69	1,388.88	26,437.41	627,809.97	19,299.44	(402,859.95)	(95.00)	(450,000.00)	90,125.44

Other Income – Grant Money & Taxes transferred from Town & Auditors Adjustments  
 CD Stuff – 450,000.00 into the rolling account.

**Approve Accounts Payable and Payroll Disbursements:** If anyone wants to know more detail about the accounts payable, they are more than welcome to visit the **Town Hall** and review a copy of the report.

**TOWN**

PAYEE:	CHECK #:	ITEM:	AMOUNT:
<b>January 1<sup>st</sup> to January 12<sup>th</sup></b>			
United States Treasury	on-line	Payroll Taxes	\$ 4,264.08
Payroll Expense	3949 -3966	Payroll Expense	\$ 15,338.89
Aflac	3967	Contribution	\$ 77.36
All Star Auto Parts	3698	parts	\$ 8,218.88
Alliance Title	3969	Title Guarantee	\$ 160.00
Black Mountain Rental	3970	Scissor Lift Rental	\$ 365.00
Bowers Law Firm	3971	Consulting	\$ 535.75
CAN Surety	3972	Renewal of Town Clerk Bond	\$ 100.00
Corey R Miles, CPA	3973	Consulting	\$ 183.33
Department of Revenue	3974	Sales tax	\$ 22.75
Hansen Oil Company	3975	Gas/Diesel	\$ 2,577.69
Honnen Equipment	3976	Service/Parts	\$ 2,443.00
Jones Simkins, PC	3977	Consulting	\$ 7,290.46
Kent B Harker	3978	Expense Report	\$ 417.88

Lawson Products	3979	Parts	\$ 265.46
Lincoln County Planning	3980	Town Map	\$ 90.00
Lincoln County Sheriff's Office	3981	Dec Communication	\$ 725.00
Northern Tool & Equipment	3982	Parts	\$ 1,698.29
Paperworks Plus	3983	Fed Ex Delivery	\$ 27.78
Ridge Creek Investment Co	3984	Rent	\$ 3,650.00
Robert J Logan	3985	Municipal Court Fees	\$ 336.48
Silver Star Communications	3986	Phone/Fax	\$ 2,676.90
Staples	3987	Office Supplies	\$ 207.00
Star Valley Cleaning Inc	3988	Cleaning	\$ 495.40
Star Valley Disposal	3989	Garbage Removal	\$ 1,140.00
Star Valley Independent	3990	one year subscription	\$ 30.00
Star Valley Insurance	3991	Court Clerk Bond	\$ 100.00
Steel Systems Inc	3992	Public Works Building	\$ 15,436.61
Thayne True Value	3993	Parts	\$ 108.31
Valley Tech	3994	Consulting	\$ 225.00
Kendall Jenkins	3995	Sand	\$ 3,333.12
Wyoming Dept of Employment	3996	Interest	\$ 6.32
Kilroy. LLC	3997	Sand	\$ 1,193.40
NorMont Equipment	3998	Snowplow Blade, Parts	\$ 15,744.00
<b>Total</b>			<b>\$ 89,484.14</b>
<b>January 13<sup>th</sup> to January 31<sup>st</sup></b>			
Wyoming Retirement System	3999	Contributions	\$ 1,885.37
Wyoming Retirement System	4000	Contributions	\$ 1,767.49
Wyoming Retirement System	4001	Rehired Contributions	\$ 209.26
Department of Employment	4002	Contributions	\$ 2,088.63
Postmaster	4003	Postage	\$ 44.00
Payroll	4004-4022	Payroll Expense	\$ 15,852.43
Wyoming Child Support	4023	Garnish Wages	\$ 281.53
United States Treasury	on-line	Taxes	\$ 4,539.44
Joe the Blindman	4024	Blinds	\$ 176.00
Travelers	4025	Insurance	\$ 863.00
Payroll Expense	4026-4048	Payroll Expense	\$ 15,443.78
Wyoming Child Support	4046	Garnish Wages	\$ 281.53
Wyoming Retirement System	4049	Contributions	\$ 3,841.51
Wyoming Retirement System	4050	Contributions	\$ 209.26
Jones Simkins, PC	4051	Finance Charge	\$ 31.15
Kilroy, LLC	4052	Draw Request	\$ 28,804.68
Lower Valley Energy	4053	Electricity	\$ 4,237.22
Blue Cross/Blue Shield	4054	Health Insurance	\$ 875.00
Blue Cross/Blue Shield	4055	Health Insurance	\$ 600.00
<b>Total</b>			<b>\$ 82,031.28</b>
<b>Sub Total</b>			<b>\$ 171,515.42</b>
<b>February 1 to February 9<sup>th</sup></b>			
All-Star Auto	4056	Parts	# 5,724.11
Bowers Law Firm	4057	Consulting	\$ 680.00
Brenda Bauer	4058	Expense Report	\$ 50.32
CAN Surety	4059	Judge Bond	\$ 100.00
Corey Miles	4060	Consulting	\$ 57.50
Hansen Oil Company	4061	Fuel	\$ 3,159.80
Void	4062		
Intermountain Traffic Safety	4063	Signs	\$ 412.29
J Boyd Siddoway	4064	Expense Report	\$ 654.56
Jenkins Ace Home Center	4065	Parts/Supplies	\$ 24.45

Lincoln County Public Health	4066	Flu Shots	\$ 60.00
Little America Hotel	4067	Travel	\$ 74.74
Lloyd Baker & Associates	4068	Service & Filing Fees	\$ 2,025.00
Lower Valley Heating	4069	Service Call	\$ 186.35
Norco Inc.	4070	Gas	\$ 10.08
NorMont Equipment	4071	Parts/Supplies	\$ 2,271.00
Pacific Steel	4072	Parts	\$ 1,796.25
Void	4073		
PPS Co, Inc	4074	Propane	\$ 894.40
Ridge Creek Investment	4075	Rent	\$ 3,650.00
Robert J Logan	4076	Judge Fees	\$ 212.50
Ron Hartley	4077	Expense Report	\$ 150.00
Silver Star Communications	4078	Phone/Fax	\$ 462.43
Staples Credit Plan	4079	Office Supplies	\$ 195.90
Star Valley Cleaning, Inc	4080	Cleaning	\$ 444.40
Thayne True Value	4081	Parts	\$ 46.97
Town of Thayne	4082	EMS & Fire	\$ 16,500.00
Valley Tech, LLC	4083	Consulting	\$ 134.00
Yolanda Navarrete	4084	Expense Report	\$ 9.99
Paperworks Plus	4085	Supplies	\$ 5.68
Void	4086		
Honnen Equipment	4087	Parts	\$ 3,925.51
<b>Total</b>			<b>\$ 43,918.23</b>
<b>Grand Total</b>			<b>\$ 215,433.65</b>

#### Water

<b>PAYEE:</b>	<b>CHECK #:</b>	<b>ITEM:</b>	<b>AMOUNT:</b>
<b>January 1 to January 8<sup>th</sup></b>			
Aflac	2539	Contribution	\$ 121.83
All Star Auto Parts	2540	Parts	\$ 1,114.08
Bowers Law Firm	2541	Consulting	\$ 263.88
Castle Rock	2542	Truck	\$ 8,219.00
Corey Miles	2543	Consulting	\$ 91.67
Donald Austin	2544	Expense report	\$ 301.76
Evanston Tire Factory	2545	Tires	\$ 597.90
Gregg Wilkes	2546	Expense Report	\$ 163.25
Hansen Oil Company	2547	Fuel	\$ 977.85
Honnen Equipment	2548	Parts	\$ 1,972.62
Jenkins Ace Home Center	2549	Parts	\$ 68.22
Johnson Electric	2550	Electrical Work	\$ 528.24
Lawson Products	2551	Parts	\$ 861.90
NorMont Equipment	2552	Parts	\$ 236.29
Northern Tool & Equipment	2553	Parts	\$ 969.13
SCI Inc	2554	Water meter Project	\$ 348,303.39
Silver Star Communications	2555	Phone – Fax	\$ 263.09
Staples	2556	Office Supplies	\$ 506.84
Star Valley Cleaning	2557	Cleaning	\$ 204.60
Star Valley Disposal	2558	Garbage Disposal	\$ 455.00
Star Valley Independent	2559	Advertisement	\$ 90.00
Thayne True Value	2560	Parts	\$ 66.62
Town of Afton	2561	Water Tests	\$ 30.00
Valley Tech, LLC	2562	Consulting	\$ 112.50
Waterworks Industries	2563	Parts	\$ 828.55
<b>Total</b>			<b>\$367,348.21</b>

**January 8<sup>th</sup> to January 31<sup>st</sup>**

Postmaster	2564	Postage	\$ 88.00
Void	2565		
Wyoming Dept of Transportation	2566	Registration	\$ 5.00
Kilroy, LLC	2567	Draw Request	\$ 33,939.00
Lower Valley Energy	2568	Electricity	\$ 1,479.74
<b>Total</b>			<b>\$ 35,511.74</b>
<b>Sub Total</b>			<b>\$ 402,859.95</b>

**February 1<sup>st</sup> to February 9<sup>th</sup>**

All Star Auto Parts	2569	Parts	\$ 2,052.84
Bowers Law Firm	2570	Consulting	\$ 490.00
Energy Laboratories, Inc	2571	Lab	\$ 2,280.00
Forsgen Associates	2572	Consulting	\$ 39,932.69
Gregg Wilkes	2573	Expense Report	\$ 141.75
Hansen Oil Company	2574	Fuel	\$ 1,373.47
Honnen Equipment	2575	Parts	\$ 292.05
Jenkins Ace Home Center	2576	Supplies	\$ 230.67
Lincoln County Public Health	2577	Flu Shots	\$ 20.00
Little America Hotel	2578	Travel Meeting	\$ 224.24
Pacific Steel	2579	Parts	\$ 898.12
Precision Brush Co	2580	Brushes	\$ 391.86
Ron Hartley	2581	Expense Report	\$ 246.50
SCI, Inc	2582	Water Meter Project	\$ 42,348.20
Silver Star Communications	2583	Phone/Fax	\$ 839.05
Staples Credit Plan	2584	Office Supplies	\$ 98.30
Star Valley Cleaning	2585	Cleaning	\$ 255.60
Steam Store Rocky Mountain	2586	Spray Nossell	\$ 66.30
Thayne True Value	2587	Parts/Supplies	\$ 81.16
Town of Afton	2588	Water Tests	\$ 75.00
Valley Tech, LLC	2589	Computer Consulting	\$ 66.00
Waterworks Industries	2590	Parts	\$ 1,761.21
Yolanda Navarrete	2591	Expense Report	\$ 12.85
Void	2592		
Jenkins Lumber	2593	Supplies	\$ 214.67
<b>Total</b>			<b>\$ 94,161.86</b>
<b>Grand Total</b>			<b>\$ 497,021.81</b>

**Activities Participated In:**

1. Town Newsletter Workshop – January 18<sup>th</sup>
2. Pre-Legislative Forum – January 20<sup>th</sup> – 6:30 – Afton Town Hall
3. Accounting Meeting with Auditors – January 26<sup>th</sup>
4. Paths & Road Grants – January 27<sup>th</sup>

**Regular Meeting Items:****PRIOR BUSINESS:****Buildings**

A copy of proposed Ordinance 2010-01 is available on the Town website  
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201001.pdf>

**Councilman Redlin moved that the Town of Star Valley Ranch approve as amended the third reading of Ordinance 2010-01, Amending Ordinance 2007-06. Chapter 11, Buildings, Article 1, to provide clarification on how long a building permit is to be posted, when and how the Planning & Zoning Board may waive permit fees, changing the time for appeals to the Town Council and providing for an effective date of 2/9/2010. Councilman Koch seconded the motion. The motion carried unanimously.**

**International Residential Code**

A copy of proposed Ordinance 2010-02 is available on the Town website  
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201002.pdf>

**Councilman Redlin moved that the Town of Star Valley Ranch approve as written the third reading of Ordinance 2010-02, Amending Ordinance 2008-16. Chapter 11, Buildings, Article 7, Adoption of the International Residential Code increasing the floor area of single family residences and accessory structures from 2000 to 2500 square feet those structures that are excepted from the requirements for the drawings to have the stamp or seal of a civil or structural engineer, and providing for an effective date of 2/9/2010. Councilman Warren seconded the motion. The motion carried unanimously.**

**New Business:**

**Court Automation Fee**

A copy of proposed Ordinance 2010-03 is available on the Town website  
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201003.pdf>

**Councilman Redlin explained that this was charged and the Town was unfamiliar with why we were charging it and after research it was decided to no longer charge the State Automation fee.**

**Councilman Redlin moved that the Town of Star Valley Ranch approve as amended the first reading of Ordinance 2010-03, providing for deletion of reference to collection of a court automation fee from any Town Ordinances and providing for an effective date of July 1, 2010. Councilman Harker seconded the motion. The motion carried unanimously.**

**Section 414 (h)(2) WRS**

**Town Administrator Wilkes explained that this in no way affects the current contributions that the employees are making it is just to get our paperwork to comply with the new regulations.**

**Resolution No. 10-02-09-001**

**RESOLUTION for the Town of Star Valley Ranch to implement the provision of section 414(h) (2) of the Internal Revenue Code (IRC)**

**WHEREAS**, the Town of Star Valley Ranch took official action regarding section 414(h)(2) IRC on [date Employer first determined to pay employee share of contribution]; and

**WHEREAS**, the Town of Star Valley Ranch wishes to adopt this resolution in order to have additional documentation confirming its prior formal actions to pick up contributions under the Plans.

**WHEREAS**, the Town of Star Valley Ranch has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to its employees who are members of the Wyoming Retirement System:

**BE IT HEREBY RESOLVED BY THE GOVERNING BOARD OF THE TOWN OF STAR VALLEY RANCH AS FOLLOWS:**

- I. That the **Town of Star Valley Ranch** will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to W.S. § 9-3-412(b) on behalf of its employees who are members of the Wyoming Retirement System. "Employee contributions" shall mean those contributions to the Wyoming Retirement System which are deducted from the salary of employees and are credited to individual employee's accounts.
- II. That the contributions made by the **Town of Star Valley Ranch** to the Wyoming Retirement System, although designated as employee contributions, are being paid to the Wyoming Retirement System by the **Town of Star Valley Ranch** in lieu of contributions by the employees who are members of the Wyoming Retirement System.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the **Town of Star Valley Ranch** to the Wyoming Retirement System.
- IV. That the **Town of Star Valley Ranch** shall pay to the Wyoming Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the amount of the contributions designated as employee contributions and picked-up by the **Town of Star Valley Ranch** to the Wyoming Retirement System on behalf of an employee shall be the entire contribution required of the employee by the Wyoming Retirement Act.
- VI. That the contributions designated as employee contributions made by the **Town of Star Valley Ranch** to the Wyoming Retirement System shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the Wyoming Retirement System.
- VII. This resolution is effective on the same date that the **Town of Star Valley Ranch** first provided for employee contributions, and shall apply prospectively to all future employee contributions.

NOW THEREFORE, BE IT RESOLVED, the **Town of Star Valley Ranch does hereby....**

Passed and adopted this 9<sup>th</sup> day of February, 2010.

**Councilman Harker moved that the Town of Star Valley Ranch approve Resolution 10-02-09-001 to implement the provision of section 414 (h)(2) of the Internal Revenue Code (IRC). Councilman Redlin seconded the motion. The motion carried unanimously.**

**Special Municipal Office Appointment**

**Mayor Siddoway** explained that he was informed our Road Supervisor has experience in law enforcement and it would benefit the Town to appoint him as an additional Special Municipal office. Currently when **Ron Hartley** sees an infraction, he has to call **Peggy Parker** the current Municipal Officer to come and see it and issue the warning or citation. With the Town's appointment he will be able to handle it when he sees it.

**Councilman Redlin** moved that the Town of Star Valley Ranch confirm the Mayor's appointment of **Ron Hartley** as a Town of Star Valley Ranch's "Special Municipal Officers". **Councilman Koch** seconded the motion. The motion carried unanimously.

**US House of Representative Bill #980 Wilderness Act.**

**Resolution No. 10-02-09-002**

**A RESOLUTION OPPOSING THE NORTHERN ROCKIES ECOSYSTEM PROTECTION ACT  
(HR 980)**

**WHEREAS**, HR 980 would designate an additional 6,514,000 acres to the national wilderness system in the Greater Yellowstone Ecosystem, regardless of their unsuitability and failure to meet the wilderness criteria outlined in the 1964 Wilderness Act; and

**WHEREAS**, this additional wilderness would include: 265,000 acres to be added to the ABSAROKA-BEARTOOTH WILDERNESS ADDITIONS administered by the Gallatin, Custer, or Shoshone National Forest;

An additional 173,000 acres to be added to the NORTH ABSAROKA WILDERNESS administered by the Shoshone or Gallatin National Forest,

An additional 339,000 acres in the WASHAKIE WILDERNESS administered by the Shoshone National Forest or the Bureau of Land Management,

An additional 29,000 acres added to the FITZPATRICK WILDERNESS of which 14,000 acres is administered by the Shoshone National Forest or the Bureau of Land Management, as well as an additional 15,000 acres in the Bench Mark/Warm Springs area administered by the Shoshone National Forest,

An additional 24,000 acres added to the TETON WILDERNESS administered by the Bridger Teton National Forest,

An additional 106,000 acres added to the GROS VENTRE WILDERNESS administered by the Bridger Teton National Forest,

An additional 230,000 acres added to the BRIDGER WILDERNESS administered by the Bridger Teton National Forest or the Bureau of Land Management (Scab Creek),

An additional 60,000 acres added to the POPO AGIE WILDERNESS administered by the Shoshone National Forest or the Bureau of Land Management,

An additional 90,000 acres in new wilderness administered by the Custer or Shoshone National Forests to include the LINE CREEK PLATEAU/DEEP LAKE WILDERNESS,

An additional 9,000 acres in new wilderness administered by the Shoshone National Forest to include the PASS CREEK WILDERNESS, BAYER MOUNTAIN WILDERNESS, POPO CANYON WILDERNESS, AND CLARK FORK WILDERNESS,

An additional 564,000 acres in new wilderness designation administered by the Bighorn National Forest, Bighorn National Recreation Area or the Bureau of Land Management to include the LITTLE BIGHORN WILDERNESS, WALKER PRAIRIE WILDERNESS, DEVIL'S CANYON WILDERNESS, HIDEOUT CREEK WILDERNESS, BEAR ROCKS WILDERNESS, HORSE CREEK MESA WILDERNESS, PETES HOLE WILDERNESS, GROMMOND CREEK WILDERNESS, HAZELTON PEAKS WILDERNESS, LEIGH CREEK WILDERNESS, MEDICINE LODGE WILDERNESS, ALKALI CREEK WILDERNESS, TRAPPER CREEK CANYON WILDERNESS, NORTH FORK POWDER RIVER WILDERNESS, GARDNER MOUNTAIN WILDERNESS, HONEYCOMBS WILDERNESS, BUFFALO CREEK WILDERNESS, LYSITE MOUNTAIN WILDERNESS AND LOST WATER CANYON WILDERNESS.

An additional 1,417,000 acres in new wilderness administered by the Bridger Teton to include MONUMENT RIDGE WILDERNESS, MUNGER MOUNTAIN WILDERNESS, LITTLE SHEEP MOUNTAIN WILDERNESS, PALISADES WILDERNESS, MT. LEIDY HIGHLANDS WILDERNESS, SALT RIVER RANGE WILDERNESS, COMMISSARY RIDGE WILDERNESS, SOUTH WYOMING RANGE WILDERNESS, GRAYBACK RIDGE WILDERNESS, GANNETT HILLS/SPRING CREEK/RAYMOND MOUNTAIN, LITTLE COTTONWOOD WILDERNESS, NORTH MOUNTAIN WILDERNESS, GRAYBACK RIDGE EAST WILDERNESS and LAKE MOUNTAIN WILDERNESS,

An additional 187,000 acres in new wilderness administered by the Bureau of Land Management in Wyoming to include MCCULLOUGH PEAKS WILDERNESS, SHEEP MOUNTAIN WILDERNESS, RED BUTTE WILDERNESS, BOBCAT DRAW BADLANDS WILDERNESS, CEDAR MOUNTAIN WILDERNESS, COPPER MOUNTAIN WILDERNESS, FULLER PEAK WILDERNESS, AND LYSITE BADLANDS WILDERNESS.

**WHEREAS**, these additions to the National Wilderness System will have tremendous negative impacts to the economies of the counties in which they occur and ultimately to the economy of surrounding counties and the State of Wyoming; and,

**WHEREAS**, the continuation of all multiple use activities, including motorized recreation, outfitting, grazing, timber harvest activities, and energy development is crucial to the long term economic diversity of all Wyoming Counties and the State of Wyoming;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Star Valley Ranch is adamantly opposed to the Northern Rockies Ecosystem Protection Act (HR 980) and hereby, respectfully requests that the U.S. House Natural Resource Committee oppose this legislation.

Passed and adopted this 9<sup>th</sup> day of February, 2010.

**Mayor Siddoway** welcomed Lincoln County Commissioner Jerry Harmon. **Commissioner Harmon** explained he appreciated the opportunity to speak on this issue and wanted to start with thanking the Town of Star Valley Ranch with the assistance with the Muddy String Project and explained they will be putting it out for bid to pave the walking path. **Mayor Siddoway** thanked the county for their work on Muddy String and said we will also pave the path along Vista Drive.

**Commissioner Harmon** said this Wilderness Act bill has come up about 20 times in the last 20 years and he very strongly opposes it. The current bill has 138 U.S. Congressional Representative's signatures but no Wyoming representative or the Wyoming Game & Fish or Wilderness supports the bill. If you think about it they are requesting 1/3 of Lincoln County be a part of this wilderness. A survey was conducted within the counties that would be affected and there would be approximately 4,000 lost jobs. There is current industry interested in this area that would bring jobs to the area not lose them.

**Mayor Siddoway** asked the audience if there was anyone who was in favor of this bill and wished to speak they would be given equal time. No responses were heard.

**Councilman Harker** moved that the Town of Star Valley Ranch approve Resolution 10-02-09-002, a resolution opposing the Northern Rockies Ecosystem Protection Act (HR980). **Councilman Koch** seconded the motion. The motion carried unanimously.

**Ron Mueller** asked what happens to this resolution now that the town has approved it. Mayor Siddoway explained it will be forwarded to our U.S. Representative to take to Washington to show opposition.

### **Miscellaneous**

#### **Eminent Domain Lawsuit**

**Mayor Siddoway** explained that when the water system was separated between the Association and the Town, the Green Canyon tank went with the Green Canyon Spring. Green Canyon tank has been almost exclusively used for culinary water, there have been a couple of times they tried to use it for irrigation but it was very minimal. The Association built that tank on a single family lot and their bylaws allow them to take a single family lot and use it as common property. However, if the Town takes possession of the tank, they own a single family lot with a tank on it, which is against the bylaws. One of the cleanest and easiest processes is for the town to condemn the property through eminent domain action take possession. By condemning it we remove the restrictions of a single family lot. There have been meetings with both sides to work on details and both are in full agreement to a friendly, eminent domain action. The Town has requested a grant from Wyoming Water Development Commission to purchase a used water tank.

### **Resolution No. 10-02-09-003**

**RESOLUTION for the Town of Star Valley Ranch** to condemn, pursuant to W.S. 1-26-101 *et seq*, and take possession of land known as Lot 15 of Plat 11 (Star Valley Ranch Subdivision) by filing an Eminent Domain lawsuit against the owner, Star Valley Ranch Association.

**WHEREAS the Town of Star Valley Ranch** has the desire and need to acquire a 1.68 acre parcel known as Lot 15 of plat 11 (Star Valley Ranch Subdivision), for its immediate use for

storage of culinary and fire suppression water and to generally enhance the reliability and efficiency of the Town of Star Valley Ranch water system, and

**WHEREAS**, the taking of said property for such purposes is necessary and appropriate for the aforementioned public use, and

**WHEREAS the Town of Star Valley Ranch** in conjunction with the owner, Star Valley Ranch Association, established a fair market value for the 1.68 acres and water tank of \$420,000, and

**WHEREAS the Town of Star Valley Ranch** may exercise the power of eminent domain to acquire property for a proposed use based on the following:

The public interest and necessity require the project or the use of eminent domain is authorized by the Wyoming Constitution;

The project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury; and

The property sought to be acquired is necessary for the project.

**WHEREAS the Town of Star Valley Ranch** has exhausted all options with and have been denied in its efforts to purchase the herein described real property by the Board of Directors of the Star Valley Ranch Association, and

**NOW THEREFORE, BE IT RESOLVED, the Town of Star Valley Ranch** does hereby authorize the Town Attorney to immediately file the necessary court papers, work with the Star Valley Ranch Association's Attorney to brief and solicit his support, and overall work for a smooth and expedient resolution.

**BE IT FURTHER RESOLVED, the Town of Star Valley Ranch** does hereby authorize Mayor Siddoway to sign and witness any and all necessary documents approved by the Town Attorney during this action.

Passed and adopted this 9<sup>th</sup> day of February, 2010.

**Councilman Koch moved that the Town of Star Valley Ranch approve Resolution 10-02-09-003 to condemn, pursuant to W.S. 1-26-101 et seq, and take possession of land known as Lot 15 of Plat 11 (Star Valley Ranch Subdivision) by filing an Eminent Domain lawsuit against the owner, Star Valley Ranch Association. Councilman Harker seconded the motion. The motion carried unanimously.**

**SVHS Senior Class Support**

We received the following letter: As many of you know our senior class has a drug free party after graduation, which is held at the high school. This party keeps our kids safe and gives them one last chance to celebrate this milestone in their life.

We are asking you to help out this year by giving a tax-deductible donation to the Star Valley High School Senior Class. Please note that any donation amount is always welcomed.

The Town of Star Valley Ranch supports the Senior Class, however is not able to send a donation.

**Council/Committee Reports:**

**2010 Census Update:**

**Councilman Harker** reported there were no new actions on the census this month. There has been training for the census during the month of January and the Town will continue to remind everyone of the importance of being counted as a resident of Star Valley Ranch.

**PROCLAMATION**

**Commitment to 2010 Census**

**Whereas**, an accurate census count is vital to our community and residents' well-being by helping planners determine where to locate schools, day care centers, road and public transportation, hospitals and other facilities, and achieving an accurate and complete count of the nation's growing and changing population;

**Whereas**, more than \$400 billion per year in federal and state funding is allocated to states and communities based, in part, on census data;

**Whereas**, census data help determine how many seats each state will have in the U.S. House of Representatives and often is used for the redistricting of state legislatures, county and city councils and voting districts;

**Whereas**, the 2010 Census creates jobs that stimulate economic growth and increase employment;

**Whereas**, the information collected by the census is confidential and protected by law;

**Now therefore**, the Mayor and Town Council representing the Town of Star Valley Ranch, Wyoming, sincere interest in providing assistance to the Census Bureau as Required,

**And furthermore**, the Mayor and Town Council PROCLAIM that Star Valley Ranch is committed to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2010.

As a 2010 Census partner, we will:

1. Support the goals and ideas for the 2010 Census and disseminate 2010 Census information to encourage those in our community to participate.
2. Encourage people in our community to place an emphasis on the 2010 Census and participate in events and initiatives that will raise overall awareness and ensure a full and accurate census.
3. Support census takers as they help our community complete an accurate count.
4. Create or seek opportunities to collaborate with other like-minded groups in our community by participating in Complete Count Committees and/or utilizing high-profile, trusted voices to advocate on behalf of the 2010 Census

**In Witness whereof**, we have hereunto set our hands this Ninth day of February, in the year of our Lord Two Thousand and Ten.

**Councilman Harker moved that the Town of Star Valley Ranch accept the Proclamation for a commitment to the 2010 census. Councilman Redlin seconded the motion. The motion carried unanimously.**

**Ron Thacker** explained he supports this and he has a concern with the number of residents that are not in town during this census effort. He is encouraging the Town and Council to take measures to contact everyone we know to ensure they give them an opportunity to be counted here. **Mayor Siddoway** explained that the Town's first attempt will be done next week when the newsletters are mailed out and then a request will be sent in the water bills and an email sent as well.

**Carolyn Koch** asked if it was possible to form a calling team to call all residents to remind them to declare this as their resident. She is willing to head up the team to make calls. \_

### **Planning & Zoning Report**

**Mayor Siddoway** expressed sincere thanks to the Board for all their assistance with all the work they have been doing for the Town. The P&Z Board had presented the Town with flood information to the town and it was a great presentation with lots of effort and time that went into preparing it. A Special recognition is extended to Mike Blackman, Robert Palmquist and Lee Hanson who completed most of the research on the flood project.

**Chairman Ron Thacker** explained the Planning and Zoning Board has continued to work on gathering information regarding the National Flood Insurance Program (administered by FEMA). The Board is scheduled to present its findings to the Town Council at 2 pm on February 9, 2010.

The TSVR Mayor and Town Council requested the Planning and Zoning Board make recommendations for developing an emergency evacuation plan defining ingress and egress routes for the Town. The Board reviewed the evacuation plan of Hoback Ranches Estates as an applicable model and prepared some maps and tables for the Council to consider. The Board responded to the Council's request with a letter and documentation recommending the Mayor and Council form a committee to pursue the development of an evacuation plan for the Town.

There have been no requests for building permits filed with the Planning and Zoning Board since the last Town Council meeting.

Several modifications to the building ordinances have been implemented or will be implemented in the near future. A brief summary of the major changes can be found on the Town website or by going by the Town offices and requesting a summary. The public is again reminded of the need to obtain a building permit from the Town for new construction or any construction project that involves exterior modifications or structural modifications to their residence.

The P&Z Board will be meeting at 5:00 pm the first and third Wednesdays of each month throughout 2010. The 5-6 pm timeframe will be reserved for discussion of various Board procedural items. The Board's review of permit requests, variances and any other citizen input will remain scheduled for 6:00 pm.

The last P&Z Board meeting was held on February 3, 2010 and the next meeting will be held on February 17, 2010 at 5:00 pm MST at the Town Hall.

**Warren Webb** asked **Chairman Thacker** where they would be getting the information for the flood zone maps. **Chairman Thacker** explained he would be speaking with Warren first.

**2009-2010 Budget:**

**Mayor Siddoway** expressed thanks to the Council for the time they have given this week to meet about the budget. **Town Administrator Wilkes** explained there were nine employees who presented information on how to conserve and save on the budget. The Town is receiving half of the funding we should be receiving to this date. Looking at the Revenues and expenses the Town is about \$70,000.00 short. If the Town continues to conserve and watches the overtime of the employees we should be in good shape for the end of the fiscal year.

**Road Operations Report:**

During the last month the crew:

Plowed snow for 7 days.

Spent 10 days cleaning up snow and widening the roads.

Sanded roads 10 times.

Spent many hours maintaining and repairing equipment.

Cleaned parking lot and sidewalks at Town Hall and the Post Office as needed.

Plowed snow at north end of airport as needed.

Cleaned snow by signs, fire hydrants and blow offs as needed.

**Water Operations Report:**

During the last month the crew:

Repaired a major leak at Vista Drive and Alta Drive.

Thawed a frozen main on Vista West Drive

Performed testing as required.

Cleaned snow from vaults.

Working in water shop.

**Water & Vista Drive Projects' Status:**

A lot of visible things have happened this week. The signs are up and lights turned on last week. The new lights have been installed on the flag pole and it is much better lit. The LED bulbs should last a lot longer and cost much less to operate. The street light poles should be shipped and installed by the end of the month.

Wyoming Water Development Level III Phase I the Well and transmission line are complete and pending the States permitting of that well we will have over 300 gallons per minute and that takes us from about 50% to about 75 % self-sufficient. The Level II Phase II is in the Omnibus water bill and is waiting on Legislative Approval. The Meter Project is on hold until spring.

**Website/Newsletter Report:**

Reminder the website is [www.starvalleyranchwy.org](http://www.starvalleyranchwy.org)

Statistics:

	December	January	Increase/Decrease
Unique Visitors	609	714	+105
Average Pages Viewed per Visitor	4	5	+1
Top 5 pages Viewed	1. Home 2. About Us 3. Public Announcements 4. Documents 5. Community	Home About Us Town News Documents Public Announcements	
Total Hits	16,485	20,731	+4,246

(2) Newsletter Status:

The Ranch News January 2010, Volume 5, Number 1 has been finalized and will be e-mailed to Town residents. We would like to encourage more people to be on the email list as it would help save the Town money.

**Grants:**

**Councilman Warren** explained the Council has a meeting with The WBC Director **Elaina Zempel** to discuss possible grants for the BLM land. Elaina provided printouts of possible grants that might be appropriate for the BLM Land. The Town is searching for grants for paths, picnic shelters, landscaping and wellness equipment.

**Municipal Court Report:** Mayor Siddoway explained there were two items brought to court for the month of January. The first one was a violation where the person pleaded guilty and was fined \$90.00 plus court & state fees. The second person failed to appear. Court was held again for February today and this same individual failed to appear again. Some people may think that the Court of Star Valley Ranch is a joke but it is not. We have asked the prosecutor to obtain an arrest warrant for this individual and the council supports the Court 100%.

**Upcoming Activities:**

- New Well #2 Walk through Celebration – February 9<sup>th</sup> 11:00
- FEMA/Flood Briefing – February 8<sup>th</sup>
- Council “Upcoming Budget” Workshop – February 10<sup>th</sup>

- Council “Meter Water Rates” Workshop – February 11th
- WAM Convention – February 16<sup>th</sup> – 19<sup>th</sup>
- Town Hall Meeting – March 9<sup>th</sup> – 7 PM

**Adjournment:** at 8:40 PM

**Councilman Harker moved that The Town of Star Valley Ranch adjourn the meeting. Councilman Redlin seconded the motion. The motion carried unanimously.**

Respectfully Submitted

Approved

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Brenda L Bauer, Town Clerk

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Boyd Siddoway, Mayor