

The Town of
Star Valley Ranch, Wyoming

TOWN COUNCIL MEETING MINUTES

January 16, 2007

Present: **Boyd Siddoway, Mayor**
Kent Harker, Councilman
George "Al" Redlin, Councilman
Carol Warren, Councilman
Jim Wheeler, Councilman

The fourteenth regular monthly meeting of the **Town of Star Valley Ranch Town Council** was held on January 16th, 2007 in the **Aspen Hills Library** adjoining **Town Hall**. **Mayor Siddoway** called the meeting to order at 7:00 p.m., and declared the existence of a quorum. Thirty-two people were present, including all members of the newly elected Council.

Also present were Town Road Superintendent **Warren Webb** and Clerk **Andy Moffett**.

Town Attorney **Josh Smith** of **Bowers and Associates Law Offices, PC** was also in attendance.

Guests in attendance included **Lincoln County Sheriff Todd Smith** and **Captain Tony Matthews, Lincoln County Planning Director John Woodward**, Town of **Thayne Town Councilman Don Snider**, developer **Jason Lowder (Stonefly Ranch Phase I)** and surveyor **Kim Leavitt** of **Harper-Leavitt Engineering**.

Other guests present at the meeting included SVRA board members **Joe Angelovic** (also FISC II Committee Chairman), **Carl Brown**, **Kathy Dietz** (*by teleconference*), and **Jack Petty**, general manager **Sharon Backus** and homeowners association attorney **Jim Sanderson**.

Mayor Siddoway explained that a special invitation went out to all members of the board of directors to attend the evening's meeting, and explained, "There are several things that the Town is going to be discussing tonight that are co-related with the association."

Local media was represented by the **Star Valley Independent's Garren Stauffer** as well as local correspondent **Ron Boulter**.

A list of attendees (sign-in sheet) is on file and available for inspection at the Town Clerk's Office.

After welcoming everyone, Mayor Siddoway led the recitation of *The Pledge of Allegiance*.

Adoption of the Agenda: Councilman Harker moved to adopt the agenda as written. Councilman Wheeler seconded the motion. The motion carried unanimously.

Approval of the December 12, 2006 Town Council Meeting Minutes: Councilman Redlin moved to approve the December 12th, 2006 Town Council Meeting Minutes as written. Councilman Wheeler seconded the motion. The motion carried unanimously.

Copies of the latest minutes are always available at Town Hall in the box outside the Clerk's Office. The minutes are also emailed, as a courtesy, to all interested parties on the Town's email distribution list. Archived agendas, minutes and highlights from previous Town Council Meetings may be found on the Town's website at www.starvalleyranchwy.org.

Mayor Siddoway drew the audience's attention to items on the sign-in table, most notably **Culinary Water Assets Consent of Transfer** forms, and asked that they be distributed by attendees to property owners who may not have had the chance to sign a consent form previously. The Mayor also pointed out a supply of newsletters from the **Thayne Senior Center**, announced that an invitation had been made by the Center to all residents age 60 and over to visit and enjoy an inexpensive but very good lunch, and thanked the Thayne Senior Center for their hospitality to the community.

Swearing-In of the New Town Council, Administration of Oaths of Office – Clerk Moffett: The Clerk first administered the “**Oath of Office Prescribed by the Constitution of Wyoming**” to the four re-elected Council Members: **Mayor Boyd Siddoway, Councilman George “Al” Redlin, Councilman Jim Wheeler and Councilman Kent B. Harker**. Following this, Clerk Moffett administered the “Oath of Office Prescribed by the Constitution of Wyoming” to newly elected **Councilman Carol J. Warren**.

Proclamation of Gratitude to Councilman Jan Jonson – **Mayor Siddoway**: The Mayor expressed his gratitude to outgoing Councilman Jan Jonson (*absent*) for her energy and hard work during the second half of 2006, *and read the following Mayoral Proclamation*:

The Town of
Star Valley Ranch, Wyoming

Proclamation of Gratitude

Councilman Jan Jonson

Whereas, the Town of Star Valley Ranch, Wyoming wishes to formally acknowledge and recognize Councilman Jan Jonson as being the first duly appointed, female Town Councilman, and

Whereas, the Town of Star Valley Ranch, Wyoming has benefited from the services rendered by Councilman Jan Jonson in researching, coordinating and presenting the necessary information to implement an 8 mil tax levy required by many State and Federal grants, and

Whereas, the Town of Star Valley Ranch, Wyoming has benefited from the services rendered by Councilman Jan Jonson in researching, coordinating and gathering facts relating to the early efforts of defining a Septic Inspection Project, and

Whereas, the Town of Star Valley Ranch, Wyoming has benefited from the services rendered by Councilman Jan Jonson as representing the Town Council as a member of the Association's FISC II Committee and at citizen sponsored Block Parties whose primary agenda was to inform and solicit “Consent of Transfer” forms, and

Whereas, the Town of Star Valley Ranch, Wyoming desires to formally recognize Councilman Jan Jonson for her services during her tenure as Councilman from July 11, 2006

through January 16, 2007.

NOW THEREFORE, I, Boyd Siddoway, Mayor of the Town of Star Valley Ranch, Wyoming, do hereby proclaim the Town's sincere and honest gratitude to Councilman Jan Jonson for all services rendered.

IN WITNESS WHEREOF, I have hereunto set my hand this sixteenth day of January, in the year of our Lord two thousand and seven.

Boyd Siddoway, Mayor

New Business:

Lincoln County Sheriff Todd Smith: Mayor Siddoway explained that **Lincoln County Sheriff Todd Smith** and **Captain Tony Matthews** had met with the Town Council in the hour before the evening's Town Council Meeting to get to know each other better while discussing various public safety issues.

Sheriff Smith admitted, "It's a big job and we're learning a lot. We want to be very open in the course of our public safety service to Town of Star Valley Ranch," and explained, "I want everyone to understand what that means...we're not up here 24/7, but we're hoping to provide you with the basic services that you need to help the newly founded Town to get on its feet." The Sheriff said that his department must also serve the entire area of Lincoln County, and observed, "There are two people on duty on this end of the County at any given time and two people on duty in the south end of the County, and those folks are doing everything...either serving civil papers or responding to calls and being proactive." Sheriff Smith also indicated his intentions to improve the organization of the Sheriff's Department with an added emphasis on training. *An extensive question & answer period followed Sheriff Smith's talk*, after which Mayor Siddoway expressed the Town's thanks and remarked, "We appreciate it and we look forward to working with you."

Town Hall Lease Renewal: Councilman Harker moved the Town of Star Valley Ranch authorize Mayor Siddoway and Councilman Harker to request and sign a one year renewal to the Lease Agreement dated January 9, 2006 between Star Valley Ranch Association and the Town of Star Valley Ranch for Town Hall per the terms and conditions of the current lease Section 3. Term (a). The renewal will incorporate the Amendment to Lease Agreement, dated April 11, 2006 Section 8. Utilities, which alters the original Lease Agreement obligation for the Town to pay for utilities based on a usage formula to a flat monthly rate per the included schedule. Councilman Wheeler seconded the motion. Mayor Siddoway explained that this would enable the Town to officially request a lease renewal for Town Hall from the homeowners association in excess of the sixty-day notice requirement contained in the current lease, which expires March 31, 2007. After this, **the motion carried unanimously**. *A copy of the current lease agreement is available for inspection at Town Hall.*

Top Ten 2007 Priorities for Town Council: Mayor Siddoway noted that ten priorities had been developed by the Council for attention during the next year (as also reflected in the agenda's ordering of

Council/Department Reports) and presented the following summary:

Communications	Carol Warren
Culinary Water	Boyd Siddoway
Facilities	Kent Harker
Financial	Andy Moffett
Grants	Carol Warren
Image	Jim Wheeler
Planning	Al Redlin
Public Safety	Jim Wheeler
Roads	Kent Harker
Septic Systems	Boyd Siddoway

Old Business:

Subdivision Approval Request – Stonefly Ranch Phase I / Harper-Leavitt Engineering: Mayor Siddoway indicated that this subdivision approval request was being considered for the second time after the Council asked the developer to re-approach during the last Town Council Meeting held on December 12, 2006, and reintroduced **Jason Lowder**, developer of **Stonefly Ranch Phase I** and **Kim Leavitt** of **Harper-Leavitt Engineering** (Idaho Falls). **Councilman Harker moved the Town of Star Valley Ranch approve as presented the “Stonefly Ranch” Phase I subdivision filing. Councilman Wheeler seconded the motion.** Mayor Siddoway noted the location of the proposed subdivision of this ten acre parcel was within one mile or less of the northwest municipal boundary and thus required approval of the Town Council in addition to that of Lincoln County. Jason Lowder explained that the proposal included splitting the ten acre parcel (northwest of Plat 3) into two five acre parcels, and was compliant with environmental and other regulatory issues. He indicated that the corrections identified earlier had been made, and asked the Town Council for the Town’s approval. Mayor Siddoway recognized **Lincoln County Planning Director John Woodward**, whom indicated that this subdivision request would have its Lincoln County hearing on February 7, 2007 in **Kemmerer**. Hearing no further objections, **the motion carried unanimously.** *A signable copy of the developer’s proposed re-plat was presented for the Mayor’s signature and the Clerk’s signature and seal.*

Council Reports:

Communications – Councilman Carol Warren: **Councilman Warren** encouraged everyone to visit and begin to utilize the **Town Website (www.starvalleyranchwy.org)** and complimented volunteer **Town Webmaster Angela Aitken** (*not present*) for her outstanding contributions to this major municipal communication channel. The Councilman asked people for feedback regarding the website and its use and functionality. Statistics gathered by Webmaster Aitken indicated that from June through December 2006, the website had hosted 1,598 unique visitors (2,459 total visitors, 41,703 hits), and that during the first week of January 2007, the website had received 121 unique visitors (175 total visitors, 3,131 hits).

Councilman Warren indicated that the seventh issue of the **Town Newsletter, The Ranch News**, was slated for publication in the first part of February, and she asked for submissions to the newsletter. The Councilman also complimented **Kelly Brown** and **Carl Brown** for their excellence in stewardship of the newsletter as volunteer **Town Newsletter Co-Editors**.

Mayor Siddoway, speaking to **FISC II Chairman Joe Angelovic**, said, “Let’s make it official, Joe, that if you want to put something in the Town newsletter regarding **Consent Forms** you have a **standing invitation** to do that.” Joe Angelovic acknowledged, “**We don’t want to miss any opportunities like this.**”

Councilman Redlin, having recently handed-off the tasks involved in oversight of Town communications to Councilman Warren, remarked, “I think we have done a fair job over the last year in

communicating with our people and I'm very confident that Carol's going to do a better job of it." Councilman Redlin continued, "But it is a trying duty at times, and we all need to support Carol in this function."

2007 Objectives for Communications – Councilman Warren: Councilman Warren indicated interest in developing a Mayor/Councilman Handbook that could be provided to newly elected Mayors and Councilmen. *A similar Mayor/Council Handbook was distributed to all cities and towns by the Wyoming Association of Municipalities at the end of January 2007.* Councilman Warren also listed maintaining open communications with all Town Citizens using the Town Website (www.starvalleyranchwy.org), the Town's email function (svrtown@silverstar.com) and the Town Newsletter (**The Ranch News**) as well as other opportunities. Mrs. Warren outlined proposed plans for achieving goals for these communications methods.

Culinary Water Transfer – Mayor Boyd Siddoway: The Mayor began his report on the status of the culinary water system transfer from the homeowners association to the Town of Star Valley Ranch by revisiting a timeline of events since the fall. On October 16th, 2006, the SVRA board of directors and the Town held a workshop that was moderated by **Forsgren Associates Engineer Clarence Kemp**. That workshop focused on assets only, with a depreciated cost replacement base valuation method, and did not consider associated liabilities or costs. On November 10th, 2006, the Town of Star Valley Ranch made a formal **Offer to Purchase** the culinary water system (**for \$1**) which also included a draft **MOA (Memorandum of Agreement)** with the SVRA based on recommendations from the **WWDC (Wyoming Water Development Commission)** and Forsgren Associates.

On December 20th, 2006, the SVRA board of directors and the Town conducted a continuation of the October 16th workshop, this time focusing on the soft SVRA obligations associated with the assets to be transferred. These obligations assumed the minimum requirements the SVRA would face to meet supply commitments and code compliance with the current system. "The hard infrastructure valuation of the system seemed to suggest the assets were worth \$1.2 million, **but the obligations associated with those assets were found to be at least \$2.2 million,**" Mayor Siddoway explained. "That's like buying a house that was worth \$1.2 million, but had a \$2.2 million mortgage against it, and in addition you'd need to invest several million dollars more in that home before you could live in it."

One week later, Clarence Kemp sent a summary to both the Town and the SVRA. Later that same day the **SVRA** delivered a counter offer that their attorney had prepared, both an MOA and a selling price to the Town. "They respectfully **rejected each and every term of the Town's offer,**" observed the Mayor.

Then Joe Angelovic (FISC II Chairman) and Mayor Siddoway decided to try to put something in writing that might be beneficial from both parties' standpoints. "We decided, "We've got a problem today – we're nearly out of water. There's a solution two, three, four, five years down the road where we'll have new wells, new storage, started replacing old pipe, but there's a period of time between now and then during which we've all got a problem – not an association problem, not a Town problem; it's an "us" problem," said the Mayor. "So we decided that both organizations should negotiate an agreement that's fair and equitable to both the SVRA and the Town," continued Mayor Siddoway, "and ensures no disruption in water delivery to our users. As users we need to make sure we get water out of our taps while we go through this conversion. We had understanding that this would just be a starting point where two people representing different organizations had agreed to something, and we completed that project at 11 AM this morning (Jan.16)." After thanking Dr. Angelovic, the Mayor indicated that this document had been submitted to the Town Council for consideration and feedback, and will be made public once a consensus had been reached. After that, Public comments would be incorporated, and then the documents will be sent to the Town Attorney. "The intent is to have two attorneys review it for legal requirements," said Mayor Siddoway, "then this document comes back for consideration before the public, at a future Town Council Meeting, before the Council acts on it."

Joe Angelovic reported that the Consent Forms count had reached 918 (68% of required 1,356 executed consent forms) and that forms were still coming in, but more slowly. “The part that bothers me,” remarked Dr. Angelovic, “is the reasons I hear people give for not signing. People tend to forget that there’s a bull’s-eye out there. The first one is the \$600,000 (*no matching funds required*) grant to develop a new source of water for the Town. **Last year we had voluntary water conservation, and the snow pack was 120% of normal. This year the snow pack is down to only 72%, and that doesn’t bode well for the future.**” Mayor Siddoway reminded everyone that the Town Website is updated with a thermometer that shows progress toward the magic number of 1,356 signed consent forms.

Concluding his chronological review of the chain of events with regard to the effort to transfer the culinary water assets, the Mayor described a December 14th & 15th visit to Cheyenne during which the Mayor testified before the **Select Water Committee** after meeting with key legislators. “We got a lot of support from people who have objected to us in the past,” recounted Mayor Siddoway.

Councilman Redlin added, “Joe and Boyd have put their hearts and souls into attempting to get our water problems solved, and we need to give them more than lip service.” The Councilman said he had volunteered to make calls to a list of phone contacts and **Plat 18** property owners.

Councilman Wheeler remarked, “All these things mean absolutely zero if the consent forms effort fails, and that’s where we must apply our energy and effort – in volunteering.”

Mayor Siddoway added, “In the **Omnibus Water Bill** a conspicuous footnote declares, “**The sponsor (the Town of Star Valley Ranch) shall acquire appropriate portions of the existing system prior to commencement of the study.**” The Mayor reminded everyone that the Town must own the system prior to June in order to qualify to receive state funds and grants that should be approved by the Legislature in February. *The Omnibus Water Bill passed the Wyoming House and Senate during the week of February 5th – 9th, 2007 and was waiting for the Governor’s signature at this writing.*

Facilities – Councilman Kent Harker: Facilities – Councilman Kent Harker: Councilman Harker and Mayor Siddoway traveled to the **BLM Field Office in Kemmerer** on December 18th, 2006 to further investigate obtaining more of the 40 acre BLM parcel for which the Town had already received a 30 year Right-Of-Way Grant for a small section of its northeast corner (Town Yard). Councilman Harker described different categories of land acquisitions. A Recreation and Special Purposes acquisition allows the Town to acquire property at no cost, but requires extensive plans for long term development. The Councilman stated that this remained a goal of the Town. The Town was also interested in acquisition of a smaller, 5-acre portion of the BLM section for the possible location of a Town Hall Complex, Town Workshop and/or Fire Station. Mr. Harker said, “It seems like a good idea to put together a plan. It’s feasible and affordable.” The Councilman also reminded everyone of the need for the Town to explore grants that might assist with these projects, and said, “Then, before we finalize anything we need a whole lot of input from the citizens. The Community Assessment results indicated the need to place emphasis on recreation, so we want to get as much input as we can on that.”

Financial – Clerk Andy Moffett: The Clerk discussed two statutorily required schedules that had been posted at Town Hall: Schedule of 2007 Town Council Meetings, and Listing of Officers & Employees:

**SCHEDULE OF REGULAR MONTHLY
TOWN COUNCIL MEETINGS**

2007

JANUARY:	TUESDAY, JANUARY 16TH, 2007, 7:00 P.M.
FEBRUARY:	TUESDAY, FEBRUARY 13TH, 2007, 7:00 P.M.
MARCH:	TUESDAY, MARCH 13TH, 2007, 7:00 P.M.
APRIL:	TUESDAY, APRIL 17TH, 2007, 7:00 P.M.
MAY:	TUESDAY, MAY 15TH, 2007, 7:00 P.M.
JUNE:	TUESDAY, JUNE 12TH, 2007, 7:00 P.M.
JULY:	TUESDAY, JULY 17TH, 2007, 7:00 P.M.
AUGUST:	TUESDAY, AUGUST 14TH, 2007, 7:00 P.M.
SEPTEMBER:	TUESDAY, SEPTEMBER 11TH, 2007, 7:00 P.M.
OCTOBER:	TUESDAY, OCTOBER 16TH, 2007, 7:00 P.M.
NOVEMBER:	TUESDAY, NOVEMBER 13TH, 2007, 7:00 P.M.
DECEMBER:	TUESDAY, DECEMBER 11TH, 2007, 7:00 P.M.

LIST OF TOWN OFFICERS, FULL-TIME POSITIONS, COMPENSATION

JANUARY 2007

J. Boyd Siddoway	Mayor	\$1,500 per month
Kent B. Harker	Councilman	\$120 per Town Council Meeting
George A. Redlin	Councilman	\$120 per Town Council Meeting
Carol J. Warren	Councilman	\$120 per Town Council Meeting
Jimmy D. Wheeler	Councilman	\$120 per Town Council Meeting
William A. Moffett, Jr.	Town Clerk	\$3,000 per month
Warren R. Webb	Road Superintendent	\$20.00 per hour

All salaries listed are gross monthly salaries or actual monthly wages, not including any fringe benefits such as health insurance costs, life insurance benefits and pension plans.

Salaries do not include any overtime an hourly employee may earn paid by the Town.

A Schedule of Town-Observed Holidays that had been developed by Councilman Carol Warren, and Councilman Redlin moved the Town of Star Valley Ranch approve the schedule of "Town-Observed Holidays for 2007"; as well, Town Hall be closed in observance of these holidays. Councilman Wheeler seconded the motion. *The Clerk presented the proposed Holiday Schedule:*

Town-Observed Holidays for 2007

January 15	Dr. Martin Luther King, Jr. Day
February 19	Presidents' Day
May 28	Memorial Day
June 14	Flag Day*
July 4	Independence Day
September 3	Labor Day
October 8	Columbus Day
November 8	Founders' Day*
November 22	Thanksgiving
November 23	Day after Thanksgiving
December 24	Christmas Eve
December 25	Christmas Day
December 31	New Year's Eve

*Town Hall remains open

After this schedule had been presented, the motion carried unanimously.

Town Cash Position Report at January 16, 2007: Clerk Moffett discussed the Town Cash Position Report, and indicated that after the evening's approved disbursements (*pending*) the balance in the

Town's operating account (Bank of Star Valley) was \$1; the balance in the Town's reserve CD #20610 (Bank of Star Valley) was \$24,687 (4.13% APY); the balance in the Town's reserve CD #20642 (Bank of Star Valley) was \$119,009 (5.0% APY); the balance in the Town's reserve CD #20644 (Bank of Star Valley) was \$506,596 (5.13% APY); the balance in the Town's reserve CD #778001628 (1st Bank) was \$285,000 (6.13% APY); and the balance in the Town's reserve CD #778001727 (1st Bank) was \$110,000 (6.13% APY). **The Town's invested reserves totaled \$1,045,292.**

The latest statement of the Town's cash position is always posted in Town Hall, and copies are available for pick-up or by email attachment upon request.

Draft December Financial Statements: The Clerk reviewed the Town's financial statements at six months (December 31, 2006). The Town's Financial Statements are always available for public examination (and explanations as necessary by the Clerk) at Town Hall during normal business hours. The Clerk also outlined the latest schedule of capital equipment purchases for the period July 1 through December 31, 2006, with a total of \$134,260 expended, leaving about \$15,000 remaining in the capital budget for the remainder of Fiscal Year 2006-2007 (ends June 30, 2007).

The Clerk encouraged anyone wishing to discuss any aspect(s) of the Town's financial statements in depth to contact him for more details and information.

2007 Objectives for Finance: Clerk Moffett outlined his objectives for the Clerk's Office and other areas of responsibility for the coming calendar year, including enhancement of the Treasury function, maximization of the return on the Town's interest bearing CDs, strengthening of internal and external controls while maintaining an atmosphere of flexibility, development of policy and procedure manuals and an employee guide, among others.

2007 Objectives for Grants – Councilman Carol Warren: Councilman Warren listed her objectives for Grants during 2007: 1) Research and become familiar with general grant rules, guidelines, qualifications, dates, deadlines and requirements; 2) Establishment of Grant needs and priorities, and 3) Assist and provide guidance to any Town Councilman that has a specific grant application.

Image – Councilman Wheeler: The Town had been approached about purchasing ad space in the next area map for Star Valley (distributed by the Star Valley Chamber of Commerce) produced by Spring Hill Press. **Councilman Wheeler moved the Town of Star Valley Ranch does not subscribe nor commit funds at this time to place an “ad” in the Star Valley Chamber of Commerce sponsored regional Area Map. Councilman Harker seconded the motion. After discussion, the motion carried unanimously.**

Planning – Councilman Al Redlin: Councilman Redlin again described the timetable within the **RFP (Request for Proposal)** for the development of a **Town Master Plan**. The RFP was issued on December 18th with the deadline for submission of proposals falling on February 12th, 2007, the same day on which the proposals would be opened. Preliminary selection of a planning firm was slated for February 26th, while the final selection of the planning firm would occur on March 13th, 2007, and finalization of a contract by the end of March. “This is a very important function for the Town,” explained the Councilman, and he reminded the Town Council Meeting that the Town had been awarded a **\$25,000 CDBG Community Development Block Grant** (with a 33% match) for development of a Town Master Plan. Mayor Siddoway commented, “Do not expect a master plan for \$33,000. Expect a start of the Master Plan.” The amount of the initial grant was expected to cover the skeletal framework provided by the initial development stages of a master plan.

2007 Objectives for Planning: Councilman Redlin discussed three primary planning-related objectives: 1) Master Plan, 2) Planning & Zoning Board Activities, and 3) Community Assessment Follow-Up.

2007 Objectives for Public Safety – Councilman Jim Wheeler: The Councilman discussed the upcoming **Thayne Fire/EMS** contract renewal, and the renaming of certain streets for 911 system compliance.

Roads – Councilman Kent Harker: Town Road Superintendent Warren Webb brought the meeting up to date on Snow Removal and Road Maintenance Operations. He indicated that he had received several complaints about berms in residents’ driveways. Mayor Siddoway commented, “The roads look really good,” and he thanked Mr. Webb. Mr. Webb also recounted recent trips to Cheyenne and Cokeville to investigate and acquire used equipment for the Road Department. Clerk Moffett reviewed the Road Department expenses for the previous month.

Status of Declaring All Roads Within the Town as Public Roads – Councilman Harker: Councilman Harker presented an overview the public vs. private designation of roads within the Town, and reviewed the two options the Town apparently has to pursue the official classification of all roads within the Town to be public roads: 1) Eminent Domain, which could take three to five years and cost upwards of \$20,000 to \$50,000 of the taxpayers’ money, or 2) W.S. 24-3-101 gives Lincoln County the ability to declare by resolution the roads as County roads, and then by further resolution to turn the roads over to the Town (a much quicker, less expensive and easier means).

“The Town was under the impression that everyone was in favor of the Town assuming total responsibility for the roads,” Councilman Harker stated. The Town had requested that both LVI and the homeowners association provide letters confirming “no contest” to the Town’s actions. The Town received such a letter from LVI’s attorneys.

The Town received a letter from the SVRA attorney stating that the non public roads are the property of the SVRA and are common areas. The Town intends to proceed with its plans to re-approach the **Lincoln County Commissioners** with its proposal, but if this fails due to the position taken by the SVRA, the Town will have no alternative but to:

- 1) Turn the maintenance of all roads in question back to the SVRA.
- 2) Defer the installation on any non public roads of the reflective street signs (that could be installed by the Town at half the cost due to a recent grant approval)
- 3) Defer any decision on the installation of cluster boxes inside the Town limits along any non public roads
- 4) The Town may not be in a position to enforce traffic regulations on non public roads within Town limits

“The lack of support from the association board has huge ramifications for the citizens of the Town as well as all the membership of the homeowners association,” Councilman Harker stated. “We publicly encourage the association to reexamine their position and join the majority of the community who desire the safety and convenience of well maintained roads, easily read directions by emergency personnel and visitors, near-home delivery of mail, and enforcement of traffic codes.”

The SVRA Chairman, the SVRA General Manager and the SVRA’s attorney departed the Town Council Meeting after Councilman Harker’s presentation without comment.

2007 Objectives & Priorities for Roads – Councilman Harker: The Councilman outlined several objectives for the coming calendar year for the Town Road Department, including convincing the County Commissioners to declare all roads public and transfer to the Town, acquisition of certain equipment that would result in significant operational savings to the Town, Maintenance of roads including grading,

dustguarding and patching, various street sign issues, issuance of an RFP for Snow Removal for the 2007-2008 season, and the pursuit of grants.

Following this, an extended discussion returned to the subject of declaration of roads as being public and the issues involved with the homeowners association's position with regard to this matter.

Septic Systems – Mayor Boyd Siddoway: The Mayor outlined his objectives in this category as follow: Define a program and develop objectives for a Septic System Inspection and Pumping Program, Include the requirements and potential locations of lagoons, Hold Town hearings, Seek and apply for applicable grants, and Preparation for ultimate implementation requirements and facilities.

Activities Participated In:

- A. SWC/WWDC Level II Testimony – Cheyenne - December 14 – Mayor Siddoway**
- B. Town Master Plan – RFP Issued – December 18**
- C. Culinary Water System Asset Valuation Workshop #2 – December 20 – Mayor Siddoway**
- C. Holiday Display Lighting – Now to January 5 – Mayor Siddoway**
- D. Christmas Break – December 25th and Tuesday, December 26th (Town Hall Closed)**
- E. New Year's Break – January 1st and Tuesday, January 2nd, 2007 (Town Hall Closed)**
- F. BLM Filed Office Meeting - Kemmerer**
- G. Lincoln County Sheriff Todd Smith, Capt. Matthews Meeting with Town Council – January 16**

Upcoming Activities:

- A. WAM Winter Workshop – Cheyenne – January 17-19**
- B. Town Master Plan – Proposals Due/Opened – February 12**
- C. Town Auditor's Meeting with New Town Council – February 13 (now March 13)**
- D. February Town Council Meeting – February 13**
- E. Presidents' Day Holiday – February 19 (Town Hall Closed)**
- F. Lincoln County Commissioners Hearing – Public Roads Proposal – Afton - February 20**
- G. Town Master Plan – Preliminary Selection of Firm – February 26**

Correspondence:

All of the following correspondence is available for review in the Town Clerk's Office

Postal Correspondence Received – December 10th 2006 – January 10th 2007

1st Bank	Holiday Greeting Card
Albright – Stoddard – Warnick – Albright Roads Designation	LVI Attorney letter to Commissioner Linford; Public
All Star Auto Parts	Holiday Greeting Card
Bank of Star Valley	Holiday Greeting Card and Pizza Gift Certificate
Bowers & Associates Law Offices, PC	Holiday Greeting Card and Candy
Forsgren Associates Inc.	Holiday Greeting Card
Jenkins Ace Hardware/Lumber	Holiday Greeting Card
Lincoln County Clerk	Letter requesting Town update County Clerk on Town Roads (Name Changes, Additions)
Lincoln County, John Woodward Office of Planning and Development	Subdivision Hearing Notice, Kemmerer, February 7 Stonefly Ranch Phase I / Harper-Leavitt Engineering, Inc.
Lincoln Uinta Assn of Governments (LUAG)	Minutes from November 15 2006 LUAG Board Meeting LUAG Elected Officials Dinner & Meeting in Cheyenne – Info/Directions
Local Government Liability Pool Monty Lauer, Executive Director	Letter: Sewer Back-Up Claims Holiday Greeting Card
Lower Valley Energy	Holiday Greeting Card and Gadget
Ron Mueller	Cc of Letter sent to SVRA re: “U.S. Postal Service in Star Valley Ranch”
Office of State Lands and Investments	Street Sign Grant #MRG-07164 Ln Agreement/Grant Draft Request Form
Star Valley Chamber of Commerce	Holiday Greeting Card
Star Valley Medical Center Board of Trustees and Administrators	Holiday Greeting Card
Surveyor Scherbel, Ltd.	Follow-Up Letter & Map (Large) – Plat No. 57-A (Plat 22 2nd Filing)
Thayne Senior Center	Newsletter – January 2007 “Enter as Strangers, Leave as Friends”
United States Department of Commerce United States Census Bureau	2007 Boundary and Annexation Survey (BAS)
United States Senator Craig Thomas	Letter of Thanks to Mayor Siddoway
Western Wyoming Community College	Spring 2007 Schedule of Classes for Star Valley and Cokeville
Wyoming Arts Council	Invitation to 25th Anniversary of the Governor’s Arts

Awards

Wyoming Business Council	Pre-CDBG Economic Development Planning Only Grant letter CDBG Economic Development Planning Only Grant Agreements
Wyoming Association of Municipalities	Memo – Information for the 2007 WAM Directory 2007 Legislative Guide 2007 WAM Winter Workshop <u>WAM News</u> January 2007 issue (7 copies)
WAMCAT	2007 WAMCAT of the Year Award Nomination Form
<u>Wyoming Business Report</u>	December 1-15 issue
Wyoming State Treasurer	Wyoming State Treasurer’s Report to Shareholders
Wyoming Department of Employment Workers’ Safety & Compensation Division	<u>Safety Matters</u> December issue Final Workers’ Compensation Rate Notice for 2007

Reading of Bills and Signing of Checks – Town Clerk Moffett: The Clerk read the list of disbursements for accounts payable and payroll. The checks issued by the Town of Star Valley Ranch, dated December 21, 2006 – January 16, 2007 are as follow:

**TOWN COUNCIL MEETING
January 16, 2007**

LIST OF CHECKS

<u>PAYEE:</u>	<u>CHECK #:</u>	<u>ITEM:</u>	<u>AMOUNT:</u>
Payroll	1446	See Payroll Total	-
Star Valley Ranch Association	1447	Town Hall Rent	500.00
Payroll Total 1446, 1448-1453, 1508		Payroll	7,056.26
Bob Byam	1455	Driver – WYDOT Trip	160.00
Wyoming Retirement System	1456	Dec 06 Contributions	337.50
Wyoming Department of Employment	1457	4 th Quarter 06 WC/UI	676.26
All-Star Auto Parts	*1483	Town Vehicles Parts	8,985.77
Angela Aitken	1484	Expense Report	38.14
Bowers & Associates Law Offices PC	1485	Legal Services	684.00
Call Gravel, LLC	1486	Sand, Gravel, Yard	5,939.76
CNA Surety	1487	Surety Bonds	225.00
Holdings Little America	1488	Lodging – Cheyenne	449.37
J. Boyd Siddoway	1489	Expense Report	208.29
James D. Dubisz, CPA	1490	Audit Services	2,000.00
Jenkins Ace Home Center	1491	Yard Materials	293.89
Kent B. Harker	1492	Expense Report	431.67
Kilroy, LLC	1493	Snow Removal (#2)	20,658.35
Lower Valley Energy	1494	Yard Electricity	7.85
LUAG Lincoln Uinta Assn Governments	1495	Dues 2006-2007	875.00
Maverik Credit Card Services	1496	Gasoline	257.40
Olenlager’s Repair	1497	Town Vehicle Repair	2,175.00
Paperworks Plus	1498	Council Binders etc	126.69

Reddig Equipment & Repair	1499	White Water Truck	13,900.00
Silver Star Communications	1500	Telecommunication	371.82
Skinner Service & Auto Body	1501	Flat Repair	30.00
Star Valley Independent	1502	Public Notices	75.00
Star Valley Ranch Association	1503	See A/P Files	275.00
Town of Thayne	1504	1 st Qtr Fire/EMS	12,500.00
Warren R. Webb	1505	Expense Report	617.77
William A. Moffett, Jr.	1506	Expense Report	130.88
Wyoming Department of Transportation	1507	Trucks, Blades	19,819.50
Payroll	1508	See Payroll Total	-

Total Checks – December 21st - January 16th : \$ 99,806.17
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Councilman Harker moved the Town of Star Valley Ranch pay all bills as attested to by the Town Clerk, and as read. Councilman Redlin seconded the motion. The motion carried unanimously.

Adjournment: Councilman Wheeler moved to adjourn the meeting. Councilman Warren seconded the motion. *After Councilman Warren recited a short poem, the motion carried unanimously.*

The fourteenth regular Town Council Meeting was adjourned at 9:47 p.m.

Boyd Siddoway, Mayor _____
Date

ATTEST:

Andy Moffett, Clerk _____
Date