

The Town of
Star Valley Ranch, Wyoming

TOWN MEETING MINUTES

FINAL

July 13, 2010

Present: Boyd Siddoway, Mayor
Kent Harker, Councilman
George "Al" Redlin, Councilman
Edwin Koch, Councilman
Carol Warren, Councilman

Call to Order, Roll Call of Councilmen, and Statement of Quorum: The fifty sixth regular monthly meeting of the Town of Star Valley Ranch Town Council was held July 13, 2010 at Town Hall. Mayor Siddoway called the meeting to order at 7:00 p.m., and with all councilmen in attendance in person, declared the existence of a quorum. Also present were Town Attorney Spencer Allred, Town Administrator Gregg Wilkes & Town Clerk Brenda Bauer

A list of attendees (sign-in sheet) is on file and available for inspection at the Town Clerk's Office.

Pledge of Allegiance: Mayor Siddoway led the recitation of *The Pledge of Allegiance*.

Special Guests: Mayor Siddoway recognized SVRA Board of Directors Jere Kovak, Gary Braun & Kathy Daulton, Candidate for County Treasurer Kathy Tomassi and incumbent Treasurer Jerry Greenfield, County Commissioner Candidate Robert Peternal, and incumbent County Clerk Jeanne Wagner. Happy Birthday John Parrot and thanks for coming to the Council meeting.

Adopt the Agenda:

Councilman Koch made a motion to approve the agenda as written. Councilman Warren seconded the motion. The motion carried unanimously.

Adopt the Consent Agenda:

Councilman Redlin made a motion to approve the consent agenda as written. Councilman Harker seconded the motion. The motion carried unanimously.

Copies of the latest minutes, as well as archived agendas and minutes from all previous Town Meetings and other public hearings may be found at the Town Hall during regular business hours or on the Town's website at www.starvalleyranchwy.org.

Consent Agenda Items:

Correspondence: The Town has all correspondence on file and if anyone would like to review the correspondence, please contact the Town Clerk. This month's correspondence:

- Quick Tap – June 2010
- WAM – Heads Up – June 3rd

- Dept of Transportation – STIP Presentations – June 11th
- WAM – Quarterly Distributions Severance Tax – June 14th
- WAM – Quarterly Distributions Federal Mineral Royalties – June 14th
- EPA Sustainable Water Infrastructure – June 15th
- Benefits of Green Infrastructure Training – June 15th
- WAM – Heads Up – June 17th
- Wyoming Government Investment Fund Update- June 18th
- Letter from Carl Brown – Tool Shed Newsletter Water & Sewer Rate Setting - June 23rd
- WARWS – Training Opportunity – June 23rd
- WAM – Heads Up – June 24th
- Letter from Carl Brown – Workshop Announcement – June 25th
- Wyoming Government Investment Fund Pool Rates – June 25th
- State of Wyoming – Economic Summary – June
- Wyoming Government Investment Pool Rates – June 29th
- WAM – Heads Up - July 2nd
- WAM – Finance Officers Workshop – July 2nd

Approve Accounts Payable and Payroll Disbursements: If anyone wants to know more detail about the accounts payable, they are more than welcome to visit the **Town Hall** and review a copy of the report.

LIST OF CHECKS – GENERAL FUND

PAYEE:	CHECK #:	ITEM:	AMOUNT:
June 1st to June 4th			
Todd Cory	4353	Tools	\$ 225.00
Void	4354		\$
Void	4355		
Bowers Law Firm	4356	Legal Counsel	\$ 1,404.41
Car Quest Auto Parts	4357	Parts	\$ 420.55
Donald Austin	4358	Expense Report	\$ 7.70
Evanston Tire Factory	4359	Repairs	\$ 415.50
H-K Contractors	4360	Cold Mix	\$ 16,739.31
Hansen Oil Company	4361	Fuel	\$ 1,627.66
Hi- Mountain Floral	4362	Flowers	\$ 60.90
Honnen Equipment	4363	Parts	\$ 607.86
Hunter's Furniture & Appliance	4364	Service Call	\$ 35.70
Johnson Electric	4365	Phase 2 Street Light Project	\$ 5,220.00
Kendall Jenkins	4366	Pit Run	\$ 3,674.62
Kent B Harker	4367	Expense Report	\$ 105.84

Mavy's Pest Control	4368	Tree Spraying	\$	500.00
Mountain States Lighting	4369	Lights	\$	29,670.00
Norco	4370	Tank Rental	\$	840.00
PPS Co Inc.	4371	Rental Charge	\$	1.00
Respond First Aid Systems	4372	Eye Wash Station	\$	333.45
Robert J Logan	4373	Expense Report	\$	466.40
Void	4374			
Ronald Thacker	4375	Expense Report	\$	67.00
Silver Star Communications	4376	Phone/Fax	\$	379.11
Star Valley Independent	4377	Advertisement	\$	131.25
Thayne True Value	4378	Parts	\$	21.97
Aflac	4379	Contribution	\$	162.67
Blue Cross/Blue Shield	4380	Health Insurance	\$	4,964.75
Payroll	4381-4398	Payroll Expense	\$	16,190.61
US Treasury	on-line	Taxes	\$	4,432.52
Lincoln County Sheriff's Office	4399	May 2010 Communications	\$	725.00
Star Valley Cleaning	4400	Contract	\$	540.50
Robinson Motors	4401	Repairs	\$	241.62
Wyoming Child Support	4402	Wage Garnishment	\$	281.53
Ridge Creek Investment	4403	Rent	\$	3,650.00
All Star Auto Parts	4404	Parts	\$	1,298.96
Greenline Equipment	4405	Parts	\$	366.46
Valley Tech	4406	Consulting	\$	83.33
Total			\$	95,893.18
June 4th to June 30th				
Jones Simkins, PC	4407	Consulting	\$	33.50
Paperworks Plus	4408	Office Supplies	\$	60.17
Triple H Landscaping	4409	Front Entrance Work	\$	5,098.42
Cash	4410	Employee Cash Award	\$	775.00
Robert Pine Construction	4411	Building Permit refund	\$	2,000.00
Terry Burr	4412	Building Permit Refund	\$	1,000.00
Payroll Expense	4413- 4427	Payroll Expense	\$	12,957.19
United States Treasury	on-line	Payroll Expense	\$	3,919.52
Total			\$	25,843.80

LIST OF CHECKS – WATER

PAYEE:	CHECK #:	ITEM:	AMOUNT:
June 1 to June 4th			
Todd Cory	2692	Purchase of Tools	\$ 225.00
Postmaster	2693	Postage	\$ 132.00
Void	2694		\$
Bowers Law Firm	2695	Legal Counsel	\$ 702.21
Car Quest Auto Parts	2696	Parts	\$ 320.27
Donald Austin	2697	Expense Report	\$ 7.70
Evanston Tire Factory	2698	Repairs	\$ 415.50
Forsgren Associates Inc.	2699	WWDC Level III	\$ 15,032.50
Hansen Oil Company	2700	Fuel	\$ 1,380.03
HSBC Business Solutions	2701	Parts/Repairs	\$ 17.76
Hunters Furniture & Appliance2	702	Service Call	\$ 35.70
Jenkins Ace Home Center	2703	Parts	\$ 294.48
Norco	2704	Tank Rental	\$ 8.40
Respond First Aid System	2705	Eye Wash Center	\$ 333.44
Robinson Motors	2706	Repairs	\$ 241.63
Silver Star Communications	2707	Phone/Fax	\$ 207.10
Star Valley Independent	2708	Advertisement	\$ 90.00
Star Valley Ranch Association	2709	Eminent Domain	\$420,000.00
Syracuse Casting West	2710	Parts	\$ 3,928.00
Thayne True Value	2711	Parts	\$ 26.63
Town of Afton	2712	Water tests	\$ 45.00
Waterworks Industries Inc	2713	Parts	\$ 3,461.29
Yolanda Navarrete	2714	Expense Report	\$ 51.81
Star Valley Cleaning	2715	Contract	\$ 304.50
All Star Auto	2716	Parts	\$ 1,162.67
Valley Tech	2717	Consulting	\$ 41.67

Sub Total			\$448,465.29
June 5th to June 30th			
Postmaster – Thayne	2718	Postage	\$ 352.00
Forsgren Associates Inc	2719	Consulting	\$ 45,142.50
Jones Simkins, PC	2720	Consulting	\$ 16.50
Paperworks Plus	2721	Office Supplies	\$ 90.04
SCI Inc.	2722	Meter Contract	\$ 144,748.51
Cash	2723	Employee Award	\$ 475.00
Sub Total			\$190,824.55
Grand Total			\$639,289.84

New System checks June 30th to July 9th

Wyoming Retirement System	4429	May Contributions	\$ 3,193.33
Wyoming Retirement System	4430	June Contributions	\$ 3,187.66
Wyoming Retirement System	4431	May Rehired Contribution	\$ 209.26
Wyoming Retirement System	4432	June rehired Contribution	\$ 209.26
Payroll	4433-4451	Payroll Expense	\$
Aflac	4452	Insurance	\$ 162.67
All Star Auto	4453	Parts	\$ 567.72
All Star Auto	4454	Parts	\$ 585.48
Blue Cross Blue Shield	4455	Insurance	\$ 4,273.53
Bowers law Firm, PC	4456	Consulting	\$ 2,018.96
Void	4457		
Brenda Bauer	4458	Expense Report	\$ 55.59
Car Quest Auto Parts	4459	Parts	\$ 203.75
Car Quest Auto Parts	4460	Parts	\$ 362.39
Caselle, Inc	4461	Software	\$ 28,131.00
Dustbusters, Inc	4462	Dustgard	\$ 5,395.94
Energy Laboratories	4463	Water tests	\$ 120.00
George Redlin	4464	Expense Report	\$ 176.15
Gregg Wilkes	4465	Expense Report	\$ 386.09
Gregg Wilkes	4466	Expense Report	\$ 880.55
Hansen Oil Company	4467	Fuel	\$ 2,529.42
Hansen Oil Company	4468	Fuel	\$ 2,388.39
Holst Truck & Auto	4469	Repairs	\$ 1,070.00
Honnen Equipment	4470	Parts, Repairs	\$ 2,098.68
HSBC Business Solutions	4471	Parts	\$ 1430.34
J Boyd Siddoway	4472	Expense Report	\$ 585.43
Kendall Jenkins	4473	Road Base	\$ 8,204.21
Lampe Brothers Ready Mix	4474	Sand	\$ 398.00
Lawson Products	4475	Parts	\$ 996.22
Little America Hotel	4476	Meals & Hotel Conference	\$ 406.92
Lower Valley Energy	4477	Electricity	\$ 935.96
Lower Valley Energy	4478	Electricity	\$ 12.37
Maverik Credit Card Services	4479	Fuel	\$ 51.01
Mid Valley Tire & Service	4480	Repairs	\$ 64.95
Mid Valley Tire & Service	4481	Repairs	\$ 30.00
Norco	4482	Parts	\$ 17.36
Norco	4483	Parts	\$ 17.40
NorMont Equipment	4484	Parts	\$ 848.00
NorMont Equipment	4485	Parts	\$ 3,349.88
PPS CO	4486	Fuel	\$ 188.33
Ridge Creek Investment Co	4487	Lease Agreement	\$ 3,650.00
Robert J Logan	4488	Judge Fees	\$ 85.00
Robert J Logan	4489	Judge Fees	\$ 85.00
Ronald Hartley	4490	Expense Report	\$ 208.26
Salsbury Industries	4491	Locks	\$ 84.00
Silver Star Communications	4492	Phone & Fax	\$ 561.08
Staples	4493	Office Supplies	\$ 147.80
Staples	4494	Office Supplies	\$ 341.98
Star Valley Chamber of Commerce	4495	2010-2011 Dues	\$ 1,000.00
Star Valley Cleaning	4496	Contract	\$ 676.00
Star Valley Independent	4497	Advertisement	\$ 341.25
Star Valley Ranch Association	4498	Final Payment	\$144,000.00

Thayne True Value Hardware	4499	Parts	\$	54.31
Town of Afton	4500	Water Tests	\$	45.00
Trinity Highway Products	4501	Parts	\$	1,705.00
Triple H Landscaping	4502	Road Base	\$	3,800.00
Valley Tech, LLC	4503	Consulting	\$	300.00
Warren Webb	4504	Expense Report	\$	420.54
Waterworks Industries	4505	Parts	\$	722.62
Wolf Den Log Cabin Hotel	4506	Lodging – Assessment	\$	919.50
Wyoming Assoc. of Municipalities	4507	Membership Dues	\$	1625.00
Wyoming Dept. of Revenue	4508	Sales Tax	\$	22.75
Wyoming technology transfer Center	4509	Conference	\$	90.00
Yost Business Systems	4510	Contract	\$	1,314.00
TOTAL			\$	238,941.29

Front Entrance Project

Completed: 12” Line GC Tank Area to Vista/Vista East
8” Line in Commercial Area with Fire Hydrants
9 Additional Street Lights installed, 13 lights installed
Pathway paving
Path delineation separator rocked
Paving of Vista / Vista West Road
Front Entrance Landscaping

Remaining: Vista / Vista West Sign remodel

Assessment: Although there are problems with our signs, substantial completion has been achieved. Remaining alterations will be covered under our project’s warranty.

Well No.2 Permitting Status

SEO Water Board Meeting in May – Approved our application
Dedication Ceremony for the Well was held on February 9, 2010
State Engineer’s Office issued a permit for use mid-June 2010

The well is ready for use. We will first use it this summer as our requirements to meet our increased summer demands and the source from spring is diminished.

Franchise Agreements

Preliminary draft franchise agreements were previously developed for Lower Valley Energy electrical services and Silver Star Communications telephone services. Letters were sent to the two utilities inviting them to meet with the Town to discuss implementation of Franchise agreements. Mr. Jim Webb, President of Lower Valley Energy responded to the invitation and met with Mayor Siddoway, Town Administrator Gregg Wilkes and Councilmen Harker, Koch and Redlin on July 6, 2010 at the Town Hall.

Mr. Webb indicated that they have Franchise Agreements with Afton, Thayne, Alpine and Jackson where they pay 1% of Receipts to the Towns. He also indicated that if a fee above 1% were to be negotiated for the agreement that Lower Valley Energy would charge the cost back to the customers.

Mr. Webb was provided with a copy of our draft agreement and asked if he could provide us with copies of the agreements that they have with the other Star Valley Towns. Each will review the documents before proceeding further with negotiations.

Mr. Webb was told that our target for having an agreement in place is January 1, 2011.

Silver Star Communications has not responded to our invitation to meet with us.

Fire & EMS Contract Summary

Councilman Koch met with Terry Titensor of the Thayne Town Council concerning the agreement for the Town of Thayne to provide Fire Protection and EMS Services to the residents of the Town of Star Valley Ranch.

The Agreement will remain the same for this year where as the Town will pay the Town of Thayne \$66,000.00 per year for these services. This will be paid on quarterly basis with each division being paid \$8,250 per quarter. This agreement is for four years and will increase by increments of 3.5% per year.

The Town will continue this coverage while we look into our different options.

Activities Participated In:

1. WAM Convention – June 9-12th
2. SVRA Annual Meeting – June 26
3. 4th of July Celebration – July 3rd
4. Zoning Workshop – July 9th

PRIOR BUSINESS:

Ordinance 2010-08 Zoning

A copy of proposed Ordinance 2010-08 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201008.pdf>

Councilman Redlin explained the recent changes that were made to this ordinance.

Mayor Siddoway explained that if the DCC&R's have a ruling that is stricter than ours, then that prevails.

Councilman Redlin moved that the Town of Star Valley Ranch approve as amended the second reading of Ordinance 2010-08, providing for establishment of a Single Family Residential Zone within the Town of Star Valley Ranch, Wyoming and providing for an effective date of August 10, 2010. Councilman Harker seconded the motion. The motion carried unanimously.

Gaudy Maude Cancellation

Councilman Koch informed us that the Gaudy Maude has been canceled due to economic conditions and due to lack of sponsors. The funds that are on deposit will be distributed between the Town and the Association and the way to distribute that will be determined at a future date.

New Business:

Taxes, Taxes, Taxes, etc:

Lincoln County Treasure Jerry Greenfield presented information on taxes. Taxes are misunderstood by a lot of people and it is important for everyone to understand who receives this money and how it is calculated on how much each area receives.

Property taxes are a big topic of discussion at this time. There is misconception that the Town receives property tax money and they do not receive the bulk of the money. They only receive a very small portion.

The Property Taxes start with the assessed value as a county. The assessed value for Lincoln County is \$1,227,492.251.00. The Counties assess value is made up of different divisions: State Assessed (\$817,427,816.00 or 66.59%), Agricultural (\$6,531.638.00 or .53%), Residential (\$191,925,312.00 or 15.64%), Commercial (\$25,034,900.00 or 2.04%) and Industrial (\$186,572,585.00 or 15.20%). When a person retires there is a set amount of revenue you expect to have and as time goes on assessed values goes up and so do property taxes. Residents should be talking to Representatives to encourage them to adopt the bill that when you retire your property taxes are frozen.

Gary Braun asked if this was to pass would it increase non retiree property taxes. Jerry Greenfield commented that he feels there would have to be a study done to see what the cause and effect would be.

There are 50 special districts that get parts of the property tax money that is collected. Year to date \$76,769,276.42 have been collected and divided out between those districts as well as \$3,721,334.97 in Motor Vehicle taxes which are distributed in October & January.

The real question is where the money goes. Education receives 71.55% or \$54,930.878.62 of which over \$26,000,000 is going to the State for other School districts. County General receives 15.65% or \$12,003,224.03 which runs the County such as Sheriff's Office, Treasures Office, and Clerks Office etc. Cities & Towns receive \$742,353.27 or .96% which is divided between 9 towns.

Sales Tax information comes off the State web site for January to December 2009. \$26,801.278.00 is what is received from the Major Business class, The state retains 69% leaving \$6,319,982.00, 30% of the state's 4% sales/use tax goes to cities, towns and County and the county receives and additional 1% not included in this amount. 99% of the one cent tax comes back to the cities & towns of which \$5,270,053 was collected.

If the 1% tax that is currently being collected does not pass in the election this time, our town will be affected by \$529,790.00.

August 17th is the primary election and people should vote.

Voting, Ballots, Referendums, etc.

Lincoln County Clerk Jeanne Wager explained during a non presidential year election the polls are not normally well attended. After that voting period, if you did not vote in the general election you are contacted and given 20 days to respond before your name is purged from the list and approximately 2500 voters are removed. Residents should remember at this time they

are electing you should be running their Town, County and State. Currently the County of Lincoln is at 8,808 registered voters which is about 50 percent of the population. One of the biggest reasons people do not register to vote is because they do not want to serve on a jury. Out of the 8,808 registered voters there are 1,335 Democrats (670 in south end (LaBarge to Cokeville) and 665 in the North end (Smoot to Alpine), there are 6,121 Republicans (1,651 in the south end and 4,470 in the North end), 37 are Libertarians (25 in the south end and 12 in the north end) and 1315 Unaffiliated (358 south end 967 north end). The Libertarian and the Constitutional party did not meet the major party status by obtaining 2% of the vote two years ago, so they will not be on the 2010 ballot. By law absentee ballots must be sent to the County Clerk's 40 days before and 119 have already been sent out. In the fall the count for absentee increases dramatically. A new law called the move act is in effect for the military and they can request a ballot by contacting the county and they can do this by email. (6 have met this requirement). Voter Registration closes on July 16 because the larger counties are creating a poll list. If someone needs, Wyoming allows Election Day registrations and voting. You can still register to vote at the polls or if you will not be here for Election Day, you can register to vote and request an absentee ballot.

On lcwy.org results can be seen as they are coming in. Voting machines will be tested this week and the voting polls will be held at Star Valley Ranch Town Hall this year.

A list of candidates can be found at Town Hall.

Community Assessment

At the request of the Town a Community Assessment will be conducted by the Wyoming Rural Development Council during the week of August 22, 2010. The assessment will involve several listening sessions and is intended to serve and benefit both the Town and the Association. You are invited to attend and participate in one or more of more of the listening sessions. The assessment is a low cost way to get the pulse of our community, how they think things are going and what they would like to see happening. It will only be as good as the participation that we get from the community.

Handouts are available at Town Hall for What a Community Assessment is and a preliminary schedule of the listening sessions.

Kathy Daulton SVRA Board Member has been approached to work with Councilman Redlin for the Assessment.

Special Water Tap Request

Mayor Siddoway explained that a request was submitted to the Town from an out of Town person requesting a water tap from the Town. This is normally something we don't do but the water line is in the front of their property. An out of Town resident is billed at 1 ¼ times the normal rate.

Councilman Redlin moved that the Town of Star Valley Ranch approve the installation of an Out-of-Town water connection as requested by the application received in June 2010 recommended by Town Administrator Gregg Wilkes. Councilman Harker seconded the motion. The motion carried unanimously.

Ordinance 2010-09 Private Recreation Zone 1

A copy of proposed Ordinance 2010-09 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201009.pdf>

Councilman Redlin moved that the Town of Star Valley Ranch approve as amended the first reading of Ordinance 2010-09, providing for establishment of a Private recreational Zone within the Town of Star Valley Ranch, Wyoming and providing for an effective date of September 14, 2010. Councilman Koch seconded the motion. The motion carried unanimously.

Ordinance 2010-10 Public Facilities Zone 1

A copy of proposed Ordinance 2010-10 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201010.pdf>

Councilman Redlin moved that the Town of Star Valley Ranch approve as written the first reading of ordinance 2010-01, providing for establishment of a Public Facilities Zone within the Town of Star Valley Ranch Wyoming and providing for an effective date of September 14, 2010. Councilman Koch seconded the motion. The motion carried unanimously.

Mayor Pro-Tem

Councilman Harker moved that the Town of Star Valley Ranch confirm the Mayor's appointment of Councilman Edwin Koch as "Mayor Pro-Tem" for the Mayor's planned absence from Wednesday, July 14th to his return on Monday, July 26, 2010. Councilman Warren seconded the motion. The motion carried unanimously.

Temporary SMO

Mayor Siddoway explained that during the 4th of July holiday there were some aggressive parties on the ranch with fireworks and when they were approached by our SMO it was intimidating as several were under the influence of alcohol.

Councilman Redlin moved that the Town of Star Valley Ranch confirm the Mayor's appointment of Mr. Marty Aroian as a temporary Special Municipal Officer (SMO) for specific assistance over the week-ends of July 24th and Labor Day. Councilman Harker seconded the motion. The motion carried unanimously.

Council/Committee Reports

5K Run Update

As part of the Gaudy Maude Festival there was to be a 5K run this activity has been canceled due to cancelation of the Gaudy Maude Festival.

Special Municipal Office

During June 2010, the Special Municipal Officer issued eight written warnings and ten verbal warnings. No regular citations were issued. The SMO also located and recovered one stolen ATV, committed 26 hours to desk and phone coverage at Town Hall, and spent 3 hours training, testing, and becoming acquainted with new water meter reading equipment. The SMO also conducted complaint follow up and general and directed patrol for ordinance violations.

SMO activities and enforcement actions in June are as listed below and as further detailed on the attached activities and actions log.

- Animal Control Violations:
 - 1 written warning for failing to maintain dogs on own property and permitting them to roam freely.
 - 1 written warning keeping/maintaining a dog that has propensity to be vicious. Dog attempted to bite a man who did not want to prosecute and refused to sign citizen complaint form.
 - 1 written warning for failing to license 2 dogs. (Had not been previous warned or alerted to licensing requirement).
 - 6 verbal warnings for unleashed dogs (dogs either had current SVR licenses or belonged to dog owners just visiting for the day or weekend and who were not regular visitors).
- Parking Violations:
 - 3 written warnings issued for parking on the road right of way
 - 2 verbal warnings for parking on the road right of way
- Property in Road Right of Way
 - 2 written warnings issued
- Unlicensed Driver of Motor Vehicle
 - 1 verbal warning issued to unlicensed driver of golf cart
 - 1 verbal warning issued to grandparents of unlicensed driver of golf cart who overturned cart in roadway
- Stolen Vehicle Recovery
 - Located & recovered 1 ATV stolen from the home of SVR resident
- Other Activities
 - 26 hours of administrative time covering the front desk and phones at Town Hall to permit Town Clerk and Water Billing Specialist to attend in-house training.
 - 3 hours of training time testing and getting acquainted with new water meter reading equipment

Gary Braun asked if a resident was given a verbal warning, then written warning then citation. **Town Administrator Wilkes** explained that it does not have to go in that order a citation can be issued immediately.

SVR Municipal Court Report

Docket # 10-05-18

Ordinance Violation # 2009-05-7.7 (s) Count I-III & Count IV – VI

Plea – Guilty

Fines, Fees, Penalties - \$540.00 & \$10.00 Court Fee

Lincoln County Sheriff's Department Report:

Lincoln County Sheriff's Activity Report

Month: May
2010

Coverage														
Items	Avg	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
CFS/Law Incidents	20.0	27	17	15	12	28	21							120
Special Patrol	11.8	21	13	9	7	13	8							71
Warnings	1.2	2	0	4	0	1	0							7
Citation	2.0	2	2	1	0	3	4							12
Abandoned 911 Abandoned Vehicle	0.0	0	0	0	0	0	0							0
Agency Assist	0.3	1	0	0	1	0	0							2
Animal Problem	0.5	2	0	0	0	0	1							3
Assault	0.0	0	0	0	0	0	0							0
Auto Accident	0.0	0	0	0	0	0	0							0
Burglary	0.0	0	0	0	0	0	0							0
Child Abuse	0.0	0	0	0	0	0	0							0
Citizen Assist	0.0	0	0	0	0	0	0							0
Citizen Dispute Civil	0.0	0	0	0	0	0	0							0
Execution/Paper Controlled Substance	0.3	0	0	0	0	1	1							2
Disorderly Conduct	0.0	0	0	0	0	0	0							0
Domestic Violence	0.0	0	0	0	0	0	0							0
Drugs	0.0	0	0	0	0	0	0							0
DUI	0.0	0	0	0	0	0	0							0
Fraud	0.2	0	0	0	0	1	0							1
Harassing	1.0	0	2	1	0	3	0							6
Juvenile Problem	0.3	0	0	1	1	0	0							2
Keep the Peace	0.0	0	0	0	0	0	0							0
Lost /Found Property Lost/Found	0.2	0	0	0	0	1	0							1
Animal Medical	0.0	0	0	0	0	0	0							0
Missing Persons	0.2	0	0	0	1	0	0							1
Motorist Assist	0.0	0	0	0	0	0	0							0
Other	2.3	1	1	2	1	1	8							14
Suspicious	0.0	0	0	0	0	0	0							0
Theft	0.7	0	0	0	0	1	3							4
Threatening	0.0	0	0	0	0	0	0							0

Traffic	0.3	1	0	1	0	0	0	2
Trespass	0.0	0	0	0	0	0	0	0
Utility Problem	0.0	0	0	0	0	0	0	0
Vandalism	0.0	0	0	0	0	0	0	0
Vin Inspection	1.2	1	1	0	1	4	0	7
Welfare Check	0.0	0	0	0	0	0	0	0

P&Z Report

The Planning and Zoning Board has completed its efforts to draft proposed regulations for single family residential, private recreation, and public facilities zoning districts within the Town. The Board met with the Town Council in a workshop on July 6, 2010 to answer Council questions and to finalize the Board's recommendations for regulation of private recreation and public facilities zones. The Council will consider the Board's recommendations at its regular meeting on July 13, 2010. Street classification and zoning maps will subsequently be developed by the Board for the Council's consideration.

The Mayor and Council have requested the Board do some additional research to assess the impacts of a flood ordinance to the community. The Planning and Zoning Board will continue to gather data and assess information as part of its recommendation that the Town develop a flood ordinance in order to qualify for the National Flood Insurance Program. Adoption of an official flood ordinance will enable the Town's homeowners to obtain flood insurance should they desire to do so.

The Planning and Zoning Board has been requested to work with the Town Council in the forthcoming Community Assessment and in the revision of the Town Master Plan.

The Board will continue to address all of the above matters at its regular Board meetings or in scheduled workshops. The public is invited to attend all Board meetings and workshops.

Since the last Council meeting, the Board approved a six month extension on a permit to build a garage. The Board also approved building permits for two deck expansions and for two new residences.

As a courtesy to building permit holders, the Planning & Zoning Board has begun to track building permits that will expire within the next 90 days. The Board plans to remind building permit holders about 60 days in advance of the need to complete the work or to apply for an extension of the permit. Extension applications requests should list the special conditions and circumstances requiring the extension and must be accompanied by a defined work program for completing the project. This program is intended as a courtesy service only and does not relieve permit holders of their responsibility to complete building projects within the two year permitting period or of their responsibility to apply for an extension prior to permit expiration.

Town citizens who have an interest in serving the community and want to be considered for appointment to the Planning and Zoning Board are encouraged to contact the Town offices or any member of the P&Z Board.

The public is again reminded of the need to obtain a building permit from the Town for new construction or any construction that involves exterior or structural modifications to their residence.

The P&Z Board meets at 5:00 pm the first and third Wednesdays of each month throughout 2010. The Board's review of permit requests, variances and any other citizen input will remain scheduled for 6:00 pm.

The last P&Z Board meeting was held on July 7, 2010 and the next meeting will be held on July 21, 2010 at 5:00 pm MDT at the Town Hall.

Treasurers Report

As of June 30, 2010

General fund	Current Month	Last Month	Difference
General CDs	\$ 300,000.00	\$ 300,000.00	N/C
Rolling CD	\$ 566,640.05	\$ 636,640.05	\$ (70,000.00)
Total CDs	\$ 866,640.05	\$ 936,640.05	\$ (70,000.00)
Checking	\$ 127,505.21	\$ 31,365.88	\$ 96,139.33
Total General Funds	\$ 994,145.26	\$ 968,005.93	\$ 26,139.33

Water fund	Current Month	Last Month	Difference
General CDs	\$ 200,000.00	\$ 200,000.00	N/C
Rolling CD	\$ 70,000.00	\$ 470,000.00	\$ (400,000.00)
Total CDs	\$ 270,000.00	\$ 670,000.00	\$ (400,000.00)
Checking	\$ 316,028.95	\$ 59,537.43	\$ 256,491.52
Total Water Funds	\$ 586,028.95	\$ 729,537.43	\$ (143,508.48)

Available Funds	
General	
Checking	\$ 127,505.21
Rolling CD	\$ 566,640.05
Total	\$ 694,145.26
Water	
Checking	\$ 316,028.95

Rolling CD	\$ 70,000.00
Total	\$ 386,028.95
Grand Total	\$ 1,080,174.21

Financial Highlights

Star Valley Ranch - General Account

Financial Highlights

Date

From:	5/01/10	6/1/2010
To:	5/21/10	6/30/2010

Starting Balance	\$36,287.16	\$31,365.88
Interest	\$2,544.00	\$148.80
Income From State	\$80,196.05	\$627,471.00
PO Boxes		\$257.25
NSF / Dog Registration	\$195.00	\$140.00
Building Permits		-\$2,900.00
Court Fines	\$222.50	\$550.00
Misc. Items		\$195.00
Transfers to/from Other	\$31,835.67	-\$411,664.51
Payroll & Taxes	-\$38,399.95	-\$44,580.88
Bills	-\$81,514.55	-\$80,373.01
Ending Balance	\$31,365.88	\$120,609.53

Star Valley Ranch - Water Department

Financial Highlights

Date

From:	5/01/10	6/1/2010
To:	5/21/10	6/30/2010

Starting Balance	\$42,267.50	\$59,537.43
Interest	\$43.73	\$2,783.37
Water Fees	\$16,968.22	\$11,105.15
Other Income	\$32,661.65	\$861,174.72
Property Taxes	\$11,600.96	\$24,195.75
Bills	-\$44,004.63	-\$643,020.80
NSF		
Ending Balance	\$59,537.43	\$315,775.62

Delinquent Account Status

The Fourth Quarter of the 2009-2010 Fiscal year billing went out April 1, 2010. 568 bills were mailed for \$46,000. These bills became delinquent on 5/10/10.

There are approximately 20 accounts owing for two quarters, and received possible disconnect notices. Penalties and interest have been added to these accounts.

Certified notices will be going out for these by July 15 for disconnection on July 26th.

There are now seven accounts which remain disconnected for nonpayment, and will be charged accordingly when services are restored. These accounts were vacant homes at the time they were disconnected, and remain vacant. One of these accounts is in bankruptcy court, and four are in foreclosure.

We have sent out notifications on the new billing process, and information on paying the full year in advance with a 10% discount is \$388.80, which is due by July 31st to qualify.

Many residents have called in requesting information on their new billing cycles, and amounts.

The actual metered billing will go out August 1, 2010. If all the meters are not completely installed by that time, we will be sending out billing for the minimal use fees, as described in the ordinance.

Councilman Redlin express a concern that he heard that our water bill is the most complicated the people have seen. He proposes that we look at simplifying it when it is due to be re-written next year.

2009-2010 Budget Summary

Town Administrator Wilkes explained the Town is still receiving funds because we are on an accrual basis and will continue to do so for the next two months. Expenses are cut and dried, we did not receive as much as we expected but we did not spend as much as we expected, so it worked out very well. The biggest part is under Public Works and Warren Webb did very well staying within the budget.

Jerry Kovac asked what the time frame for the water to be self sufficient is. Mayor Siddoway explained it should have been when we started with the water department but the Town convinced WARWS to allow us to bill and increase rates over a few years to get to where we should be. In a couple years we should be getting close. So far all of our projects have had grant money associated with them and we would not be eligible if we did not continue to build our rates to where they should be.

5th Penny Tax Activities

Narrative: As a result of a citizen's petition -
5th Penny Tax will be on August Primary Ballot
"Yes" Vote – The existing tax will continue to stay-in-place until removed by the citizens
"No" Vote – Tax will be eliminated

Assessment: Each Town is responsible to fairly and equitably provide services based on the available funds.

The Citizens are responsible to ensure they vote for the funds they feel the Towns need to meet the individual's service level.

Every Town in Lincoln County will be significantly impacted with the loss of this revenue.

The 5th Penny Tax -

- 99% of all tax collected is distributed to Lincoln County and Lincoln County Towns based on population
- A single citizen pays only an average of 17% of the Tax Collected or about \$5.00 per month
- More of the tax is collected from those who spend more than average
- This tax is NOT collected on your grocery bill if you shop in Wyoming

Commitments –

- Star Valley Chamber of Commerce has run newspaper ads.
- They are planning a “flyer” to be distributed to parked, Lincoln County autos in the area.
- They are also planning a high school student debate of the issue.

Road Operations Report

During the last month the crew:

Graded some of the roads in the north end of Town, and filled low areas on Dogwood Drive.

Installed guardrail over Cedar Creek on Middle Branch Drive.

Graded and dustguarded Cedar Creek Drive, Porto Drive, Middle Branch Drive, Last Chance Drive and part of Hardman Drive.

Water Operations Report

During the last month the crew:

Adjusted valves as needed to maintain pressure.

Turned services on for returning snowbirds.

Performed testing as required

Repaired 5 waterline leaks.

Did many locations for meter installation project.

Water Meter Project

<u>Work Week</u>	<u>Work Days</u>	<u>Completed</u>	<u>Per Day Average</u>	<u>Units to Go</u>	<u>Weighted Days To-Go</u>
May 10-14	2.5	31	12.4	670	54
May 17-21	5	64	12.8	606	48
May 24-28	5	27	5.4	579	59
June 1-4	4	21	5.25	558	64
June 7-11	5	29	5.8	529	66
June 14-18	5	38	7.6	491	62
June 21-25	5	44	8.8	447	55
Jun 28 - Jul 2	5	35	7	412	52
July 5-8	5	62	12.4	350	41

Prater Canyon Tank & Crossover Line Project Status

Narrative: Pre-Construction Meeting –
A formal meeting was held and chaired by Clarence Kemp of Forsgren Engineering. Copy of the meeting will be available at Town Hall.

A citizen's hearing was held later that evening at Town Hall. Approximately 35 people were in attendance. Mr. Kemp and Mr. Sargent explained the project and answered questions from the citizens.

Tank mobilization will start this week with a 120-day construction period.

Assessment: We are all anxious for the project to get underway

School Section Well Project

Narrative: The Town will be drilling an additional well (No.3) on the State School Section this fall.

Applications for easements for drilling and final area have been filed.

We anticipate a construction bid package to be advertised early this fall with drilling activity during the winter months.

The Town is responsible for all costs if this is a dry well. The WWDC grant is for 2/3rd of the total cost of a production well with 1/3rd loan.

Assessment: If this well produces 300 gpm or more and the future re-development of the Prater Spring yields and equal or better increase, the Town will have a total self-sufficient water supply for our current demands with approximately an additional 300 connections buffer.

Plat 15 Steel Pipe Replacement Project

Narrative: THE PROJECT
Estimated Cost \$3.2 Million
DEQ has approved for a categorical exclusion
DEQ has approved as a "GREEN" project
We have a "street ready" bid package ready

Financing Request

- SLIB (State Land and Investment Board) for \$450,000 MRG (Mineral Royalties Grant) grant for the north area project.

- SLIB for \$1,150,000 MRG grant for remainder of project.
- SRF (State Revolving Fund) for \$1,600,000 in loan from the SRF program. Loan terms are 20 years at 2.5% interest.

Funding Approved

- SLIB Grant for \$450,000
- Loan for \$450,000, 20 Year at 2.5%

Assessment: In working with Rob Tompkins of SLIB, the recommendation allows us to start this fall with the phase 1, replacement of the pipe in Plat 15.

We will reapply for the balance of the project in December.

Councilman Harker moved that The Town of Star Valley Ranch authorize the Mayor to sign documents concerning the Steel Pipe Replacement Project as preapproved by the Town’s Engineer, Forsgren Associates, Inc. Councilman Koch seconded the motion. The motion carried unanimously.

Website/Newsletter

(1) Website Status: www.starvalleyranchwy.org

	June	May	Increase/D ecrease
Unique Visitors	841	766	75
Average Pages Viewed per Visitor	4	6	-2
Top 5 pages Viewed	1. Home 2. About Us 3. Public Announcements 4. Community 5. Documents	1. Home 2. About Us 3. Public Announcement 4. Association Page 5. Documents	
Total Hits	24,161	24,446	-285

(2) Newsletter: Schedule for Ranch News, Volume 5, No. 2 for July 2010

A new schedule will be available soon.

Grants

Councilman Warren moved that The Town of Star Valley Ranch approve resolution 10-07-13-001 authorizing submission of an application to the State of Wyoming, Office of Local Government Coordination for funds through the transportation Enhancement Activities – Local (TEAL) program on behalf of the governing body of Town of Star Valley Ranch for

the purpose of providing trails, pathways, wellness stations and convenience facilities within the Town. Councilman Redlin seconded the motion. The motion carried unanimously.

A copy of proposed Resolution 10-07-13-001 is available on the Town website
<http://www.starvalleyranchwy.org/Resolutions/2010JulyRes1.pdf>

Upcoming Activities

- 1. Pre Bid Meeting Steel Pipe Line – July 14th**
- 2. Bid Opening – July 21st**
- 3. Town Hall Meeting – August 10 7PM**
- 4. Primary Election – August 17th**

Adjournment: at. 9:50 PM

Councilman Redlin moved that The Town of Star Valley Ranch adjourn this meeting. Councilman Koch seconded the motion. The motion carried unanimously.

Respectfully Submitted

Approved

Brenda L Bauer, Town Clerk

Boyd Siddoway, Mayor