

The Town of
Star Valley Ranch, Wyoming

TOWN MEETING MINUTES

FINAL

June 8, 2010

Present: Boyd Siddoway, Mayor
Kent Harker, Councilman
George "Al" Redlin, Councilman
Edwin Koch, Councilman
Carol Warren, Councilman

Call to Order, Roll Call of Councilmen, and Statement of Quorum: The fifty fifth regular monthly meeting of the Town of Star Valley Ranch Town Council was held June 8, 2010 at Town Hall. Mayor Siddoway called the meeting to order at 7:01 p.m., and with all councilmen in attendance in person, declared the existence of a quorum. Also present were Town Attorney Spencer Allred, Town Administrator Gregg Wilkes & Town Clerk Brenda Bauer

A list of attendees (sign-in sheet) is on file and available for inspection at the Town Clerk's Office.

Pledge of Allegiance: Mayor Siddoway led the recitation of *The Pledge of Allegiance*.

Special Guests: Mayor Siddoway recognized SVRA Board Member Jere Kovach, SVRA Board Candidate George Toolson, and Star Valley Independent Reporter Sarah Hale. There are three candidates running for Town Council. Those present were Carol Warren and Al Redlin Councilman candidates and Boyd Siddoway Mayor candidate. Another councilman candidate not present at tonight's meeting but running is Ernie Eaton.

Executive Session:

An executive meeting was held at 6 P.M. this evening with the following in attendance: Town Attorney Allred, Forsgren Engineer Representative Clarence Kemp, All Council Members, Town Administrator Wilkes, Town Clerk Bauer and Water Board Member Terry Wilson. The following items were discussed: The bid on the table for a new well, tank and crossover lines, negotiations with a water customer outside the Town limits to provide benefits to both parties, and employee compensation in awards.

Adopt the Agenda:

Councilman Harker made a motion to approve the agenda as written. Councilman Koch seconded the motion. The motion carried unanimously.

Adopt the Consent Agenda:

Councilman Koch made a motion to approve the consent agenda as written. Councilman Warren seconded the motion. The motion carried unanimously.

Copies of the latest minutes, as well as archived agendas and minutes from all previous Town Meetings and other public hearings may be found at the Town Hall during regular business hours or on the Town's website at www.starvalleyranchwy.org.

Consent Agenda Items:

Correspondence: The Town has all correspondence on file and if anyone would like to review the correspondence, please contact the Town Clerk. This month's correspondence:

- Letter from Town of Cokeville – Consent for change in Scope of Grant
- WAM - Heads Up - May 7th
- HUD's Upcoming Notice of Funding Availability
- WAM – Heads Up – May 13th
- Wyoming Government investment Fund
- HUD News – New Servicer Performance Measures
- WARWS – Training Available
- WAM – Heads Up – May 20th
- County Commissioners – Relocation of BTNF Supervisor's Office – May 24th
- Dept of Transportation – Long Range Plan – May 25th
- WAM – Heads Up – May 27th
- Chamber of Commerce – Newsletter
- WAM – Heads Up – June 3rd
- Thayne Senior Center Letter

Approve Accounts Payable and Payroll Disbursements: If anyone wants to know more detail about the accounts payable, they are more than welcome to visit the **Town Hall** and review a copy of the report.

LIST OF CHECKS – GENERAL FUND

PAYEE:	CHECK #:	ITEM:	AMOUNT:
May 1st to May 7th			
Payroll	4280-4298	Payroll Expense	\$ 15,779.87
United States Treasury	on-line	Taxes	\$ 4,210.50
Void	4299		
Valley Auto Supply	4300	Parts	\$ 408.35
Comfort Inn	4301	Lodging WAM Convention	\$ 990.00
Ed Koch	4302	Expense Report	\$ 562.08
Evanston Tire Factory	4303	Tires	\$ 4,274.30
Hansen Oil Company	4304	Fuel	\$ 1,560.34
Lee Hansen	4305	Expense Report	\$ 116.00
Lincoln County Sheriff's Office	4306	April Communication	\$ 725.00
Lower Valley Energy	4307	Electricity	\$ 1,065.19
Maverik Credit Card Services	4308	Fuel	\$ 76.01
Norco Inc	4309	Tank Rental	\$ 8.68
Parkway Plaza	4310	Lodging for Conference	\$ 140.00

R & C Enterprizes	4311	Tractor Rental	\$	450.00
Ridge Creek Investment Co	4312	Lease	\$	3,650.00
Robinson Motors	4313	Pump Repairs	\$	145.02
Silver Star Communications	4314	Phone/Fax	\$	346.57
Staples Credit Plan	4315	Office Supplies	\$	186.82
Star Valley Cleaning	4316	Contract	\$	378.00
Star Valley Independent	4317	Advertisements	\$	169.49
Thayne True Value	4318	Parts	\$	10.99
Town of Thayne	4319	Fire & EMS Contract	\$	16,500.00
Valley Tech, LLC	4320	Consulting	\$	472.57
Warren Webb	4321	Expense Report	\$	43.35
Wyoming Assoc. of Municipalities	4322	Conference Registrations	\$	760.00
Wyoming Technology Transfer	4323	Conference Registrations	\$	50.00
Yolanda Navarrete	4324	Expense Report	\$	11.25
Aflac	4325	Insurance	\$	67.36
Bowers Law Firm	4326	Consulting	\$	901.21
Total			\$	54,058.95
May 8th to May 31st				
Team Laboratory Chemical Corp	4327	Road Patch	\$	750.00
Greenline Equipment	4328	Water Pump	\$	1,168.81
J Boyd Siddoway	4329	Expense Report	\$	205.00
Gregg Wilkes	4330	Expense Report	\$	45.08
Johnson electric	4331	Electrical Contract Work	\$	16,895.00
Wyoming Supreme Court	4332	State Automation Fees	\$	180.00
Payroll Expense	4333-4350	Payroll Expense	\$	15,873.72
Lower Valley Energy	4351	Electricity	\$	760.55
Gregg Wilkes	4352	Expense Report	\$	105.99
United States Treasury	on-line	Payroll Taxes	\$	3,328.24
Total			\$	39,312.39
Sub Total				
June 1st to June 4th				
Todd Cory	4353	Tools	\$	225.00
Void	4354		\$	
Void	4355			
Bowers Law Firm	4356	Legal Counsel	\$	1,404.41
Car Quest Auto Parts	4357	Parts	\$	420.55
Donald Austin	4358	Expense Report	\$	7.70
Evanston Tire Factory	4359	Repairs	\$	415.50
H-K Contractors	4360	Cold Mix	\$	16,739.31
Hansen Oil Company	4361	Fuel	\$	1,627.66
Hi- Mountain Floral	4362	Flowers	\$	60.90
Honnen Equipment	4363	Parts	\$	607.86
Hunter's Furniture & Appliance	4364	Service Call	\$	35.70
Johnson Electric	4365	Phase 2 Street Light Project	\$	5,220.00
Kendall Jenkins	4366	Pit Run	\$	3,674.62
Kent B Harker	4367	Expense Report	\$	105.84
Mavy's Pest Control	4368	Tree Spraying	\$	500.00
Mountain States Lighting	4369	Lights	\$	29,670.00
Norco	4370	Tank Rental	\$	840.00
PPS Co Inc.	4371	Rental Charge	\$	1.00
Respond First Aid Systems	4372	Eye Wash Station	\$	333.45
Robert J Logan	4373	Expense Report	\$	466.40
Void	4374			
Ronald Thacker	4375	Expense Report	\$	67.00
Silver Star Communications	4376	Phone/Fax	\$	379.11
Star Valley Independent	4377	Advertisement	\$	131.25
Thayne True Value	4378	Parts	\$	21.97
Aflac	4379	Contribution	\$	162.67
Blue Cross/Blue Shield	4380	Health Insurance	\$	4,964.75
Payroll	4381-4398	Payroll Expense	\$	16,190.61
US Treasury	on-line	Taxes	\$	4,432.52
Lincoln County Sheriff's Office	4399	May 2010 Communications	\$	725.00
Star Valley Cleaning	4400	Contract	\$	540.50
Robinson Motors	4401	Repairs	\$	241.62
Wyoming Child Support	4402	Wage Garnishment	\$	281.53
Ridge Creek Investment	4403	Rent	\$	3,650.00

All Star Auto Parts	4404	Parts	\$ 1,298.96
Greenline Equipment	4405	Parts	\$ 366.46
Valley Tech	4406	Consulting	\$ 83.33
Total			\$ 95,893.18
Grand Total			\$ 189,264.52

LIST OF CHECKS – WATER

PAYEE:	CHECK #:	ITEM:	AMOUNT:
May 1st to May 6th			
"A "Locksmith Inc	2660	Service Call	\$ 55.00
Bowers Law Firm	2661	Consulting	\$ 443.88
Valley Auto Supply	2662	Parts	\$ 220.59
Forsgen Associates	2663	Consulting	\$ 31,587.65
Hansen Oil Company	2664	Fuel	\$ 1,084.94
Void	2665		
Jenkins Ace Home Center	2666	Supplies	\$ 234.00
Lower Valley Energy	2667	Electricity	\$ 1,799.80
Maverik Credit Card Services	2668	Fuel	\$ 91.00
Norco, Inc	2669	Tank Rental	\$ 8.68
Nor Mont Equipment Co	2670	Pipe Vise	\$ 580.00
Paperworks Plus	2671	Supplies	\$ 25.78
Parkway Plaza Hotel	2672	Lodging for Class	\$ 520.00
Robinson Motors	2673	Repairs to Truck	\$ 145.03
Silver Star Communications	2674	Phone & Fax	\$ 173.51
Star Valley Cleaning	2675	Contract	\$ 298.00
Star Valley Independent	2676	Advertisement	\$ 267.01
Thayne True Value	2677	Parts	\$ 7.96
Town of Afton	2678	Water Tests	\$ 45.00
Valley Tech, LLC	2679	Consulting	\$ 236.28
Warren Webb	2680	Expense Report	\$ 88.01
Waterworks Industries	2681	Parts	\$ 2,640.00
Yolanda Navarrete	2682	Expense Report	\$ 19.50
Aflac	2683	Insurance	\$ 121.83
HSBC Business Solutions	2684	Parts	\$ 459.19
Total			\$ 41,152.64
May 7th to May 31st			
Gregg Wilkes	2685	Expense Report	\$ 75.07
Postmaster	2686	Postage	\$ 88.00
Richard George	2687	Refund of Fees	\$ 206.00
Brenda Bauer	2688	Expense Report	\$ 10.49
Lower Valley Energy	2689	Electricity	\$ 1,412.43
Mark Buche	2690	BP Refund	\$ 1,000.00
Wyoming Board of Control	2691	Appropriations	\$ 60.00
Total			\$ 2,851.99
Sub Total			\$ 44,004.63
June 1 to June 4th			
Todd Cory	2692	Purchase of Tools	\$ 225.00
Postmaster	2693	Postage	\$ 132.00
Void	2694		
Bowers Law Firm	2695	Legal Counsel	\$ 702.21

Car Quest Auto Parts	2696	Parts	\$ 320.27
Donald Austin	2697	Expense Report	\$ 7.70
Evanston Tire Factory	2698	Repairs	\$ 415.50
Forsgren Associates Inc.	2699	WWDC Level III	\$ 15,032.50
Hansen Oil Company	2700	Fuel	\$ 1,380.03
HSBC Business Solutions	2701	Parts/Repairs	\$ 17.76
Hunters Furniture & Appliance	2702	Service Call	\$ 35.70
Jenkins Ace Home Center	2703	Parts	\$ 294.48
Norco	2704	Tank Rental	\$ 8.40
Respond First Aid System	2705	Eye Wash Center	\$ 333.44
Robinson Motors	2706	Repairs	\$ 241.63
Silver Star Communications	2707	Phone/Fax	\$ 207.10
Star Valley Independent	2708	Advertisement	\$ 90.00
Star Valley Ranch Association	2709	Eminent Domain	\$420,000.00
Syracuse Casting West	2710	Parts	\$ 3,928.00
Thayne True Value	2711	Parts	\$ 26.63
Town of Afton	2712	Water tests	\$ 45.00
Waterworks Industries Inc	2713	Parts	\$ 3,461.29
Yolanda Navarrete	2714	Expense Report	\$ 51.81
Star Valley Cleaning	2715	Contract	\$ 304.50
All Star Auto	2716	Parts	\$ 1,162.67
Valley Tech	2717	Consulting	\$ 41.67
Total			\$448,465.29
Grand Total			\$492,469.92

Front Entrance Project

Completed:

- 12" Line GC Tank Area to Vista/Vista East
- 8" Line in Commercial Area with Fire Hydrants
- 9 additional Street Lights installed
- Pathway paving
- Paving of Vista / Vista West Road

Remaining:

- Front Entrance Landscaping
- Vista / Vista West Sign remodel

WWDC Level III Phase 2

This is for all the remaining eligible WWDC projects:

Water Sources –additional wells and redevelopment of Prater Spring

Storage – acquisition of G.C. Tank and additional tank at Prater Canyon

Transmission Lines –Tank connecting lines and additional line to Plat 20 area

2/3rd Grant & 1/3rd Loan (4% - 30 year)

- approximate payment = \$88,000 per year
- or \$7.33 per month per current user

Assessment: Filing of required "Signed Contracts" has been completed

Priority and Scheduling for each segment of the project has been completed

Engineering design and bid packages of 2010 segment has been started.

- Muddy String 8" Transmission Line

Well No.2 Permitting Status

The permit was originally held up pending corrections of ALL & ANY irregularities from the past (LVIs and SVRAs) - *All corrections were submitted*

SEO Water Board Meeting in May – *Approved our application*

Following Board Approval – Additional requirements were brought to our attention:

- Submit "Proof of Use" for Prater Spring and Airport Well No.1 – *Signed and mailed*
- 6-8 more weeks for SEO to complete analysis and issuance of permit – *pending*

Ben Jordan of Weston Engineering is directly representing the Town with the SEO.

Assessment: Last report stated: "We do not anticipate any further delays"

That said, we are currently working diligently and aggressively to secure permitting prior to our anticipated needs in late July – early September.

Activities Participated In:

1. DOT – STIP Meeting – Kemmerer – May 24th
2. Memorial Day – Town Hall Closed – May 31st
3. SLIB Meeting – Cheyenne – June 3rd

PRIOR BUSINESS:

Ordinance 2010-05 Budget 2010-2011

A copy of proposed Ordinance 2010-05 is available on the Town website

<http://www.starvalleyranchwy.org/Ordinances/Ordinance201005.pdf>

Mayor Siddoway explained that due to the economy the Town took a 20% reduction in revenue last year and we are anticipating 25% less revenue than last year's budget for this year. In two years the budget has been cut almost in half. .

Councilman Koch reviewed graphs that went over the Operating Revenues, Operating Expenses, Capital Sources of Funds and Capital Investments for both the general fund and water fund. In August residents will have the opportunity to vote to continue with the 5th penny sales tax which the town currently receives approximately \$315,000 from that tax. If that tax

goes away the Town will lose those funds and it will cause the Town to reduce snow plowing in the winter and to provide less road maintenance in the summer.

Councilman Koch moved that the Town of Star Valley Ranch approve the Third reading of the Appropriations Ordinance 2010-05 to establish a budget for fiscal year 2010-2011. Councilman Redlin seconded the motion. The motion carried unanimously.

Ordinance 2010-06 Rezone Procedure

A copy of proposed Ordinance 2010-06 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201006.pdf>

This ordinance will allow a procedure for a property owner to request a rezone if needed. This is a proactive ordinance.

Councilman Redlin moved that the Town of Star Valley Ranch approve as written the third reading of Ordinance 2010-06, providing a Rezone Procedure for the Town of Star Valley Ranch and providing for an effective date of July 1, 2010. Councilman Koch seconded the motion. The motion carried unanimously.

Ordinance 2010-07 Town Code

A copy of proposed Ordinance 2010-07 is available on the Town website
<http://www.starvalleyranchwy.org/Ordinances/Ordinance201007.pdf>

Councilman Redlin explained this Town Code will take all of our Ordinances and put it in one place. He is currently working on codifying all current Ordinances to put in the Town Code book.

Councilman Redlin moved that the Town of Star Valley Ranch approve as written the third reading of Ordinance 2010-07, providing for establishment of a “Star Valley Ranch, Wyoming Town Code” and providing for an effective date of July 1, 2010. Councilman Warren seconded the motion. The motion carried unanimously.

Franchise Fees

Preliminary draft franchise agreements have been developed for Lower Valley Energy electrical services and Silver Star Communications telephone services. The Town needs to discuss the next steps to agreement negotiation. The council has given approval for the Town Administrator and Town Attorney to proceed with these letters.

Hank Alders asked if these fees would be coming out of the resident's pockets. **Mayor Siddoway** explained that some Towns are currently receiving these fees and rates will not go up for the residents. **Town Attorney Allred** explained rates are set by the PSC and cannot go up arbitrarily because a Town wants to add franchise fees.

New Business:

Recognition of Service

The Town of Star Valley Ranch sincerely thanks Ron Schupp for your years of service on the Town's Planning and Zoning Board. Your unique perspective, expertise, and wit were instrumental in shaping the Board and enabling it to become an important part of the Town's planning and development activities. As an original member of the Planning and Zoning Board,

your service and dedication from the initial formation of the Board to the present are greatly appreciated. You will be missed. Thank you.

We wish you the very best in your future endeavors.

Request for ATM on Town Property
ATM – Letter of Interest

Good Afternoon Mr. Siddoway (Boyd):

We are ready to move forward with the ATM installation at the Mail Center in the Town of Star Valley Ranch.

I am still doing some research for phone line connectivity. If we can set up a wireless connection, it would be the most desirable way for us and the Town.

The Bank will offer the Town

\$.25 per foreign card transaction if we have to pull a phone line into the building, or

\$.50 per foreign card transaction if we can use a wireless connection.

I am still looking into this and will have some final answers for you in the next couple of days.

In addition, we are looking into possibility of installing a depository ATM instead of a cash-dispensing one. Regardless, the installation will be scheduled sometime in late June.

Again, thank you for giving us the opportunity.

Sincerely,
Seyed Yadegari
Executive Vice President, CFO
1st Bank

Mayor Siddoway explained the Town has checked into insurance for having the unit in the post office, there is a \$20.00 a month charge to the Town in lieu of putting in a telephone line and have been assured if any month the Towns revenues are less than that the fee would be waived and a call has been placed to the Post Office to make sure there is no conflict of interest and since that is a Town Owned building there is no problem with this.

Seyed Yadegari informed us that the Town does not need to carry insurance on the machine as the Bank will already have that.

Councilman Harker moved that the Town of Star Valley Ranch accept an offer from 1st Bank to rent a place for an ATM in the Town's "Non-Personnel Unit" Postal Building. Furthermore, authorize Mayor Siddoway to sign the documents associated with this transaction, conditional upon a satisfactory review by the Town's Attorney of the required contracts. Councilman Redlin seconded the motion. The motion carried unanimously.

Liquor License Name Change

The notice of a request for a name change from the Star Valley Ranch Association doing Business as the Silo Lounge to the Star Valley Ranch Association doing business as Duffers was published in the Star Valley Independent on May 13, 20 and 27 and June 3, 2010. No comments, pro or con, have been received.

Helen Harker voiced her concern that the facility is used by many groups and lots of people refer to it as the Silo Lounge and requested a show of hands against the name change..

Ron Mueller asked how much it cost the Town to change the name. The Town replied nothing to the Town and the cost to the association is for advertisement. He has concerns that the Association never discussed this with members.

Mayor Siddoway requested a show of hands against the name change and the results was the vast majority.

Mayor Siddoway explained that the town does not have the option to deny the name change due to public not agreeing with it the Town can only deny if they have not followed the process to change the name correctly.

Councilman Redlin moved that the Town of Star Valley Ranch approve the request from the Star Valley Ranch Association doing business as the Silo Lounge for a name change to the Star Valley Ranch Association doing business as Duffers and authorize the Town Clerk to issue the appropriate revised liquor license upon payment by the Star Valley Ranch Association of the advertising costs and to furnish a copy of the approval to the Wyoming Liquor Division. Councilman Warren seconded the motion. The motion carried with four in favor and one against.

Ordinance 2010-08 Zoning

A copy of proposed Ordinance 2010-08 is available on the Town website <http://www.starvalleyranchwy.org/Ordinances/Ordinance201008.pdf>

The P&Z Board has reviewed thoroughly and has made their suggestions to the Council.

Robert Byam suggested that if something cannot be enforced the Council should omit from any ordinances.

There was much discussion about the contents of this ordinance.

Councilman Redlin moved that the Town of Star Valley Ranch approve as written the first reading of Ordinance 2010-08, providing for establishment of a Single Family Residential Zone within the Town of Star Valley Ranch, Wyoming and providing for an effective date of August 8, 2010. Councilman Harker seconded the motion. The motion carried unanimously.

SVRA Election Ballot

The Town of Star Valley Ranch is a lot owner and received a ballot to vote in the upcoming election.

Star Valley Ranch Association, Inc.
2010 Election
Official Ballot

Please vote for (2) candidates

- Kathy Daulton
- George Toolson
- Write In: _____
- Write In: _____
- Abstain

Councilman Warren moved that the Town of Star Valley Ranch authorize Mayor Siddoway sign and submit a SVRA Secretary Proxy for the Town owned Plat 10 Lot 56 with the option “Abstain” on the Official Ballot. Councilman Harker seconded the motion. The motion carried unanimously.

Council/Committee Reports:
Public Office Candidate Filing
Lincoln County

ASSESSOR

- Democratic
 - ✓ Russ Motzkus
- Republican
 - ✓ Debbie Larson
 - ✓ Rick Merritt

ATTORNEY

- Republican
 - ✓ Joshua Smith

CLERK

- Democratic
 - ✓ Sid Stevens
- Republican
 - ✓ Jeanne Wagner

COMMISSIONER

Democratic

- ✓ Tammie Archibald
- ✓ Robert Peternal
- ✓ Vance Welch

Republican

- ✓ Bruce Davis
- ✓ Mark Hunter
- ✓ Paul C Jenkins
- ✓ David Lundgren
- ✓ David Parsons
- ✓ T. Deb Wolfley

CORONER

Republican

- ✓ Dave Dunn
- ✓ Michael Richins

DISTRICT COURT CLERK

Republican

- ✓ Kenneth Roberts

SHERIFF

Republican

- ✓ M Shane Johnson

TREASURER

Democratic

- ✓ Ronald Galloway

Republican

- ✓ Jerry L Greenfield
- ✓ Kathy H Tomassi
- ✓ Glenda Young

Star Valley Towns

AFTON

Mayor (4 Year)

- ✓ Kenneth Belveal
- ✓ Samuel Hepworth
- ✓ Loni Hillyard

Council (Two 4 year)

- ✓ JC Inskip
- ✓ Kevin Kilroy
- ✓ Paul Scherbel

Council (One 2 year)

- ✓ John Erickson
- ✓ William Hoops

ALPINE

Mayor (4 Year)

- ✓ Jackie (Wayne) Garrison
- ✓ Troy Johnson
- ✓ Don Jorgensen
- ✓ Kennis Lutz

Council (Two 4 year)

- ✓ Jim Blittersdorf
- ✓ Troy Greene
- ✓ David Gustafson
- ✓ David Jenkins
- ✓ Marietta Lanphear
- ✓ Brian Simmer

STAR VALLEY RANCH

Mayor (4 Year)

- ✓ Boyd Siddoway

Council (Two 4 year)

- ✓ Ernie Eaton
- ✓ George "Al" Redlin
- ✓ Carol Warren

THAYNE

Mayor (4 Year)

- ✓ Don Aullman

- ✓ Robert King

Council (Two 4 year)

- ✓ Jim Bartleson

Fire & EMS Emergency Service's Status

The current Contract for Emergency Services between Thayne and the Town of Star Valley Ranch (Town) will expire on July 1, 2010. The Town of Thayne presented a new Contract for the Town's review and approval.

After review, the contract was revised and returned to Thayne on May 12, 2010. It was the Town's intention to be available at Thayne's next council meeting to present our rationale, answer questions and seek negotiations. The Thayne Town Council listened intently, repeatedly stated their need for the increased funding, but displayed some understanding of why the Town was not receptive to a price increase.

Assessment: Thayne Councilman Terry Titensor was assigned to meet with Ed Koch separately to discuss the contract. An initial discussion was held at the SVR Town Hall on Thursday 5-20-2010. Both parties were defensive of their offers but headway was made toward resolution. Both will discuss the matter further with their Mayor and Council.

Special Municipal Office

During May 2010, the Special Municipal Officer issued one regular citation, five written warnings, six verbal warnings, and one regular citation #PP-10-0004. The SMO also conducted general and directed patrol for ordinance violations.

SMO enforcement activities in May are as listed below and as further detailed on the attached actions and activities log.

- Animal Control Violations:
 - 1 regular citation (PP-10-0004) issued for failing to license (3 dogs) in 2009 or 2010. Court date 06/08/10
 - 1 written warning for failing to maintain dogs on own property and for keeping dogs that have propensity to be vicious. (This was a misdemeanor offense that did not occur in the presence of the SMO and the complainant was not willing to appear in court on these charges – but SMO was able to issue Citation PP-10-0004 to the dog owner for failing to license his dogs).
 - 1 written warning for failing to maintain dog on own property and failing to license dog (dog was not licensed but owner had just adopted it from the shelter).
 - 1 verbal warning for loose dog (dog was already licensed in 2010).
 - 4 verbal warnings for unleashed dogs (dogs either had current SVR licenses or belonged to dog owners just visiting for the day or weekend and who were not regular visitors).
- Parking Violations:
 - 2 written warnings issued for parking on the road right of way
 - 1 written warning for overtime parking at the Mail Center
 - 1 verbal warning for parking on the road right of way

SVR Municipal Court Report

ARRAIGNMENTS

DOCKET #	ORDINANCE VIOLATION #	PLEA	FINES, FEES, PENALTIES	
			Fine	Court Fee
10-04-25	2009-05-7.7 (e)	Guilty	\$150.00 suspended (recommendation of Town)	
	2009-05-7.7(m)	Guilty	\$150.00	\$10.00

Lincoln County Sheriff's Department Report:

Lincoln County Sheriff's Activity Report

Month: May
2010

Coverage														
Items	Avg	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
CFS/Law Incidents	17.8	27	17	15	12	28								99
Special Patrol	12.5	21	13	9	7	13								63
Warnings	1.5	2	0	4	0	1								7
Citation	1.3	2	2	1	0	3								8
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Abandoned 911	0.0	0	0	0	0	0								0
Abandoned														
Vehicle	0.0	0	0	0	0	0								0
Agency Assist	0.5	1	0	0	1	0								2
Animal Problem	0.5	2	0	0	0	0								2
Assault	0.0	0	0	0	0	0								0
Auto Accident	0.0	0	0	0	0	0								0
Burglary	0.0	0	0	0	0	0								0
Child Abuse	0.0	0	0	0	0	0								0
Citizen Assist	0.0	0	0	0	0	0								0
Citizen Dispute	0.0	0	0	0	0	0								0
Civil														
Execution/Paper	0.0	0	0	0	0	1								1
Controlled														
Substance	0.0	0	0	0	0	0								0
Disorderly														
Conduct	0.0	0	0	0	0	0								0
Domestic Violence	0.0	0	0	0	0	0								0
Drugs	0.0	0	0	0	0	0								0
DUI	0.0	0	0	0	0	0								0
Fraud	0.0	0	0	0	0	1								1
Harassing	0.8	0	2	1	0	3								6
Juvenile Problem	0.5	0	0	1	1	0								2
Keep the Peace	0.0	0	0	0	0	0								0
Lost /Found														
Property	0.0	0	0	0	0	1								1
Lost/Found														
Animal	0.0	0	0	0	0	0								0
Medical	0.0	0	0	0	0	1								0
Missing Persons	0.3	0	0	0	1	0								1
Motorist Assist	0.0	0	0	0	0	0								0
Other	1.3	1	1	2	1	1								6
Suspicious	0.0	0	0	0	0	0								0
Theft	0.0	0	0	0	0	1								1
Threatening	0.0	0	0	0	0	0								0

Traffic	0.5	1	0	1	0	0	2
Trespass	0.0	0	0	0	0	0	0
Utility Problem	0.0	0	0	0	0	0	0
Vandalism	0.0	0	0	0	0	0	0
Vin Inspection	0.8	1	1	0	1	4	7
Welfare Check	0.0	0	0	0	0	0	0

Gaudy Maude Update

The Gaudy Maude Festival date is fast approaching. With only 2 ½ months before the event we are continuing to actively solicit hot air balloon sponsors, arts & crafts and business vendors.

Preliminary plans to hold the Maude/Claude 9 hole Golf Tournament have been cancelled.

We are actively seeking volunteers to jump in and help with the festival. A great many hands are needed to ensure a successful event.

The Stewart family has once again graciously offered us the use of their field at the RV Park on which to launch the balloons. We have readily accepted.

We are asking those who wish to rent a booth space, volunteer, or participate in any manner, please call J.C. Colley at 883-4325 or Diane Jones, 883-2687. We look forward to hearing from you.

4th of July Update

The July 4th Committee, will once again, be hosting the Star Valley Ranch patriotic celebration on Saturday, July 3, 2010. We are asking for your consideration and approval in the following areas:

We are requesting permission to close the Cedar Creek Road, near the pool and playground, for the various events and parking (7 AM to 3PM).

Permission to close the road from the Park to the Cedar Creek Pro Shop for 30 minutes starting at 10 AM for the golf cart parade.

Permission to use the road that crosses the ninth fairway for the mule team and train rides. This will take place from 11:00 – 3:00.

P&Z Report

The Planning and Zoning Board continues its efforts to draft proposed regulations for residential, private recreation, public facilities zoning districts within the Town. The Board has submitted its final recommendations for regulation of a single family residential zone to the Town Council for consideration at the Council’s regular meeting on June 8, 2010. The Board plans to submit recommendations for establishing private recreation and public facility zoning districts prior to its promised August deadline. Zoning and street classification maps will subsequently be developed for the Council’s consideration. The Board will continue to develop these materials at its regular Board meetings or in scheduled workshops. The public is invited to attend all Board meetings and workshops.

Since the last Council meeting, the Board approved one request for a building permit extension. The Board approved a one year permit extension subject to specific guidelines and to a timeline for completing the project. The Board has not received any building permit applications.

Board Member Ron Schupp submitted his resignation from the Board for health reasons. The Board sincerely thanks Mr. Schupp for his services and wishes him well. His wit and expertise will be keenly missed by all Board Members.

Town citizens who have an interest in serving the community and want to be considered for appointment to the Planning and Zoning Board are encouraged to contact the Town offices or any member of the P&Z Board.

Board Member Ron Thacker, Mayor Siddoway, and Councilman Harker attended a Wyoming Department of Transportation presentation on the 2009-2015 draft State Transportation Improvement Program (STIP) In Kemmerer on May 24.

The public is again reminded of the need to obtain a building permit from the Town for new construction or any construction that involves exterior or structural modifications to their residence.

The P&Z Board meets at 5:00 pm the first and third Wednesdays of each month throughout 2010. The Board's review of permit requests, variances and any other citizen input will remain scheduled for 6:00 pm.

The last P&Z Board meeting was held on June 2, 2010 and the next meeting will be held on June 16, 2010 at 5:00 pm MST at the Town Hall.

Confirmation of New Member to the P&Z Board

Councilman Redlin moved that The Town of Star Valley Ranch approve Mayor Siddoway's appointments of P&Z Board Members:

- 1. Lee Hansen –**
his current term ends this month, for a three-year term ending June 30, 2013.
- 2. Mr. Don Baillie –**
an immediate member filling Ron Schupp's position, this term ends June 30, 2012.
- 3. Mr. Elmer Beck –**
to another one-year term as an alternate member, this term ends June 30, 2011.

Councilman Koch seconded the motion. The motion carried unanimously.

Treasurers Report

As of May 31, 2010

General fund	Current Month	Last Month	Difference
General CDs	\$ 300,000.00	\$ 300,000.00	N/C
Rolling CD	\$ 636,640.05	\$ 686,640.05	N/C

Total CDs	\$ 986,640.05	\$ 986,640.05	N/C
Checking	\$ 31,365.88	\$ 36,287.16	(\$4,921.28)
Total General Funds	\$1,018,005.93	\$1,022,927.01	(\$4,921.28)

Water fund	Current Month	Last Month	Difference
General CDs	\$200,000.00	\$200,000.00	N/C
Rolling CD	\$470,000.00	\$470,000.00	N/C
Total CDs	\$670,000.00	\$670,000.00	N/C
Checking	\$ 59,537.43	\$ 42,267.50	\$17,269.93
Total Water Funds	\$729,537.43	\$712,267.50	\$17,269.93

Available Funds	
General	
Checking	\$ 31,365.88
Rolling CD	\$ 636,640.05
Total	\$ 668,005.93
Water	
Checking	\$ 59,537.43
Rolling CD	\$ 670,000.00
Total	\$ 729,537.43
Grand Total	\$1,397,543.36

Financial Highlights

Star Valley Ranch - General Account

Financial Highlights

Date

From:	4-01-'10	5-01-'10
To:	4-30-'10	5-21-'10
Starting Balance	\$18,701.41	\$36,287.16
Interest	\$1,143.68	\$2,544.00
Income From State	\$241,426.25	\$80,196.05
PO Boxes	\$220.50	
NSF / Dog Registration	\$425.00	\$195.00

Building Permits	-\$1,500.00	
Court Fines		\$222.50
Misc. Items		
Transfers to/from Other	-\$142,745.46	\$31,835.67
Payroll & Taxes	-\$36,974.21	-\$38,399.95
Bills	-\$44,410.01	-\$81,514.55
Ending Balance	\$36,287.16	\$31,365.88

Star Valley Ranch - Water Department

Financial Highlights

Date

From:	4-01-'10	5-01-'10
To:	4-30-'10	5-21-'10

Starting Balance	\$5,803.50	\$42,267.50
Interest	\$24.69	\$43.73
Water Fees	\$30,969.06	\$16,968.22
Other Income	\$55,487.40	\$32,661.65
Property Taxes	\$2,258.06	\$11,600.96
Bills	-\$52,275.21	-\$44,004.63
NSF		
CD Activity		
Ending Balance	\$42,267.50	\$59,537.43

Delinquent Account Status

The Fourth Quarter of the 2009-2010 Fiscal year billing went out April 1, 2010. 568 bills were mailed for \$46,000. These bills became delinquent on 5/10/10.

There are approximately 30 accounts owing for two quarters, and received possible disconnect notices. Penalties and interest have been added to these accounts.

Two more accounts were disconnected for non-payment, and are also vacant homes.

There are now eight accounts which remain disconnected for nonpayment, and will be charged accordingly when services are restored. These accounts were vacant homes at the time they were disconnected, and remain vacant. One of these accounts is in bankruptcy court, and four are in foreclosure.

There is one account where the water was already off, and is vacant, which has a balance owing. This was not turned off for non-payment. At the time the water was turned off, (by bank, or resident request), the account wasn't overdue.

To date approx. 94% of accounts billed have been paid.

Residents will have the month of July to decide if they want to pay the full year in advance, with a discount. We will be sending information bills in July reminding the resident of this option.

The actual metered billing will go out August 1, 2010. At that time, if all the meters are not completely installed by that time we will be sending out billing for the minimal use fees, as described in the ordinance.

2009-2010 Budget Summary

The Town is on the last month of our fiscal year's budget and we're doing well. We are ahead of where we anticipated we would be even with the cut from the State.

5th Penny Tax Activities

As a result of a citizen's petition - 5th Penny Tax will be on August Primary Ballot

“Yes” Vote – The existing tax will continue to stay in place until removed by the citizens

“No” Vote – Tax will be eliminated

Assessment:

Every Town in Lincoln County will be significantly impacted with the loss of this revenue

- Resulting in reductions in critical services
- The 5th Penny represents 28% of our Town's 2010/11 Operation Budget

The 5th Penny Tax -

- 99% of all tax collected is distributed to Lincoln County and Lincoln County Towns based on population
- A single citizen pays only an average of 17% of the Tax Collected or about \$5.00 per month
- More of the tax is collected from those who spend more than average
- This tax is NOT collected on your grocery bill if you shop in Wyoming

Commitments -

- Both Chambers have agreed to promote educational activities for voters

- Kemmerer/Diamondville Chamber will ask voters to vote for the tax

Road Operations Report

During the last month the crew:

Graded West Dr., East Dr., Butte Dr., Cedar Creek Dr., Alta Dr., Solitude Dr. and Hardman Drive.

Patched potholes in the pavement

Worked on equipment in the shop.

Water Operations Report

During the last month the crew:

Adjusted valves as needed to maintain pressure.

Turned services on for returning snowbirds.

Performed testing as required

Repaired 5 waterline leaks.

Did many locations for meter installation project.

Water Meter Project

Work Week	Work Days	Completed	Per Day Ave	Units to Go	Ave Days To-Go
May 10 - 14	2.5	31	12	670	54
May 17 -21	5 rainy	64	13	606	48
May 24 – 28	5	27	5	579	57
June 1 – 4	4	21	5	558	62
Completed	16.5	143	9	558	62
June 7 -11	5				
June 14 - 18	5				
June 21 -25	5				
June 28 - 30	3				
Remaining	22				

Assessment: Our anticipated completion of the installation by June 30th for meter usage billing starting on July 1st this year appears to have been over optimistic.

Green Canyon Tank Acquisition

Friendly Eminent Domain Action
FMV = \$420,000
Payment Due by 6/30/2010
Remaining Actions
Finalize the Stipulation Papers
Judge's Ruling
Filing of Judgment
Payment

Prater Canyon Tank & Crossover Line Project Status

Pre-bid meeting was held on May 10, 2010
Bids were opened May 19, 2010
Planned Official Bid Award: June 8, 2010
Pre-Mobilization Meeting: Following Bid Award
Route and Timing will be posted on our Website

<u>Bidders</u>	<u>Bid Amount</u>
DePatco (<i>St. Anthony, Idaho</i>)	879,290
J.M. Concrete	982,000
Associated Contractors	1,039,271
TMG	1,082,730
Vandeberg	1,125,542
Kilroy	1,245,305
Ryman	1,265,185
Evans	1,567,974

Assessment: Delighted with the potential savings to the Town
Town's Due Diligence requires:
Legal Scrutiny of all Bonding Instruments
Experienced Engineer/Inspector

A Letter was received from Forsgren Associates Inc. stating the following:

On May 19, 2010 contractor bids were received for the Prater Tank and Transmission Line project. Eight bids were received. A copy of the bid tabulation is attached for your reference. The bids received are reflective of a very favorable bidding environment. All three low bids were well under the budgeted construction cost for this project. The three low bidders were:

DePatco, Inc. \$879,290 (Not in state)
J-M Concrete \$981,963.55 (Not in state)
CMG Wyoming \$1,082,730.00 (in state)

Even considering the 5% in-state preference, the low bidder was DePatco, Inc. of St. Anthony, Idaho. Forsgren Associates has previous similar experience with DePatco through our Idaho office. It should be noted that the concrete storage tank will be subcontracted to Garrett Construction of Ketchum, Idaho.

Based on our knowledge of the contractor(s) and their references, we believe that both DePatco and Garrett are well able to properly complete this project in their respective roles. We recommend, therefore, that this project be awarded to DePatco, Inc. for the amount of their bid accordingly.

A Letter was received from the Water Development Commission stating the following:

Our office is in receipt of the an electronic letter from the Town’s engineer, Clarence Kemp of Forsgren Associates, Inc.; dated June 1, 2010, 2009 regarding the contract award of construction for the Prater Tank and Transmission Line on the above referenced project. This Office concurs with Mr. Kemp’s recommendation toward the construction contract to DePatco, Inc. in the amount of \$879,290.00. This entire contract amount is eligible for WWDC funding participation with the exception of Bid item No 26 (Fire Hydrant with Isolation Valve and Mainline Tee) in the amount of \$25,900.00 and Bid Item No 37 (3/4” Poly Service Line) in the amount of \$7,875.00.

If the Town of Star Valley Ranch also concurs and enters into agreement with DePatco, Inc., please send WWDC a copy of the finalized contract complete with performance and payment bonds, and all required certificates of insurance along with copies of the Award of Contract and Notice to Proceed.

Website/Newsletter

(1) Website Status: **www.starvalleyranchwy.org**

	April	May	Increase/D ecrease
Unique Visitors	713	766	53
Average Pages Viewed per Visitor	4	6	2
Top 5 pages Viewed	1. Home 2. About Us 3. Documents 4. Public Announcements 2. Town News	1. Home 2. About Us 3. Public Announcement 4. Association Page 5. Documents	
Total Hits	21,354	24,446	3092

(2) Newsletter: Schedule for Ranch News, Volume 5, No. 2 for July 2010

June 3rd: **July 2010 Newsletter Schedule sent to all Contributors and Editors (Mayor, Town Council, Town Administrator, Town Clerk, Water Utility Billing Specialist, Special Municipal Officer)**

July 9th: **Articles submitted to Newsletter Editors (Browns@silverstar.com) and Councilman Warren (cjw@silverstar.com).**

- July 15th:** Draft of Newsletter sent to Councilman Warren from Editors.
- July 16th:** Newsletter forwarded from Councilman Warren to Contributors for review/changes or additions.
- July 20th:** All changes from Contributors forwarded to Councilman Warren and Editors.
- July 22nd:** Final from Editors forwarded to Councilman Warren and Mayor Siddoway
- July 22nd:** Purchase Order finalized
- July 26th:** Any changes back to Editors to make final – final and back to Councilman Warren
- July 27th:** Off to printers
- July 27th:** Request for Labels
- July 30th:** Newsletter mailed, e-mailed and put on website.

Grants

No new information at this time.

Upcoming Activities

1. WAM Spring Conference – June 6 – 11
2. Community Assessment Meeting – June 9
3. SLIB Meeting – Cheyenne – June 17
4. “Alpine Candidates Day – June 19 (SVR @ 10:30)”
5. SVRA Annual Meeting – June 26 9 AM
6. Town Hall Meeting – July 13 7PM

Adjournment: at. 9:53 PM

Councilman Redlin moved that The Town of Star Valley Ranch adjourn this meeting. Councilman Harker seconded the motion. The motion carried unanimously.

Respectfully Submitted

Approved

Brenda L Bauer, Town Clerk

Boyd Siddoway, Mayor