

Town Council's 2009 Objectives & Accomplishments INDEX

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Town of

Star Valley Ranch

Town Council's 2009 Objectives & Accomplishments

1. Census – Councilman Harker

- A. Primary Contact for our Town's Census activities
- B. Continue census preparation
 - *Updated maps to show annexations.*
 - *Checking Census addresses to confirm they are correct and include every house.*
- C. Promote local involvement with the census process
 - *As we get closer to the actual count there will be a lot of publicity stressing the importance of being counted.*
 - ***PLEASE MAKE SURE YOU FILL OUT YOUR CENSUS FORM AS A RESIDENT of the TOWN of STAR VALLEY RANCH***

2. Civic Involvement – Councilman Koch

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- A. Work to enhance our image internally and externally
 - **Relocated Town Hall back within the town limits.**
 - **Completed the BLM land annexation**
- B. Nurture partnership with neighboring Town/County/State Officials
 - **Formal and informal meetings were conducted with neighboring towns.**
 - **County and State officials were frequently contacted and a positive exchange of ideas and information transacted.**
 - **The Governor, Senator, Representative and County Commissioners all participated in the "All Fire Day" event.**
- C. Periodic workshops with SVR Association Board
 - **Workshops were conducted with moderate success.**
- D. Enhance and expand the "First Responders" program
 - **Completed purchase of the old Maintenance shed for conversion to a "First Response" staging facility.**
 - **Relocated the tanker truck "Big Dan" in preparation of its rehabilitation.**
 - **Aggressively researched and pursued the addition of a pumper truck as a first response unit.**
 - **Discussed incentives for program expansion of volunteers.**
- E. Support as appropriate the "Gaudy Maude" event
 - **Extensively supported the Gaudy Maude event with initial funding, "Town" personnel participation, and physical preparation performed by our Public Works Department.**
- F. Encourage the National Guard's Apache Helicopter fly-in
 - **N/A**

3. Communication – Councilman Warren

- A. Maintain Open Communication with all Town Citizens using:
 1. Official Town Website (starvalleyranchwy.org),

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- Town Citizens are using the Town's website. Statistics are being kept and as follows: The number of unique visitors that visited the website in 2009 averaged over 800 per month with a high of 1138 in July and a low of 532 in March.

- The top 2 pages viewed during 2009 were Documents and Town News.

2. E-mail (SVRTown@silverstar.com),

- The E-mail system now provides a direct link to the website so that those people with slow computer systems can go directly to the website.

- Citizens are constantly being advised that the E-Mail system is available.

3. The Ranch News (Periodic Newsletter) and

- Two (2) Town newsletters (The Ranch News) were distributed via the mail and the website during 2009.

- The Newsletter went out in April and July. These 2 months also had the most number of unique visitors going to the Town's Website.

4. various other meetings possibilities and opportunities.

B. Obtain and put into place a Town Marquee (Bulletin Board) for Town Announcements

- No action was done on the Bulletin Board – This action will be rolled over to 2010.

4. Domestic Waste Water Program – Mayor Siddoway

A. Continue to develop and expand a wastewater management strategy (MPO)

- In 2008, Dr. Robert Palmquest prepared an "On-site Wastewater Study", which was reviewed by the Wyoming Department of Environmental Quality. The review stated that the DEQ felt the study was "complete in all aspects", that they agreed to the "parameters employed" and "interpretations of the geologic environment" and that the "consultant had adequately addressed the impact to groundwater from the wastewater disposal."

- No further action is planned at this time other than monitoring build-out.

5. Facilities – Councilman Harker

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- A. Continue to prioritize and plan for essential land and buildings (*MPO*)
 - ***We are near to completion of the requirements to obtain BLM land patent.***
- B. Establish an “in Town” location for a temporary Town Hall if feasible
 - ***Done, we moved into the new Town Hall in June.***
- C. Support SVRA efforts for sale of front entrance land to the Town along with the adjoining lot for a permanent Town Hall
 - ***Done, we were successful in negotiation of fair market value and an eminent domain action for both the former maintenance property and the adjoining lot to the north.***
- D. Complete Grant supported construction of :
 - 1. Public Works Maintenance building (*MPO*)
 - ***Done, we moved into the building during November and December and the crews have been finishing the installation of equipment and tools.***
 - 2. Storage building (*MPO*)
 - ***Done, this building was built mainly by Town crews.***
 - 3. BLM property power, water, septic system, roads and parking areas (*MPO*)
 - ***Most of this is done. The roads have been established but need more finish work, the parking lots for Public Works facilities are done but the public parking for recreation areas will be built as funding and workforce allow.***
- E. Move all Public works equipment and supplies to the new facilities
 - ***Done***
- F. Work on construction of wellness improvements on BLM land as time and workforce allows (*MPO*)
 - ***Some of the paths were started last summer and development will continue next year. We received an anonymous donation to be used for the purchase of some of the wellness equipment.***

6. Financial – Councilman Koch

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- A. Establish a realistic and fiscally sound 2009-2010 Budget
 - ***Budget process was completed and effectively incorporated input from all departments.***
- B. Continue “Open Book” Accounting
 - ***Reports were improved for understanding and are presented at the monthly Town Council meetings.***
- C. Complete Audits in a timely manner
 - ***Audit/Reviews were completed for all prior years and results were presented during a regularly scheduled Town Council meeting.***

7. Grants – Councilman Warren

- A. Research and become familiar with general grant rules, guidelines, qualifications, dates, deadlines, requirements, etc. Learn what is available to the Town.
 - ***Councilman Warren has been nominated for State Education “Grant Writing” Training***
- B. Establish Grant Needs and Priorities for:
 - 1. Water
 - 2. Roads
 - 3. Land
 - 4. Town Facilities
 - 5. Safety
 - 6. Town Entrances
 - 7. Other potential grants that would benefit all Town citizens (Infants to Senior Citizens)
- C. Assist and provide guidance to any Town Councilman that has a specific grant application.
- D. Schedule and hold quarterly workshops with possible Funding Agencies.
 - ***A workshop was held in November with funding agencies.***

Those participants on the Panel were: Jerry Greenfield, Lincoln County Treasurer; Richard Hawley (Senator Enzi's Office) Project & Grant Coordinator; Mary Randolph – WY Business Council; Del Tinsley - (Part Time SVR Resident) Former, Rural Development Director and Elaina Zempel - WBC Director of Southwest Regional Office.

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Town participants included Mayor Boyd Siddoway; Councilmen Kent Harker, Ed Koch and Carol Warren; Gene Root, Treasurer; and Administrator, Gregg Wilkes.

Also attending were the SVRA Board of Directors: Curtis Cheshier, Archie Archibald, Gary Braun, Jan Jonson, Jere Kovach and Paul Weber

8. Planning – Councilman Redlin

A. Continue to develop and define the “future” Town of Star Valley Ranch (MPO)

- Ordinance 2009-09 developed providing guidance and regulation relating to commercial development.

B. Assist in establishing ordinances that direct and ensure the overall enhancement of safety and good for the citizens of our Town

- Several Ordinances established.

2009-04 Emergency Fire Prevention

2009-05 Dog Registration and Regulations

2009-06 Snow Removal

2009-09 Commercial Zoning

C. Continue quarterly reports to the Wyoming Rural Development Council for the Planning Grant utilized for development of Town Master Plan

- Project completed and final report submitted

D. Coordinate Town / County planning activities

1. Define Star Valley Ranch Overlay Zone

- Several meeting held with Lincoln County and Freedom

2. Start the “Roads” planning for systematic, future growth

E. Continue to provide interface to Town Council for Planning and Zoning Board Activities

- Continued to provide interface to Town Council for P&Z Board activities

F. Work with DEQ and Lincoln County Planning Office to define requirements, establish schedule, provide training, and assume responsibility for septic tank approval and permit process

- Coordinated with County Planner and due to slowdown in construction activity the need to transfer septic tank approval and permit process was delayed.

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G. Support of a County wide animal control ordinance

- Coordination continues with Lincoln County and other Star Valley Towns. Attainment of a County wide animal control ordinance in the near future is not likely to be achieved

H. Investigate requiring Town Licenses

I. Establish Utility Franchise Fees

J. Implement Master Plan Activities

1. Expand resident population and tax base of the Town of Star Valley Ranch (MPO)

a. Consider the annexation of any commercial properties in the immediate vicinity of the Town

b. Complete the annexation of the five commercial lots north of Vista Drive

- The five commercial lots north of Vista Drive have been annexed into the Town.

c. Research annexation of section of State School Section land

d. Research annexation of BLM land east of Cedar Creek Fairway No. 4

2. Develop a community trail system that improves accessibility within Town as well as connects to Bridger-Teton National Forest, proposed Hardman Ditch Trail and Lincoln County bike lanes (MPO)

a. Begin investigation of potential locations for trail system

- Investigations of potential locations for trails have been started and locations for trails on the BLM property have been established and construction started. Completion of the trails/pathways on the BLM property should be 2010.

b. Coordinate with Lincoln County in an effort to widen county road widths to accommodate future bike lanes (MPO)

- Coordination accomplished and pathway provided on a portion of Muddy String 2 Road during the improvement project

2. Define and designate Vista Drive to Alpine Way, to Ridgecrest Drive, to Cedar Creek Drive, to SVRA Parking area north of the barn and silo as the emergency vehicular access to the National Forest (MPO)

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- a. Coordinate with Forest service and Star Valley Ranch Association
- 3. Coordinate with Lower Valley Energy regarding the need and potential sites for new electrical substations (*MPO*)
- 4. Consolidate municipal land use regulations into one portion of the municipal code
 - a. Work toward consolidating all Town Ordinances into a Municipal Code Book
 - ***Work in progress on placing all Town Ordinances into a Code Book***

9. Public Safety / Security – Councilman Koch

- A. Be safety conscientious and support programs providing community safety
 - ***Ordinances have been written and approved for Animal Control, and for Fires and Fireworks.***
- B. Continue to work with and support the Lincoln County Sheriff's Dept
 - ***The Town has worked closely with the LC Sheriffs Department.***
 - ***Discussions are ongoing for possible expanded coverage and enforcement.***
- C. Support our community's "FireWise" program (*MPO*)
 - ***The FireWise program continues to be encouraged. Star Valley Ranch hosted the USFS "All Fire Day". Over 208 firefighters from western Wyoming and eastern Idaho participated, conducting live fire drills, Medivac exercises, home fire safety inspections, public safety seminars, and general training exercises.***
 - ***The Town has initiated the formation of an Emergency Readiness Plan. This will include a formal emergency evacuation plan, information for responders, available water sources, routes, staging areas, and other important information.***
- D. Support Lincoln County Safety initiatives
 - ***Supported the Counties Safety initiatives.***
 - ***Successfully encouraged the County to widen Muddy String Road and include a turn lane at the Vista entrance.***
- E. Protection of Town property

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- Continue to review necessary procedures and available cost effective automation.

F. Support the Fire District initiatives

- Ongoing

G. Support the Municipal Security Officer

- Identified and obtained appropriate transportation.

- Worked closely in the development of the new Town Ordinances for enforceability.

H. Protection of Town's culinary water source

- Continue to review necessary procedures and available cost effective automation.

- SCADA system requirements include detection devices.

I. Early Response:

1. Establish placement of early response fire equipment
(Water Tanker and Pumper Truck)

- Completed purchase of the old Maintenance shed for conversion to an interim "First Response" staging facility.

- Relocated the tanker truck "Big Dan" in preparation of its rehabilitation.

- Aggressively researched and pursued the addition of a pumper truck as a first response unit.

2. Identify, encourage, and train First Responders

- Discussed incentives for program expansion of employee volunteers as First Responders

3. Establish incentives, as appropriate, for commitment

- Discussed incentives for program expansion of employee volunteers as First Responders.

J. Continue work with parents with school age children and LCSD#2 for SVR bus stop safety (MPO)

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- The Town continues to work with the school district on appropriate bus routes and bus stop safety.

10. Roads / Water-Operations – Councilman Harker

A. Roads

1. Continue to maintain and improve the Town's roads in superior fashion.

- The decline in complaints and the increase in compliments indicate we have been doing a good job on this and will continue next year.

2. Increase and upgrade equipment as financially feasible.

- We have made good progress this year and will continue as funding allows.

3. Design and construct Vista Drive project

- This project is nearly complete and will be finished in the spring.

B. Water

1. Upgrade and improve the quality of the Town's culinary water employees and equipment.

- We have made progress on this and will continue to do so.

2. Continue to address system leaks as required and increase hydraulic capacity of water distribution system (MPO)

- This will be an ongoing necessity until we are able to complete the replacement of all of the undersized, leaking waterlines. We will have projects ready to go in the event more funding possibilities arise.

3. Prepare for various culinary water problem contingencies

- There is always a possibility of a catastrophic failure somewhere in a system as old and large as ours. We must have people and supplies available at all times to take care of problems as quickly as possible.

11. Water–Development (Culinary) – Mayor Siddoway

A. Protect the Town's culinary water sources

1. Confirm and ensure that all property assets are legally recorded

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- Received a new "Town area map" in November from Lincoln County P&Z department showing correct Town boundaries.

B. Concentrate on the Town's culinary water development and expansion 2009

1. Monitor and work for the timely completion of existing water projects:

a. WWDC Level III – Phase I

1. Well (TSVR #2) Development & associated transmission line (MPO)

- Completion projected for first quarter 2010

2. Additional Prater Canyon Tank (MPO)

- Plans call for first quarter 2010 bidding and work completion in fall of 2010

3. Transmission line from Green Canyon area to Prater Tank

- Plans call for first quarter 2010 bidding and work completion in fall of 2010

4. Initial SCADA (electronic monitoring and control) system

- Plans for first quarter 2010 bidding and phase I work completion in fall of 2010

b. WBC Front Entrance Infrastructure

1. 8" line and Fire hydrants on North side of Vista from entrance to Vista West (MPO)

- Completed fourth quarter 2009

2. 12" line from Green Canyon to intersection of Vista / Vista East (MPO)

- Completed fourth quarter 2009

3. Entrance / Vista Drive reconstruction from entrance past Vista West approximately 200 feet and up Vista West 350 feet

- Major portion completed in fourth quarter 2009, finish work will be completed by second quarter 2010

2. Apply for combination State and Federal Grants supporting our plans to replace, improve and upgrade our culinary water distribution system, including water meters

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- a. Apply for WWDC Level III – Phase 2 Grant
 1. Pump Station for Green Canyon area to Prater Tank Transmission Line
 2. Additional 400k storage Tank (MPO) SVRA Green Canyon Tank
 3. 8” Transmission Line along Muddy String Road from front entrance (Vista Drive) to Plat 20
 4. Redevelop / Enhance / Drill Prater Canyon Spring for additional water volume (MPO)

- Application submitted for 1-4 above in September of 2009,

- WWDC Staff recommended inclusion of application as submitted,

- WWDC recommended inclusion in draft of Omnibus Bill in November of 2009

- Selected Water Commission approved application in final Omnibus Bill on January 7

- Next Step: Vote in February or March for approval by the Wyoming State Legislation

- b. Develop and implement a Grant strategy for Distribution System upgrade and expansion, including meters.
 1. SLIB
 2. Fed Grants
 3. Federal Stimulus Package
 4. Monitor DOI, Bureau of Reclamation – Water Bank / Meter Grant

- DOI Water Meter Grant was denied

- Applied and received ARRA/SLIB funding for Water Meter Project. 100% Loan at 0% interest and 50% principal forgiveness.

- Installation is about 30% completed, balance to be installed in spring of 2010.

- Street ready Bid Package in place for replacement of “Steel Distribution Pipe” in case of available funding.

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