

# Town of Star Valley Ranch Planning and Zoning Board

## Agenda:

June 3, 2009

6:00 PM MST

Official P&Z Board Meeting at 6:00 PM MST

1. Call to Order
2. Approval/additions to Agenda
3. Approval of Minutes
4. Citizen Input to the Board for items not on the agenda
  - a. Steve Huhtala address the Board on an error on his part, re: Staley Plat-9 Lot-3 398 Vista West
    - i. First section of footings
5. Action Items:
  - a. Town Public Works Building Permit--BLM Property
  - b. Izatt, Permit for deck—Munnerlyn Plat 17, Lot 57--118 North Branch Circle
  - c. Izatt request for fee waiver on Munnerlyn project Plat 17, Lot 57
  - d. Dennis Perry, Garage Plat 21 lot 72 110 Bear Lake Dr
  - e. Al Redlin/Ron Thacker; information on LVI recording of building restrictions on Garaman commercial property with Lincoln County.
  - f. . Building Official--written summary of Garaman Town Hall building walkthrough w/fire Marshall.
6. Information/discussion Item:
  - a. Elmer
    - i. address board
  - b. Yolanda updates
    - i. re-cap P/Z issues since previous meeting
    - ii. Misc. information
  - c. Discussion on need for Temporary Occupancy Permits
  - d. Review Deficiency Notice Cover Letter and assign Form #.
  - e. Discussion on commercial zoning
    - i. Establish timeline to draft commercial zoning ordinance
    - ii. Finalize public survey on commercial zoning ordinance
    - iii. Begin editing Board's draft of commercial zoning ordinance
7. Comments/Matters from the Board
  - a. Ron Administrivia
    - i. Review of open Board items—Utility easements
    - ii. Accumulated ordinance change suggestions—When, what are they, where are they? Waiver authority, electrical & plumbing changes need permits, revisit 2000 ft<sup>2</sup> requirement for engineered plans, others?
    - iii. Permit applications need to be changed to reflect new Town Hall address eff. July 1, 2009.

- iv. Board procedures—is there a single file, book, or binder that can be referenced?
- v. Some Board minutes refer to attachments or attached notes. No attachments found on official minutes on website. Ref. 11/19/09 minutes
- vi. Current members whose terms expire on 6/30/09 on 6/9/09 Town Council Agenda for reappointment.
- vii. Chairman unable to attend next Town Council Meeting—volunteer?
- viii. Board chairman to attend “Building the Wyoming We Want” forum in Casper, June 9-11.

8. Action Item Recap

9. Motion to Adjourn

10. Next Regular Board meeting – Wed. June 17, 2009 at 6:00 PM