

## The Town of

Star Valley Ranch, Wyoming

### PLANNING AND ZONING MEETING MINUTES

**FINAL**

January 7, 2009

Present: **Mike Blackman- (Acting Chairman) Member**  
**Bob Palmquist-Member**  
**Lee Hansen- Member**  
**Jody Tibbitts-Building official**  
**Yolanda Navarrete- Clerk**

Absent: **Ron Thacker- Chairman**  
**Ron Schupp-Member**  
**Al Redlin- Councilman**  
**Elmer Beck-Member (Alternate)**

#### Official P&Z Board Meeting at 5:00 PM MST

1. Call to Order at 5:00 pm.
  - a. A quorum is present
2. Approval/additions to Agenda
  - Motion to approve Bob Palmquist, Second Lee Hansen, approved unanimously
3. Approval of Minutes
  - Motion to approve Lee Hansen, Second Bob Palmquist, approved unanimously
4. Information/discussion Item—Yolanda, re-cap P/Z issues since previous meeting
  - None
5. Review action items from last meeting
  - Mike-Get condensed Ordinance Changes to Yolanda- Done
  - Yo-Change meeting time on website- Done
  - Bob/Lee- FEMA delayed out to Feb, 2010
  - Mike- Write-up flood insurance info on local companies
    - i. Mike contacted 4 insurance companies in area only one would cover flood.
    - ii. There was discussion on getting all together in February to meet with The Mayor and Council to discuss possibly putting this to Ordinance.
    - iii. The Board will set up dates at next meeting to go forward.
  - Yo-have agenda action items,(building permit appl., and Variances) published on website a week before actual meetings-Done
  - Bob- emergency road evacuation plan

- i. Town mapped out and traffic shed areas marked, there seems to be a need for the information.
  - ii. The Board discussed this as being a public safety matter, the help of the Board should be readily available, but it was determined it is a Council Matter, to put into place.
6. Citizen Input to the Board for items not on the agenda
  - Jim Sanderson, Atty. for SVRA, addressed the Board on the issue of using the SVRA property adjacent to The Pool, on Cedar Creek Dr, and building a Ball Park.
  - Would the Town have a problem, or is there an issue?
    - i. It was explained SVRA is recreational; the only issues that may occur would be lighting, signs, and affects on road, or traffic conditions.
  - Mr Sanderson did also bring up the possibility of in the future having an office building on property they own adjacent to the Silo for SVRA business office.
7. Citizen's input for items on the agenda - none
8. Action Items:
  - i. Green, Larry/Shelly Plat22 Lot34 306 North Forest Dr
    1. Adding a Deck
      - a. There was discussion on the connection to the current roof structure and snow load, Jody explained plans to address that area.
        - i. Bob Palmquist moved to Approve with new drawings as added and amended, second Lee Hansen. Vote passed unanimously
      - b. No Variance requests at this time
9. Comments/Matters from the Board
  - Ron T: Administrivia
10. Recap action items for next Board Meeting
  - Mike: Draft letter to the Mayor Ref: Evacuation Plan
  - Bob: Restructure road map: Colors...etc.
  - For next agenda, Workshop dates to be set for mayor, Council/Board to work on FEMA.
11. Motion to Adjourn
  - Motion Bob Palmquist, Second Lee Hansen, Unanimous meeting adjourned @ 6:30 PM MST
12. Next Regular Board meeting – Wed. January 20, 2010 at 5:00 PM MST