

The Town of

# *Star Valley Ranch, Wyoming*

## PLANNING AND ZONING MEETING MINUTES

**FINAL**

March 18, 2009

Present: **Bob Palmquist-Member (Acting chair)**  
**Elmer Beck-Member (Alternate)**  
**Lee Hansen- Member**  
**Mike Blackman- Member**  
**Yolanda Navarrete- Clerk/Recorder**

Absent **Ron Schupp – Member**  
**Ron Thacker- Chairman**

### Official P&Z Board Meeting at 6:00 PM MST

1. Call to Order
2. Approval/additions to Agenda
  - a. motion Lee, Second to accept Mike, Ayes unanimous
3. Approval of Minutes:
  - a. motion Mike, second to accept Lee, Ayes Unanimous
4. Citizen Input to the Board for items not on the agenda
  - a. JLC Book
- i. After discussion Board agreed no need for this in office
5. Action Items:
  - a. Hansen Garage
    - i. change in plans
      1. After discussion the Board agreed to accept plans as per Jody's recommendation, and request he (Jody) fill out a plan review form on the changes.
      2. Questioned if they wanted a letter in reference to the concern on footings, and they decided no.
      3. The Board also decided to have a citation issued on the job for changing plans, and building without approval, or proper inspections.
    - b. Yo have Laurel working on sample tags
      - i. Al has a question on one item, for discussion
        1. Agreed to leave as is due to other towns are testing for waste water lines.
      - ii. add pressure test tags to Checklist
        1. Added wording to end of list above signature, all agreed it will work.
    - c. Yo Add Changing of Ord.

- i. reflect remodels
  - 1. plumbing/or electrical changes/additions
    - a. It was agreed to add verbiage: "Any interior, remodeling, construction or finish work, requiring the addition of new electrical lines, or plumbing shall require a permit/inspection," at the end of first paragraph in appendix 11-1, Chapter-11, Art-1.
- d. Yo, When is freedom meeting-Bob/Mike to attend
  - i. Set for 3/26/09 7pm Thurs, here.
    - 1. Need to listen/ease minds
- e. All to go over Zoning Ord. pkg. Articles: 5-47 hand-out
  - i. moved out, to later date
- f. Greg handle letter to Tecau/Bank, Peterson project
  - i. Not necessary/ hopefully started water connection Tues.
  - ii. In the works called in locate
- 6. Information/discussion Item:
  - a. Yolanda updates
    - i. re-cap P/Z issues since previous meeting
      - 1. none
    - ii. Misc. information
      - 1. none
  - b. Discussion on Public works building/bid.
    - i. How to review bid/make recommendations to council
    - ii. Bids come in 4p Mon 23<sup>rd</sup>
      - 1. Wyatt, Brenda to be present, Yolanda list who, what, \$\$
      - 2. Two to open and witness.
    - iii. Tues 1pm committee to get together to start evaluation
      - 1. Mike to devise a checklist for evaluation.
      - 2. Warren explained need to be completed by Sept.
      - 3. Noticed stated the bidders would have their answer "on or about 3/28. Decided first of the next week would be "about" close enough, as Maybe, Council,/Warren will be gone until then.
      - 4. Warren said he could review them when he returned that Sat.
      - 5. Yo to e-mail Ron Schupp to keep him up to date as to events.
      - 6. Al will fill in whenever there is an open spot.
  - c. Discussion on commercial zoning
    - i. Agreed we need to have a survey from residents, and close out of town neighbors opinions on that survey.
    - ii. Bob has a draft of such a survey, the board reviewed, and edited some.
    - iii. Bob to rewrite, and e-mail to all tomorrow.

- iv. Important to have public input and acceptance to what the appearance of the town will be. And what type of businesses would be allowed/or wanted.
  - v. Advertise public survey, newspaper, council meeting, newsletter...etc.
- 7. Comments/Matters from the Board
  - a. Ron Administrivia
- 8. Re-cap action Item
  - a. Al/Mike-finalize evaluation list for bids b4 23<sup>rd</sup> @4p
  - b. All Team- to evaluate on 24<sup>th</sup> 1p Lee/Mike/Wyatt/AL/Ron S.
  - c. Mike will talk with Ron S.
  - d. Al to Identify who will open, Greg will be project contact
  - e. Yo to e-mail Ron S, about above information
- 9. Next Regular Board meeting – Wed. APR 1, 2009 at 6:00 PM
  - a. Mike Blackman to Chair
  - b. Motion to adjourn Lee, second Mike, ayes unanimous