

The Town of
Star Valley Ranch, Wyoming

PLANNING AND ZONING MEETING MINUTES
FINAL DRAFT
March 3, 2010

Present: **Mike Blackman- Member**
 Lee Hansen- Member (Acting Chairman)
 Elmer Beck-Member (Alternate)
 Yolanda Navarrete- Clerk

Absent: **Al Redlin- Councilman**
 Bob Palmquist-Member
 Ron Schupp-Member
 Ron Thacker- Chairman
 Jody Tibbitts-Building official

Official P&Z Board Meeting at 5:00 PM MST

1. Call to Order
 - a. Quorum is present
2. Approval/additions to Agenda
 - a. Mike moved to accept as written, Elmer second, passed unanimously.
3. Approval of Minutes
 - a. Elmer moved to accept as written, Mike second, accepted unanimously
4. Information/discussion Item
 - a. Yolanda--Re-cap P/Z issues since previous meeting
 - i. Yolanda passed on to the board information on "propane sniffers" safety valves, and put out the question "do we need to make it mandatory with new Homes"?
 1. After discussion it was concluded, it is important to get the information to the public of the availability, but not a mandatory item.
 - b. Rezoning issues
 - i. work on rezoning procedures
 - e. A procedure was developed by Lee, and also information on developing a form, and fee, for the task.
 - c. Joint Board/Council FEMA meeting w/attorney, Homeland Security
 - i. Set for March 9, at 4pm.
5. Review action items from last meeting
 - a. Lee- Speak with Mayor re:
 - i. Date for FEMA meeting w/ Homeland security in March-Done
 - ii. Fence around the well house- Grandfathered-done
 - iii. The process needed for re-zoning-done

- b. Yo- Check w/Brenda if she has relieved a cc on an e-mail for the FEMA meeting date from the Mayor-none
 - c. Yo- Look at plans for Well House, to see if chain link fencing is there.
 - i. yes on plans
 - d. Ron- contact Bob re: Zoning maps
 - i. Bob is working on them
 - e. Yo- get new ordinances to board, if they are needed -done
6. Comments/Matters from the Board
- a. Acting Chairman's Administrivia:-none
 - b. Other— none
7. Citizen's input for items on the agenda—
8. Citizen Input to the Board for items not on the agenda
9. Action Items:
- a. No permit requests
 - b. No variance requests
10. Recap action items for next Board Meeting
- a. Yo- ask Bob if he will be able to Chair next meeting.
 - b. Yo-Look at code book for sniffer requirements
 - c. Mike- Develop a form/application for re-zoning
 - d. Lee- Make changes/ and correction to rezoning procedure
 - i. Present to Council, send out Binder
 - e. Lee- e-mail mayor about sniffer
11. Motion to Adjourn
- a. Elmer moved, Mike second, passed unanimously
12. Next Regular Board meeting – Wed. March 17, 2010 at 5:00 PM MST—
13. Acting Chairman
- 1. 3/3: Lee Hansen
 - 2. 3/17: Bob Palmquist
 - 3. 4/7: Mike Blackman
 - 4. 4/21: Ron Schupp