

The Town of
Star Valley Ranch, Wyoming

PLANNING AND ZONING MEETING MINUTES
final
June 2, 2010

Present: **Ron Thacker- Chairman**
 Mike Blackman- Member
 Bob Palmquist-Member
 Elmer Beck-Member (Alternate)
 Lee Hansen- Member
 Al Redlin- Councilman
 Yolanda Navarrete- Clerk
 Don Bailey (prospective Board Member)

Absent: **Jody Tibbitts- inspector**

Official P&Z Board Meeting at 5:00 PM MST

1. Call to Order
 - a. Quorum present
2. Approval/additions to Agenda
 - a. **? Some reason didn't get??**
3. Approval of Minutes
 - a. Deferred for next meeting
4. Information/discussion Item
 - a. Yolanda--Re-cap P/Z issues since previous meeting.
 - i. none
 - b. Review Al Redlin draft of additional wording in Article 6—Single Family Residential Zone.
 - i. Discussion and minor corrections made.
 - c. Discuss zoning regulation for property within Town boundaries where zoning maps or zoning districts are not yet defined by ordinance.
 - i.
 - d. Review 2nd draft of Chapter 9, Article 7—Private Recreation Zone.
 - e. Review 1st draft of Chapter 9, Article 8—Public Facilities Zone.
 - f. Review draft of Town Council Flood Damage Prevention Ordinance.
5. Citizen's input for items on the agenda
6. Citizen Input to the Board for items not on the agenda.

7. Action Items:

- a. Permit Requests—Kathleen Dietz, Plat 12, Lot 60, 430 Alpine Way; Deck extension
- b. NO VARIANCE REQUESTS

8. Review action items from last meeting

- a. Lee Hansen—Send FEMA flood ordinance template to Al Redlin.
- b. Ron Thacker—Try to obtain a copy of Kemmerer flood ordinances at STIP meeting and send to Al Redlin.
- c. Bob Palmquist—Get 3rd draft of Article 6 (Single Family Residential Zone to Al Redlin.
- d. Al Redlin—Draft Article 6 into Town Code format for consideration at 6/10/10 Town Council Meeting.
- e. Mike Blackman—Draft letter of appreciation from the Planning and Zoning Board to Ron Schupp thanking him for his service.
- f. Al Redlin—Draft letter of appreciation from the Mayor and Town Council to Ron Schupp thanking him for his service.
- g. Yolanda—Build “tickler file” process to contact building permit holders if their permits expire within 90 days, determine if any Board action may be required, and report permit status to P&Z Board on the first Board meeting of each month.
- h. Yolanda/Ron Thacker—Draft letter to Jeff DeMeester advising him of Board decision for his building permit extension request.
- i. Yolanda—Continue attempt to contact Mr. Bos or his representative and advise him of the need to obtain a variance to build on the property line of adjoining lots.
- j. Yolanda—Confirm numbers and locations of hydrants and fill stations from Herd, the Town’s engineer.

9. Comments/Matters from the Board

- a. Chairman’s Administrivia:
 - i. Board Member Schupp resignation
 - ii. New Board member recruitment
- b. Other Board member matters—private owner bridge across Hardman Ditch

10. Recap action items for next Board Meeting

11. Motion to Adjourn

12. Next Regular Board meeting – Wed. June 16, 2010 at 5:00 PM MDT—

13.