

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES
FINAL
April 20, 2011

Present **Lee Hansen—Member (Acting Chairman)**
 Don Baillie--Member
 Roger Jeffs--Alternate Member
 Yolanda Navarrete--Board Clerk

Absent: **Al Redlin—Councilman**
 Ron Thacker—Chairman
 Mike Blackman—Member
 Bob Palmquist—Member
 Jody Tibbitts- Building official

Official P&Z Board Meeting at 5:00 PM MST

1. Call to Order.
2. Approval/additions to Agenda.
 - a. Roger Jeffs moved to accept agenda, as edited, Don Baillie 2nd ayes unanimous.
3. Approval of Minutes.
 - a. Roger Jeffs moved to accept the minutes as written, Don Baillie 2nd; Don Baillie abstained, Roger/Lee aye.
4. Citizen's input for items on the agenda
5. Citizen Input to the Board for items not on the agenda.
6. Action Items.
 - a. No permit requests
 - b. No variance requests.
7. Review action items from last meeting.
 - a. Yolanda contact Jody re: Nilsen changes--done
 - b. Mike check see if Mayor received master plan, check e-mails--done
 - c. Bob to report back on 3/21 meeting--defer
 - d. Yo- give Miller permit to Peggy for delivery--done
 - e. Lee edit Accessory bldg standards, and application--done
 - f. Mike modify driveway appl. Edit Title's -done
 - g. Lee; come up with a definition for 120-600 sq ft "utility/Storage bldg--done
 - h. Yo- put together apps, for driveways, --done
 - i. Ron- procedures needed--defer
 - j. Yo- put dog run on agenda--done
 - k. Mike newsletter to Carol by 15th--done
 - l. Roger – dog run def/where it falls into place: "Correlation between SVRA dog run regulations and TSVR Fence rules". --done

- m. Bob information on fence height, create definition--defer
 - n. Don –edit lot line adjustments—done/ongoing
- 8. Information/discussion Items.
 - a. Board Clerk--Re-cap P/Z issues since previous meeting.
- 9. Accessory Building standards
 - a. Discussion on application/standards Lee put together
- 10. Permit process for driveways.
 - a. Discussion; all is good no changes
- 11. New Ordinance change recommendations—in process--list
 - a. Fences/dog runs
 - i. Discussion on our requirements, and SVRA allowing them...defer for further discussion
 - ii. There was discussion that it should be left in the category with Fences.
 - b. Driveways
 - i. Done agreed
 - c. Accessory Buildings
 - i. Change to utility/storage-done
 - d. Amended Plats
 - i. Discussion on contract (draft) re: using county for Plat maps on lot line adjustments
 - ii. Discussion on procedures
 - iii. Application/definitions
- 12. Town master plan update
 - a. School section land use coordination with Lincoln County.-defer
 - b. Road master plan.-defer
- 13. Comments/Matters from the Board.
 - a. Chairman's Administration:
 - i. Future Board member absences.
 - a. Lee gone May 4/18th maybe June
 - ii. Acting Board Chairman April. 20 Lee Hansen May 4, Bob Palmquist
 - iii. Newsletter items— done
- 14. Other Board member matters.
- 15. Recap action items for next Board Meeting.
 - a. Yo correct utility/storage edits
 - b. Bob/Roger dog runs
 - c. Don update amended plat process/contract
 - d. Yo get packet together for Ron/Mike/Bob
 - e. Yo-email Bob yes for 5-4
 - f. Bob-report 3-21 meeting
 - g. Yo-Anyone-issues with utility/drive/fences/dog runs
 - h. Bob-fence definitions
 - i. Bob-town master plan update
 - j. Yo-send heads up to Bob/Ron 500sq feet
- 16. Motion to Adjourn.
 - a. Don Baillie Moved to adjourn, Roger Jeffs 2nd Ayes unanimous 6:58p
- 17. Next Regular Board meeting – Wed. May 4, 2011 at 5:00 PM MST—