

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES
FINAL
January 4, 2011

Present:

Don Baillie—Member (acting Chair)
Lee Hansen—Member
Robert Palmquist—Alternate Member
Roger Jeffs—Member
Yolanda Navarrete--Board Clerk

Absent:

Al Redlin—Councilman
Shirley Greenhoe--Member
Jody Tibbitts—Building Official
Ron Thacker—Chairman

Official P&Z Board Meeting at 5:00 PM MST

1. Call to Order. 5pm there is a quorum present
2. Approval of Agenda.
 - a. Bob Palmquist moved to accept, Roger Jeffs second, ayes unanimous
3. Approval of 12/21/11 Minutes.
 - a. Bob Palmquist moved to accept, Roger second , ayes unanimous
4. Action Items.
 - a. Permit applications—None.
 - b. Variance requests—None.
5. Citizen input to the Board for items not on the agenda -- none
6. Review action items from last meeting.
 - a. Bob Palmquist--Follow-up with Steve Ashworth and John Woodward on coordinating land use master planning between the Town and Lincoln County.—ongoing cannot connect—trying to compile information, from those not responding
 - b. Ron Thacker—Follow up with Town Attorney on “P&Z Board Issues and Questions”.—in process waiting for response from The Town Attorney—defer in process
 - c. YO- Get P&Z book, and Town code books to Bob Palmquist-- done
7. Information/discussion items.
 - a. Board Clerk—Re-cap P/Z issues since previous meeting.
 - i. Other – discussion on information from mayor on consent agenda reports, and what is important to read, and what would go to the consent agenda
 - b. Rezoning application process- Attorney feedback
 - i. Waiting for response
 - ii. All to get information together, for a discussion at next meeting
 - c. Report on Town Master Plan coordination with Lincoln County.
 - i. Bob Palmquist to contact John Woodward
 - d. Other.

8. Comments/Matters from the board.
 - a. Chairman's Administriva.
 - i. Board member absences--Update. Same no new entries
 - ii. January P&Z Report—Jeffs, Newsletter —Hansen.-- done
 - iii. Radon mitigation testimonial and conference.—we already have implemented the radon, can refer others to our Town Code
 - iv. Other
 1. Yolanda passed out the new 2012 schedule, with emphasis on a few date adjustments due to Holidays
 - b. Other Board member matters.
9. Recap action items for next Board meeting.
 - a. Bob Palmquist--Follow-up with Steve Ashworth and John Woodward on coordinating land use master planning between the Town and Lincoln County.—ongoing cannot connect
 - b. Ron Thacker—Follow up with Town Attorney on “P&Z Board Issues and Questions”.—in process waiting for response from The Town Attorney
 - c. Don Baillie-- send the town of Billings zoning change procedure to Bob Palmquist
 - d. Roger Jeffs-- send Zoning letter drafts to board
10. Motion to Adjourn.
 - a. Lee Hansen move to adjourn, Roger second ayes unanimous

Next Regular Board meeting—Wed. January 18, 2012 at 5:00 PM MST.