

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES
FINAL

April 4, 2012

Present: **Don Baillie—Chairman**
 Roger Jeffs—Member
 Lee Hansen—Member
 Shirley Greenhoe--Member
 Robert Palmquist—Alternate Member
 Yolanda Navarrete--Board Clerk

Absent: **Al Redlin—Councilman**
 Ron Thacker—Member
 Jody Tibbitts—Building Official

Official P&Z Board Meeting at 5:00 PM

1. Call to Order.
 - a. 5PM a quorum is present
2. Approval of Agenda.
 - a. Shirley Greenhoe moved to accept as amended, Roger Jeffs second, ayes unanimous
3. Approval of 3/21/12 Minutes.
 - a. Roger Jeffs moved to accept Minutes, as Amended, Shirley Greenhoe second, Ayes Unanimous
4. Action Items.
 - a. Building Permit-- none
 - b. Variance requests—none.
5. Citizen input to the Board for items not on the agenda.
 - a. Mayor Boyd Siddoway
 - i. The Mayor addressed the Board in reference to the Procedures being worked on for Re-Zoning of any given properties.
 - ii. There was discussion on the possibilities of non-conforming use permits, based on grandfathered uses.
6. Review action items from last meeting.
 - a. Yo- check expiring Applications, none due until Sept
7. Information/discussion items.
 - a. Board Clerk
 - i. Re-cap P/Z issues since previous meeting.
 - b. Question on replacing deck
 - i. Anderson, Reese Plat 9 Lot 76 873 Vista Dr "007"
 1. It was discussed, and agreed the resident would need a permit for the footings, since they would be added.

2. Request a drawing of the footings, and \$100.00 for inspection of said footings
 - ii. Other
 - c. Report on Town Master Plan coordination with Lincoln County.
 - i. Report done, a few edits to be prepared, and ready for meeting 4/25/12, to be attended by Don Baillie, and Shirley Greenhoe.
 - d. Rezoning application process.
 - i. Proposed P&Z Board rezoning application processes.
 1. Discussion, and edits to process
 - ii. Timeline.
 1. Discussion and edits to the timeline
 - iii. Rezone Notification Letters—defer to next meeting
 - e. Personal Wind Turbines
8. Comments/Matters from the board.
- a. Chairman's Administriva.
 - i. Board member absences--Update.
 1. Bob Palmquist 4/18 gone
 - ii. April P&Z Report—Jeffs, Newsletter—Palmquist.
 - iii. P&Z Board organization.
 - iv. Other
 - b. Other Board member matters.
 - i. Update board member absence:
9. Recap action items for next Board meeting.
- a. Lee—Work on timeline edits
 - b. Don/Roger—Work-on Rezone notification letters edit
 - c. Yo—Ask Town Clerk of possibility of adding procedures/applications in process or changes on website
 - d. Bob- Draft information on non-conforming site permits
 - e. Don—Re- do list of definition for Property/Lot/Parcel
 - f. Lee—correct flow chart for second read
 - g. All—look at flow chart see if flows
 - h. Lee—E-mail Al Redlin if possible to change info on second read or if it is too late.
 - i. All—Study notification letter, for rezone
 - j. Don/Roger—edits on procedure for re-zone
10. Motion to Adjourn.
- a. Roger Jeffs move to adjourn, Lee Hansen second, Ayes unanimous
11. Next Regular Board meeting—Wed. April 18, 2012 at 5:00 PM