

**^The Town of**  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**  
**FINAL**

**October 3, 2012**

Present:     **Bob Palmquist—Member**  
              **Roger Jeffs—Acting Chairman**  
              **Dick Johnson—Alternate Member**  
              **Al Redlin—Councilman**  
              **Jody Tibbitts—Building Official**  
              **Yolanda Navarrete--Board Clerk**

Absent:       **Don Baillie—Chairman**  
              **Shirley Greenhoe--Member**  
              **Lee Hansen—Member**

Guests:      **Cecil Van Allen**  
              **Nick Titensor**

Official P&Z Board Meeting at 5:00 PM

1. Call to Order.
  - a. A quorum is present
2. Approval of Agenda.
  - a. Bob Palmquist moved to accept, Dick Johnson second Ayes unanimous
3. Approval of 9/19/2012 Minutes
  - a. Dick Johnson moved, Bob Palmquist 2<sup>nd</sup>, ayes unanimous
4. Action Items.
  - a. Building Permit—none
    - i. Schoonover, Alan--Detached Garage—Plat 2 Lot 51—441 Aspen Way
      1. Bob Palmquist moved to approve, Dick Johnson 2<sup>nd</sup>, ayes unanimous
    - ii. Van Allen, Cecil— Deck Extension/roof—Plat 9 Lot 72—955 Vista Dr
      1. Per Jody a few redlines already discussed with contractor Nick Titensor, and agreed...
      2. Bob Palmquist move to approve as red-lined by the inspector Jody Tibbitts, Dick Johnson 2<sup>nd</sup>, Ayes unanimous
    - iii. Swaengren, Jerald—Fence—Plat 21 Lot 57—111 East St
      1. Dick Johnson Moved to approve plans, Bob Palmquist 2<sup>nd</sup>, ayes unanimous
  - b. Variance requests—none.
5. Citizen input to the Board for items not on the agenda.

6. Review action items from last meeting.
  - a. Yo—Call Freedom mailing—done
  - b. Yo—print off pkgs. for Workshop with the Council—done
  - c. Dick—Send information discussed (electronic survey) to Don--done
  - d. Bob— send out map to all--done
  - e. Yo-- dog run--done
  - f. Dick—Large landowners—check with John Woodward—in process
7. Information/discussion items.
  - a. Board Clerk
    - i. Question on spark arrestors, and if they are visible from outside
  - b. Community Overlay
    - i. Discussion on last edit checks.
  - c. Discuss Mayor/Council presentation
    - i. Went well few changes, and edits
8. Comments/Matters from the board.
  - a. Chairman's Administriva.
    - i. Board member absences—Update Don10/3, Shirley 10/3/12, Robert 10/17
    - ii. October P&Z Report—Roger Jeffs (due 10/4), Newsletter—Dick Johnson (due 10/15)
  - b. Other Board member matters.
    - i. Roger Jeffs to chair the 10/3 meeting, Shirley Greenhoe the 10/17 meeting
9. Recap action items for next Board meeting.
  - a. Bob/Dick—to go to Town Council Meeting
  - b. Yo-email John Woodward Survey
  - c. Bob –Ask Council for resolution to proceed
  - d. Dick-Call John Woodward
  - e. Yo- Check Town Council Agenda be sure P&Z is on agenda
  - f. Yo- Get P&Z report to Brenda
  - g. Dick-Go over Bob's Power Point, and get with Bob before he leaves town
10. Motion to Adjourn.
  - a. Bob Palmquist moved to Adjourn, Dick Johnson 2<sup>nd</sup>, Ayes unanimous
11. Next Regular Board meeting—Wed. October 17, 2012 at 5:00 PM.