

**The Town of**  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**  
**FINAL**  
**December 19, 2012**

Present:     **Don Baillie—Chairman**  
              **Lee Hansen—Member**  
              **Dick Johnson—Alternate Member**  
              **Yolanda Navarrete--Board Clerk**

Absent:     **Shirley Greenhoe— Member**  
              **Al Redlin—Councilman**  
              **Jody Tibbitts—Building Official**  
              **Roger Jeffs—Member**  
              **Robert Palmquist-- Member**

Guests:

Official P&Z Board Meeting at 5:00 PM

1. Call to Order--5PM, A quorum Is present
2. Approval of Agenda.
  - a. Lee Hansen moved to approve as amended, Dick Johnson 2<sup>nd</sup>, Ayes unanimous.
3. Approval of 12/5/12 Minutes
  - a. Lee Hansen moved to approve as amended, Dick Johnson 2<sup>nd</sup>, Ayes unanimous
4. Approval of 12/5/2012 Public Meeting Minutes
  - a. Discussion on public response, Lee Hansen moved to approve as amended, Dick Johnson 2<sup>nd</sup>, Ayes unanimous.
5. Action Items.
  - a. Permits---none
  - b. Variance requests—none.
6. Citizen input to the Board for items not on the agenda--none
7. Review action items from last meeting.
  - a. Community Plan-move to 8a
  - b. Abatement---in process
  - c. Personal Utilities---in process
  - d. Household Pets----in process
8. Information/discussion items.
  - a. Community Plan
    - i. Discussion on the public response all tabulated and put onto website.
    - ii. Board looked at timeline to discuss the next steps.
      1. The Board is on schedule for County Planning and Zoning Commission meeting in February 27,2013

- b. Workshop with Town Council
    - i. The Board to set a date with the Mayor and Council to be between 2/8-2/12/13
  - c. Household pets
    - i. Short discussion on what definitions are, and how to proceed
      - 1. To be discussed at Workshop W/Mayor/Council
  - d. Abatement
    - i. Short discussion on what definitions are, and how to proceed
      - 1. To be discussed at Workshop W/Mayor/Council
  - e. Personal Utilities
    - i. Shirley has put together info for workshop
  - f. AI Remove the word maintain from 9.05.140—in process
9. Comments/Matters from the board.
- a. Chairman's Administriva.
    - i. Board member absences— Lee Hansen to be gone all the month of February '13
    - ii. January P&Z Report—Don Baillie (due 1/9), Newsletter—Shirley Greenhoe (due 1/15)
  - b. Other Board member matters.
  - c. Dick Johnson submitted his resignation from the Board effective 12/19/2012
10. Recap action items for next Board meeting.
- a. Yo add to Agenda Hansen lean-to, if needs a permit also ask Jody to attend
  - b. Yo-E-mail all info on results on website, and how to access them
  - c. All- set up a newspaper article for January newspaper
  - d. Roger- get abatement ready for Workshop in Feb
  - e. Shirley- get personal Utilities ready for Workshop in Feb
  - f. Don-- get Pets ready for Workshop in Feb
  - g. Bob- Finalize Community plan for County
  - h. Lee-Letter for Sarah for newspaper
  - i. Don- Thank-you letter to John Woodward, for his help.
  - j. Don—obtain all newspaper articles, and public notices reference the Community Overlay Plan
11. Motion to Adjourn.
- a. Lee Hansen moved to adjourn, at 6:45 Dick Johnson 2<sup>nd</sup> | Ayes Unanimous
12. Next Regular Board meeting—Wed. January 2, 2013 at 5:00 PM.