

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES
FINAL
January 2, 2013

Present: **Don Baillie—Chairman**
 Lee Hansen—Member
 Roger Jeffs—Member
 Shirley Greenhoe--Member
 Jody Tibbitts—Building Official
 Yolanda Navarrete--Board Clerk

Absent: **Al Redlin—Councilman**
 Robert Palmquist-- Member

Guests:

Official P&Z Board Meeting at 5:00 PM

1. Call to Order.
 - a. A quorum is present
2. Approval of Agenda.
 - a. Roger moved to accept as amended, Lee Hansen second, Ayes unanimous
3. Approval of 12/19/2012 Minutes
 - a. Lee Hansen moved to approve as written, Shirley Greenhoe second, Ayes unanimous
4. Action Items.
 - a. Building Permit—none
 - b. Variance requests—none.
5. Citizen input to the Board for items not on the agenda.
 - a. Lee Hansen questioned possible deck being replaced Jody will check, see what he thinks.
 - b. Roger Jeffs had a question on a dumpster on Alpine Way, he will get address to Yolanda
6. Review action items from last meeting.
 - a. Don--get news articles on community overlay--done
 - b. Don—thank you letter to John Woodward--done
 - c. Don—get house hold pets out to everyone--done
 - d. Roger—get abatement out to everyone--done
 - e. Shirley—get personal utilities out to everyone--done
 - f. Lee-letter for the newspaper--done
 - g. Yo—Jody to 1.2 meeting to discuss non-permitted? Wood storage addition--done
 - h. Workshop with Town Council February 4-12—in process
 - i. Al—remove the word “maintain” from 9.05.140—in process

7. Information/discussion items.
 - a. Board Clerk--none
 - b. Jody, questions from the Board
 - i. Question was what to do if anything on little wood cover on property, appears to be attached to garage
 1. It is not set up for human habitation, only covers small stack of wood
 2. Jody will check again, to be sure, but feeling is it did not need a permit
 - c. Community Plan
 - i. Discussion on overlay, and edit, and adding any updates for County P&Z Commission
 - d. Household Pets
 - i. Short discussion on whether is ready for Council workshop, just a few edits
 - e. Abatement
 - i. Short discussion on edits, and readiness for workshop with Council
 - f. Personal Utilities
 - i. Short discussion as to readiness for Council workshop
 - g. Workshop with Town Council February 4-12
 - i. Don Baillie will see if he can set up for Feb 4,5 or 6th.
8. Comments/Matters from the board.
 - a. Chairman's Administriva.
 - i. Board member absences
 1. Lee Hansen both February meetings
 2. Shirley Greenhoe, for 2/20+3/20 meetings
 - ii. February P&Z Report
 1. Shirley Greenhoe (due 2/7), Newsletter—Lee Hansen (due 2/15)
9. Other Board member matters.
10. Recap action items for next Board meeting.
 - a. Jody—Look at 17-107 385 Hardman Rd/ firewood storage on Butte Dr
 - b. Yo —Look at Alpine Way, when Roger gets the address.
 - c. Lee- Work on changes to article going to the Independent
 - d. Shirley—firm-up info on Private utilities for Council workshop
 - e. Don-Firm up animal info for Council workshop
 - f. Don Letter for Independent run by the Mayor
 - g. Lee—send to Don the info for newsletter for the newspaper
 - h. Don—take article to Mayor for newspaper
11. Motion to Adjourn.
 - a. Roger Jeffs moved to adjourn, Lee Hansen second Ayes unanimous adjourn 7:35 PM.
12. Next Regular Board meeting—Wed. January 16, 2013 at 5:00 PM.