

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES
Final
July 3, 2013

Present: **Don Baillie—Chairman**
 Roger Jeffs—Member
 Lee Hansen—Member
 Shirley Greenhoe—Member
 Robert Palmquist—Member
 Bob Horton--- Alternate Member
 Jody Tibbitts—Building Official
 Al Redlin—Councilman
 Yolanda Navarrete--Board Clerk

Absent:

Guests:

1. Call to Order –All members are present
2. Approval of Agenda.—Roger Jeffs moved to approve as amended, Shirley Greenhoe 2nd, Ayes Unanimous
3. Approval of 6/19/2013 Minutes.— Minutes in process of being documented
4. Action Items.
 - a. Permit applications
 - i. Kligora, Frank—109 Redwood Cir
 1. Detached Garage
 - Red-lined Truss from Teton truss to include 100 lb. snow load, Lee Hansen move to approve, Roger Jeffs 2nd, Ayes unanimous
 - ii. Rigby, Randall
 1. Deck Extension—591 Walnut DR
 - Robert Palmquist moved to approve, as redlined by Jody Tibbitts, Lee Hansen 2nd, Ayes Unanimous
 - b. Variance requests
 - i. None
5. Citizen input to the Board for items not on the agenda.
 - a. Debbie Hutchison
 - i. Questions for the Board about Building House Garage apartment combo/Living in Apartment, while building, and other questions..
6. Review action items from last meeting.
 - a. Al set up work shop with Town Council possible date July 17, 2013—in process, working on another date
 - b. All read Town Master Plan—in process
 - c. Zoning Districts

- i. Multiple Family Residential -1 Zone and Zone 2 Bob Horton and Roger Jeffs—in process
- ii. Rural Residential Zone Don Baillie done—7bii
- iii. Planned Residential Development Zone Shirley Greenhoe—in process merged w/ iv
- iv. Planned Mixed-Use Development Zone Lee Hansen—in process- merged w/ iii

7. Information/discussion items.

- a. Board Clerk
 - i. Re-cap P/Z any issues since previous meeting.
 - 1. Tom McIntyre had called to let us know he had not called us to inspect footing before he had poured
 - Deck finished without inspections
 - i. Per Jody, spoke with Tom, and will have him open up one footing to check
- b. Zoning Districts
 - i. Multiple Family Residential -1 Zone and Zone 2 Bob Horton and Roger Jeffs-- done
 - ii. Rural Residential Zone Don Baillie--done
 - iii. Planned Residential Development Zone Shirley Greenhoe—joined iv
 - iv. Planned Mixed-Use Development Zone Lee Hansen—joined iii
- c. Streets--- to next meeting – Al Redlin to Ordinance

8. Comments/Matters from the board.

- a. Chairman's Administriva.
 - i. Board member absences Maybe Roger Jeffs and Robert Palmquist on 7/3/2013, 7/17 Lee Hansen/Roger Jeffs, Lee Hansen 8/21/2013
 - ii. July P&Z Shirley Greenhoe (due 8/8) Newsletter—Lee Hansen (due 8/15)
 - iii. Other
- b. Other Board member matters.
 - i. Town Code Lighting passed the word maintain was removed

9. Recap action items for next Board meeting.

- a. YO—Master plan to Shirley/Bob
- b. Al- Set up workshop for 8/7
- c. Al- Draft Proposal request
- d. Don- Send electronics to Al
- e. Al-put in Ordinance
- f. All-Work on all “on-going”

10. Motion to Adjourn.

- a. Shirley Greenhoe Moved to adjourn, Robert Palmquist 2nd ayes unanimous 7:00

11. Next Regular Board meeting—Wed. July 17, 2013 at 5:00 PM