

The Town of  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**

**FINAL**

August 20, 2014

Present: Don Baillie--Chairman  
Shirley Greenhoe—Member  
Lee Hansen--Member  
Greg Casperson-- Member  
Al Redlin--Councilman  
Yolanda Navarrete--Clerk  
Dennis Christianson—SVRA Liaison  
Absent: Robert Palmquist—Member  
Josh Floyd--Building Official  
Guests:

1. Call to Order—5PM, a quorum is present
2. Approval of Agenda—Shirley Greenhoe moved to approve the agenda, Lee Hansen 2<sup>nd</sup>. Ayes unanimous
3. Approval of 8/6/14 Minutes – the Minutes were deferred for approval to next meeting
4. Citizen input to the Board for items not on the agenda.—Dennis Christianson was introduced as the Association liaison to the Board.
5. Variance requests--none
6. Action Items
  - a. Permit Application(s)-none
7. Review action items from last meeting.
  - a. Robert – Developer Guidelines for Subdivisions--ready for workshop
  - b. Deer Barriers--ready for workshop
  - c. Derelict Vehicles--ready for workshop
  - d. Master Plan to include Master Road Plan—Robert email master road plan to Al for Spencer's review—Done--workshop

- e. Craig/Josh—engineered stamp on roof plans and floor joist—per application decided, should request of builder if there is a question. Not everyone may need engineered plans.
  - f. 9.05.110 Road—Kent’s concerns—those questions are answered in the road Ord.
  - g. Don Towns web site as to the Board—on going—work in process
  - h. Definitions are they complete- defer for Robert to be sure
  - i. Transient Rentals—for workshop...
  - j. Yolanda—Code Books for both Dennis Christianson and Craig Casperson we also need Dennis email address--- working on books, and Dennis gave email address to the Board...
8. Information/discussion items.
- a. Board Clerk
    - i. Re-cap P/Z any issues since previous meeting.
9. Comments/Matters from the board.
- a. Chairman’s Administriva.
    - i. Board member absences: Robert September 3rd and the 16<sup>th</sup>. Shirley gone Oct 1, Dec/Jan, Feb 1. Lee May be gone Sept 3.
    - ii. September P&Z Report Don Baillie (due 9/3) September Newsletter Robert Palmquist (due 9/15),
    - iii. Workshop new date September 23 at 1:30 PM
10. Recap action items for next Board meeting
- a. Yo- Binders for Greg, Dennis, and the new council coming in to office
  - b. Yo-Minutes Aug 6/20 meetings
  - c. Don—Agenda and Packet for Workshop
  - d. Dennis—Draft a letter/request to have Association sign off to our approval form for permits... or some sort of “one stop shop”.
  - e. YO—talk to Stella about website
11. Motion to Adjourn.—Shirley Greenhoe moved to adjourn, Lee Hansen 2<sup>nd</sup>, Ayes unanimous 7:45

Next Regular Board meeting—Wed. September 3, at 5:00 PM