

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES

FINAL

September 3 2014

Present: Don Baillie--Chairman
Shirley Greenhoe—Member
Lee Hansen--Member
Al Redlin--Councilman
Yolanda Navarrete--Clerk
Dennis Christianson—SVRA Liaison

Absent: Robert Palmquist—Member
Josh Floyd--Building Official
Greg Casperson-- Member

Guests: Don Bauer-Property Owner

1. Call to Order— 5PM A quorum is present
2. Approval of Agenda—Shirley Greenhoe moved approve, Lee Hansen 2nd, Ayes unanimous
3. Approval of 8/6/14 Minutes- Shirley Greenhoe moved to approve, Lee Hansen 2nd, Ayes Unanimous
4. Approval of 8/20/14 Minutes- Lee Hansen Moved to approve, Shirley Greenhoe 2nd, Ayes Unanimous
5. Citizen input to the Board for items not on the agenda
 - a. Mr. Bauer wants to talk about his plan for drainage—There was a discussion on Mr. Bauer concept on a better way to build his house, and have the drainage diverted to better serve the lots/houses around him. His Idea it was felt would actually help the drainage, and better for the area in question.
6. Variance requests—none
7. Action Items
 - a. Permit Application(s)-none
8. Review action items from last meeting.
 - a. 9.05.110 Road—Need Spencer’s input – will be ready for workshop--
 - b. Definitions are they complete- On going

- c. Yolanda—Code Books for both Dennis, Craig and also the New Council Members—in process had to order new binders
 - d. Dennis—Draft a letter/request to have Association sign off to our approval form for permits... or some sort of “one stop shop”.—in process
 - e. Don—Agenda and material for workshop--done
 - f. Yolanda—August 20 Minutes --- remove
 - g. Transient rentals----remove
9. Information/discussion items.
- a. Board Clerk
 - i. Re-cap P/Z any issues since previous meeting.
 - ii. The Association has asked for info on a variance request—this is not a Variance request--- but to enter an engineer’s report stating what would be necessary for the area to be safe. With a report of this nature from an engineer we would accept, and after the changes were made The Building inspector could approve a final inspection.
10. Comments/Matters from the board.
- a. Chairman’s Administriva.
 - i. Board member absences: Robert September 3 and 16, Lee maybe September 3, Shirley October 1, all of December, January and February 1, Don October 1.
 - ii. September P&Z Report Don Baillie (due 9/3) September Newsletter Lee Hansen (due 9/15)—we will use Aug newsletter article, which was not used in August
 - iii. Workshop September 23 at 1:30 PM
11. Recap action items for next Board meeting
- a. Yo- Get information to Don Bauer of the lots on each side of him
 - b. Don-Get info to John Woodward, Dave Kennington @sunrise Eng., and The Water Master Re: The ditch/Canal on Don Bauer’s property
 - c. Lee—Use last month’s article for Newsletter
 - d. Yo—Have Josh Floyd look at The Geo-tech report and SVRA will put up fencing/gates and call for a final inspection-per engineers requests for completion. Scan and email to Josh, Also forward to Mayor/Gregg.
 - e. Don—Get info out for workshop
 - f. Dennis—ongoing for check list
12. Motion to Adjourn.—Shirley Greenhoe moved to adjourn, Lee Hansen 2nd—
Ayes unanimous—adjourn
13. Next Regular Board meeting—Wed. September 17, 5PM