

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES
FINAL
March 18, 2015

Present: Lee Hansen—Member—acting Chairman
Roger Jeffs- Alternate Member
Don Baillie—Member (by Telephone)
Dennis Christianson—SVRA Liaison
Yolanda Navarrete--Clerk
Josh Floyd--Building Official
Ed Koch- Councilman
Ann Blakley- Councilman

Absent: Shirley Greenhoe—Member
Rusty Andrus-- Member
Robert Palmquist-- Member
Jerry Hanson—New Member

Guests: Patrick Zuleger-- Resident

1. Call to Order—5:00 PM a quorum is present with Don Baillie on Phone
2. Approval of Agenda—Roger Jeffs moved to approve, Don Baillie 2nd, Ayes Unanimous
3. Approval of 3/4/15 Minutes—Don Baillie Moved to approve, Roger Jeffs 2nd, Ayes unanimous.
4. Citizen input to the Board for items not on the agenda.
 - i. Patrick Zuleger 519 Choke Cherry Dr would like to run by the board his idea for building.
 1. Mr. Zuleger has an idea for two different Structures for a garage, and would like input from The Board as to which would be usable. The Board agreed the Metal siding Garage would fit in better with the area. Mr. Zuleger appreciated the input, and would move forward to get his appl. in.
5. Variance requests
6. Action Items
 - i. Permit Application(s)
 1. Myers, Larry/Marilyn 37 Creek circle- Patio, Patio cover—
 - a. Josh Floyd explained there were a few red-lines, and that the truss designs from Teton truss would be in when the application was approved. In further discussion, Lee Hansen mentioned when he went out to look at the property that Mr. Myers stated there is a sway in the roof line, and he is looking into it. With this new information, The Board decided to hold this application until the next meeting 4/1/15 to have the truss Company come out for a visual, and write a letter, or give a report that the roof will hold the new trusses, and verify there are no safety issues. Josh Floyd will

- call and talk to Dave Smith (contractor) to explain this new development, and the decision The Board made.
 - 2. Garcia, Noe 558 Alta Dr new deck, and modify back door to enter deck
 - a. Josh Floyd had a few red-lines, and all is pretty straight forward. Don Baillie moved to approve the Plans as red-lined, Roger Jeffs 2nd, and ayes unanimous.
- 7. Review action items from last meeting.
 - i. Ann- Edit Ord. 2015-1/2015-2, send to Robert to redo/format with changes.-- done
 - ii. Robert- after reformatting and adding changes to 2015-1/2 send to Ed Koch for April Council Meeting.-- done
 - iii. All Board Members- Read Rusty/Shay's information on Roads, and bring comments to next meeting for discussion.—in process
 - iv. Rusty to find out the next time Sunrise will be here for input, and questions.—in process
 - v. Lee- re-write Title 6.01, Appendix A- Q (marking Property lines/Boundaries).—done— Ed to bundle with 1st read of 8i at April Council meeting.
- 8. Information/discussion items.
 - i. Review Ord. 2015-02 Title 9.04.030 definitions of words, Section 9.05.110 roads and streets, Section 9.05.400, Section 9.05.150 temporary dwellings.—Discussion, and edits. Ed Koch to correct edits, and send to all for further review.
 - ii. Board Clerk
 - 1. Re-cap P/Z any issues since previous meeting.
 - 2. Road department asking about inspecting driveways on new homes.
 - a. Ernie Sainz had a question about doing a pre inspection on new homes for the placement of driveways. The Board decided to work on this issue, and maybe adding a driveway inspection to the current application forms—this will be discussed further to add to the permit application.
 - 3. Also questions on business licenses—add to agenda for Council workshop, for discussion.
 - iii. Workshop items for discussion
 - 1. Nuisance ordinance—for reference
 - 2. Deer Barriers—for reference
 - 3. Derelict Vehicles—for reference
 - 4. Lot size—for reference
 - 5. Long range plan—for reference
- 9. Comments/Matters from the board.
 - i. Chairman's Administriva.
 - 1. Board member absences: Don- April 1st—Lee- April 1st, Roger Jeffs- Apr 1.
 - 2. April P&Z Report Rusty Andrus (due 4/2) April Newsletter Lee Hansen (due 4/15)
 - 3. Acting Chairman--Rusty Andrus April 1st.
 - 4. Roger Jeffs stated...As tonight is my last official P&Z Board meeting, I want to express my appreciation for this wonderful opportunity to the two Mayors and Town Council members whom I have served under, as well as all the fellow members of the Board and Town officials with whom I have worked. It has been a major event in my life as well as an enlightening and educational experience. I have enjoyed very much the almost 4 years which I have served and will greatly miss the contact with everyone, including Ron Thacker, Al Redlin, Yolanda, and other staff members. Thanks for the memories.
- 5.
- 10. Recap action items for next Board meeting

- i. Josh-- get with Dave Smith on red-lined/ engineer report (Letter).
- ii. Yo-- add to the Agenda for Council Workshop Driveways on new homes.
- iii. Ed—Make revisions to 8i, and get out for further review.

11. Don Baillie moved to adjourn, Roger Jeffs 2nd, ayes unanimous.

12. Next Board Meeting Wed April 1, 2015 5:00 PM