

The Town of  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**  
**FINAL**  
May 20, 2015

Present: Don Baillie—Chairman  
Shirley Greenhoe—Member  
Lee Hansen—Member  
Rusty Andrus—Member  
Robert Palmquist-- Member  
Ed Koch- Councilman  
Ann Blakley- Councilman  
Dennis Christianson—SVRA Liaison  
Yolanda Navarrete--Clerk

Absent: Josh Floyd--Building Official  
Jerry Hanson—New Member

Guests: Ed Koontz—Prospective Member  
Dick Johnson-- Resident  
Dave Kennington- Engineer (Sunrise Engineering)  
Brantley Burns—Contractor

1. Call to Order- 5pm there is a quorum present
2. Approval of Agenda—Lee Hansen moved to approve, Rusty Andrus 2<sup>nd</sup>, Ayes unanimous
3. Approval of 5/6/15 Minutes—Lee Hansen moved to approve as amended, Shirley Greenhoe 2<sup>nd</sup>, Ayes unanimous
4. Citizen input to the Board for items not on the agenda.- None
5. Variance requests
6. Action Items
  - i. Permit Application(s)
    1. Lichter, Joe (Burns lldr is builder) - 95 Bonneville Plat21 Lot39—Shed roof over deck, and replace old deck.—Shirley Greenhoe moved to approve with Josh Floyd's redlines, Robert Palmquist 2<sup>nd</sup>, ayes unanimous.
    2. Zulegar, Patrick—519 Choke Cherry Dr-new 24x24 detached Garage... Plat 3 Lot 71 Lee Hansen moved to approve, Robert Palmquist 2<sup>nd</sup>, ayes unanimous
7. Review action items from last meeting.
  - i. Rusty—David Kennington from Sunrise Eng. to discuss road specifications. – Dave explained the road study, and the findings. Strengthening of roads, and probable seasonal damage. Discussion on Roads and drainage, specify width, and bringing roads back in 10' to right-of-way.
  - ii. Don—Ask Ernie to May 20 meeting to for road study—Ernie Sainz gave his input as the Public Works Manager, and answered questions on Road base...etc...

- iii. Yolanda—Send Laramie Annex info to Board -- done
- iv. Shirley—wood shingles not to be allowed as a roofing material on new or replacement roofs. – done—edited to read, no wood products, and Class “A” roofing materials only.
- v. Robert--Prepare Draft Cover and Packet for long range plans to present to Council in workshop. Paper # 1 page 7. --- done—carry to next meeting for review/discussion
- vi. All Board Members- Read Rusty/Shay’s information on Roads, and bring comments to 5/20 meeting for discussion.—done

8. Information/discussion items.

- i. Any changes on Ordinance for third reading to council, edits/corrections.—Corrections to Wood Roof only, and type “A” materials.
- ii. Board Clerk
  1. Re-cap P/Z any issues since previous meeting.
  2. Alonso/Annexation Appl. --- in process
- iii. Workshop items for discussion
  1. Nuisance ordinance—for reference
  2. Deer Barriers—for reference
  3. Derelict Vehicles--for reference
  4. Lot size—for reference
  5. Long range plan—for reference
  6. Business licenses—for reference

9. Comments/Matters from the board.

- i. Chairman’s Administriva.
  1. Board member absences: Robert June 3<sup>rd</sup>, Don-June 3<sup>rd</sup>, 16<sup>th</sup> and 17<sup>th</sup> --Jerry Hanson May 20<sup>th</sup>.
  2. May P&Z Report Jerry Hanson (due 6/4/15) May Newsletter Robert Palmquist (due 5/15)—Board review Roberts’s draft for newsletter

10. Recap action items for next Board meeting

- i. Robert- ongoing long term planning
- ii. Rusty—roads would like some help
- iii. Ed—Application for roof permit

11. Motion to Adjourn. Rust Andrus Moved to adjourn, Shirley Greenhoe 2<sup>nd</sup> , ayes unanimous

12. Next Regular Board meeting—Wed. June 3, 2015 at 5:00 PM