

The Town of  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**

**FINAL**

July 1, 2015

Present: Jerry Hanson—Member Chairman  
Lee Hansen—Alternate member  
Shirley Greenhoe-- Member  
Ed Koontz— Member  
Josh Floyd--Building Official  
Ann Blakley- Councilman  
Ed Koch- Councilman  
Bob Meikle—SVRA Liaison  
Yolanda Navarrete--Clerk

Absent:

Guests: Bob/Cheryl Manning

1. Call to Order—5PM
2. Statement of Quorum—A quorum is present
3. Approval of Agenda
4. Approval of 6/17/15 Minutes
5. Citizen input to the Board for items not on the agenda.— Bob Manning had question on the 80 acres on East of Muddy String. Subdividing, Zone, Paved Roads, Annexation, Water. The Board explained the process to date, and there was a discussion on water/Roads., and whether Town or County regulations would apply.
6. Variance requests
7. Action Items
  - i. Permit Application(s)
    - Miller, Phyllis--125 Tumbleweed Lane- 5-106; Fence/New deck—Josh Floyd had marked a few red-lines. Shirley Greenhoe moved to approve with red-line, and verification that Class A roofing material will be used. Ed Koontz 2<sup>nd</sup>, Ayes unanimous
    - Wacker, Tim--165 Spruce Dr- 2-026 a detached garage—Josh Floyd had a few red – lines, Lee Hansen moved to approve with the red-lines, and Ed Koontz 2<sup>nd</sup>, Ayes unanimous.
8. Review action items from last meeting.

9. Information/discussion items
  - i. Action Items from P&Z/Town Council Workshop
    - Discuss the three top priority items:
      1. Subdivision Ordinance
        - a. Items from meeting with Engineer
      2. Annexation Process
      3. Road Specifications
  - ii. Board Clerk - Re-cap P/Z any issues since previous meeting.
10. Comments/Matters from the board.
  - i. Chairman's Administrivia.
    1. Board member absences: Anne 7/19 to 9/30,
    2. June P&Z Report Jerry Hanson (due 7/2/15) June Newsletter (due 7/15 use item clerk has available)
11. Recap action items for next Board meeting
  - i. Ed/Jerry—Work on a procedure/Ordinance for annexation/subdivisions.
  - ii. Yo- get Annexation application to Jerry/Ed.
  - iii. Lee/ Shirley- Contact Rusty and get his info on road specifications
  - iv. Yo- Get a Board Member book to Ed.
12. Motion to Adjourn. – Ed Koontz moved to adjourn, Shirley Greenhoe 2<sup>nd</sup> Ayes unanimous
13. Next Regular Board meeting—Wed. July 15, 2015 at 5:00 PM