

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MINUTES

FINAL

Aug 19, 2015

Present: Ed Koontz— acting Chair-Member
Shirley Greenhoe—Member
Kathy Daulton- Member
Ed Koch- Councilman
Yolanda Navarrete--Clerk

Absent: Ann Blakley- Councilman
Jerry Hanson—Member Chairman
Lee Hansen—Member

Guests: Boyd Siddoway
Bob Manning
Cheryl Manning

1. Call to Order- 5pm a quorum is present
2. Approval of Agenda- Shirley Greenhoe moved to approve, Kathy Daulton 2nd, Ayes unanimous
3. Approval of agenda for August 13, 2015 Special meeting- Kathy Daulton moved to approve, Shirley Greenhoe 2nd, ayes unanimous
4. Approval of 8/5/15 Minutes-Shirley Greenhoe moved to approve, Kathy Daulton 2nd, ayes unanimous
5. Approval of the 8/13/15 Special meeting minutes- Shirley Greenhoe moved to approve, Kathy Daulton 2nd, ayes unanimous
6. Citizen input to the Board for items not on the agenda.—
 - i. Boyd Siddoway asked if he would need a permit to build a retaining wall behind his home. It would be less than 4ft. High, Per Title 6, only retaining walls over 4ft and over need to be permitted. So it was determined he would not need a permit.
 - ii. Bob/Cheryl Manning asked the Board for information on the Subdivision Ordinance, and the upcoming annexation request. They had compiled a list on both with concerns of residents in the area. The Board informed them they would get the list to The Mayor/Council, and urged them to attend the public hearing, and to urge their friend also to attend.
7. Variance requests- none
8. Action Items
 - i. Permit Application(s)
 1. Richardson, Steve/Audrey—SFR- Plat 14 Lot 22- 15 Solitude Cir.
 - a. Shirley Greenhoe moved to approve with Josh's red-lines, Kathy Daulton 2nd, Ayes unanimous

2. McCormick, Don a request that fee be waived to replace roof, weather damaged, and Insurance will not reimburse. Shirley Greenhoe moved to waive fee, Kathy Daulton 2nd, ayes unanimous
9. Review action items from last meeting.
 - i. Ed/Jerry- Compose a resolution to establish State Statute for annexation-- done
 - ii. Ed/Jerry- Draft ordinance for The process to Annex—in process
 - iii. Lee/Shirley/Kathy—Develop Chapters ½ in Title 5—Roads—in process
10. Information/discussion items.
 - i. Board Clerk
 1. Re-cap P/Z any issues since previous meeting.
11. Comments/Matters from the board.
 - i. Chairman's Administriva.
 1. Board member absences: Shirley/Ann/Ed Koch- 9/16
 2. April P&Z Report Jerry Hanson (due 9/3) April Newsletter (Due 9/15)
 3. Council/P&Z Workshop Tues. 10/20 @1pm.
12. Recap action items for next Board meeting
 - i. Yo- send resolution example to Ed Koch
 - ii. Edward/Jerry- continue working on Annexation process
 - iii. Lee/Shirley/Kathy- continue working on Developing Chapters 1&2 in Title 5—Roads
13. Motion to Adjourn.- Shirley Greenhoe moved to adjourn, Kathy Daulton 2nd, ayes unanimous
14. Next Regular Board meeting—Wed. September 2, 2015 at 5:00 PM