

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES

DRAFT

October 5, 2016

Present: Ed Koontz- Chairman
Kathy Daulton – Member
Shirley Greenhoe – Member
Yolanda Navarrete—Clerk
Josh Floyd--Building Official

Absent: Sue Abrams - Member
Dick Johnson – Councilman

Guests: Kathy Buyers - Mayor
Jerry Hanson - Resident
Lee Hansen - Resident
Don Bailey - Resident

1. Call to Order— 5:02 PM, A quorum is present
2. Approval of Agenda— Shirley Greenhoe moved to approve the agenda, Kathy Daulton 2nd, Ayes unanimous
3. Approval of 9/21/2016 Minutes— Kathy Daulton Moved to approve, Shirley Greenhoe 2nd, Ayes unanimous
4. Citizen input to the Board for items not on the agenda.
 - a. Dark Skies Ordinance review – Gregg Greenhoe – discussed the Dark Skies/Lighting Draft, and answered questions. The **Draft** will be put together with the current Ordinance, and all will be connected.
5. Variance requests-none
6. Action Items
 - a. Permit Application(s) – Josh noticed Snyder Project was left off of the agenda. Shirley Greenhoe moved to re-open, and add Snyder to the Agenda, Kathy Daulton 2nd, Ayes unanimous.
 1. Weber- 311 Hardman Rd , Plat 17 Lot 104– detached garage
 - i. Kathy Daulton moved to approve w/Josh’s redlines, Shirley Greenhoe 2nd, ayes unanimous
 2. Crandall – 1169 Vista Dr, Plat 13 Lot-006 – SFR- Kathy Daulton moved to push to next meeting 10/19/16 to get the rest of the information Josh has requested, Shirley Greenhoe 2nd, ayes unanimous.
 3. Hancock - 484 Cedar Dr – adding Patio cover to current Permit – Kathy Daulton moved to approve with redlines, Shirley Greenhoe 2nd, Ayes unanimous.

4. Oswald—Plat Amendment – Just information, that a plat amendment will be coming down the line for this property. The Oswalds are gifting that small section of plat 18 lot 188 to The Town of Star Valley Ranch.
 5. Brand/Maes— Reissuance Permit Update –Letters have been sent out for this project. It will be a lot line adjustment to the 23'ft. Section into Howard's wood, which will then be annexed into the Town of Star Valley Ranch.
 6. Snyder – 238 Spurwood Dr – Detached Garage -- Shirley Greenhoe moved to approve with red lines , Kathy Daulton 2nd, ayes unanimous
 7. Scott White, Baker and Assoc. simple previously approved by Council, as part of a major subdivision, simple subdivision Clark Ln. Roberts...approved by County in 2007. Was vacated Dec 2010. – Shirley Greenhoe moved to approve a recommendation to the Council for approval of this simple subdivision.
7. Review action items from last meeting.
- a. Health/Safety Ordinance – Shelly had question about how to enforce, and what her duties with this would actually be. Her enforcement would be spelled out in the Ordinance
 - b. All discuss Title 6 edits, and changes to move forward – moved to Workshop 10/19 @5:30. Time changed to be able to have all attend.
8. Information/discussion items.
- a. Board Clerk - Re-cap P/Z any issues since previous meeting. –
 - i. Brand Public hearing on the Lot Line Adjustment 10/19 during P&Z meeting, Upon agreement to a recommendation to go to The Council
9. Comments/Matters from the board.
- a. Chairman's Administrivia.
 - i. Board member absences: Shirley all of NOV. Sue 10/3 – 10/13, Kathy Nov-March
 - ii. P&Z Report Chairman (due 11/3) Nov Newsletter- Shirley (due 10/15/16).
 - b. Member Opinions/Comments.
10. Items turned over to Council for completion
- a. Progress of Subdivision Ordinance Changes Dick - turned over to Dick on 6/15 meeting- has been turned over to The Council, Per Dick Johnson.
 - b. Progress - Adopting Current IRC- The council will be adopting, after the Book has been read. Books have been ordered.
 - c. Annexation Progress –
 - d. Work on a more specific flowchart -
11. Recap action items for next Board meeting
- a. Megan to get in touch with P&Z for workshop on dark skies
 - b. Ed- Recommendation to Council for Approval Phase three Clark Ln
12. Motion to Adjourn- Shirley Greenhoe moved to approve, Kathy Daulton 2nd, Ayes unanimous
13. Next regular Board Meeting – Wed. 11/2/16