

The Town of  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**

**DRAFT**

September 21, 2016

Present: Ed Koontz- Chairman  
Kathy Daulton – Member  
Shirley Greenhoe – Member (Phone-in)  
Sue Abrams - Member  
Dick Johnson – Councilman  
Yolanda Navarrete—Clerk  
Josh Floyd--Building Official

Absent:

Guests: Jerry Hanson  
Lee Hansen  
Mike Blackman  
Martin Occhi

1. Call to Order— 5Pm, a Quorum is present
2. Approval of Agenda— Kathy Moved to approve as amended, Shirley Greenhoe 2<sup>nd</sup>, Ayes unanimous
3. Approval of 9/07/2016 Minutes— Kathy Daulton Moved to approve, Shirley Greenhoe 2<sup>nd</sup>, Ayes unanimous
4. Board Chairman, Ed Koontz, to address the Board
  - a. Ed Koontz read a statement of Roles, and responsibilities to The Board.
    1. There was a long discussion on the roles, and the understanding of the reason for bringing up the information.
5. Citizen input to the Board for items not on the agenda.- None
6. Variance requests-none
7. Action Items
  - a. Permit Application(s)
    1. Toolson, Katie – SFR w/Attached garage— Kathy Daulton moved to approve with red-lines, Shirley Greenhoe 2<sup>nd</sup>, ayes unanimous
    2. Hathaway Homes – SFR-Plat 18 Lot 31- 211 Ponderosa Dr. - Kathy Daulton moved to approve with Josh's red-lines, and third party inspections., Sue Abrahms 2<sup>nd</sup>, Ayes unanimous.
8. Review action items from last meeting.
  - a. Health/Safety Ordinance – sent to Shelly – in process

- b. All discuss Title 6 edits, and changes to move forward—Workshop set up for 10/18 @2PM to go over, and work on edits and changes.
9. Information/discussion items.
  - a. Board Clerk
    - i. Re-cap P/Z any issues since previous meeting.
10. Comments/Matters from the board.
  - a. Dark Skies Ordinance review
  - b. Chairman's Administrative.
    - i. Board member absences: Sue 10/3-10/12, Kathy Nov-March Shirley all Oct.
    - ii. P&Z Report Chairman (due 10/06) July Newsletter Shirley (due 10/15/16).
  - c. Member Opinions/Comments.
11. Items turned over to Council for completion
  - a. Progress of Subdivision Ordinance Changes Dick - turned over to Dick on 6/15 meeting- has been turned over to The Council, Per Dick Johnson.
  - b. Progress - Adopting Current IRC- The council will be adopting, after the Book has been read. Books have been ordered.
  - c. Annexation Progress – Dick – Council is working on this
  - d. Work on a more specific flowchart - Dick
  - e. Nuisance, Health/Safety
12. Recap action items for next Board meeting
  - a. Invite Greg Greenhoe/NRB to come to next meeting to help with questions on Dark Skies.
13. Motion to Adjourn.— Sue Abrahms moved to adjourn, Kathy Daulton 2<sup>nd</sup>, Ayes unanimous
14. Next Regular Board meeting—Wed. 10/5/16 5PM