

The Town of  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**

**DRAFT**

January 18, 2017

Present        Ed Koontz- Chairman  
                  Lee Hansen – Alternate Member  
                  Shirley Greenhoe – Member  
                  Yolanda Navarrete—Clerk

Absent:        Josh Floyd--Building Official  
                  Jerry Hanson – Member  
                  Kathy Daulton – Member

Guests:        Patricia Self  
                  Dolores Albers  
                  Don Bailey  
                  Sue Abrams -Councilman

1. Call to Order— 5PM
2. Approval of Agenda— Lee Hansen moved to approve agenda with modifications, Shirley Greenhoe 2<sup>nd</sup>, ayes unanimous
3. Approval of Minutes from 1/4/17 –Lee Hansen moved to approve with corrections, Ed Koontz 2<sup>nd</sup>, unanimous.
4. Citizen input to the Board for items not on the agenda.
5. Variance requests-none
6. Action Items --Permit Application(s) – No Permit Applications
7. Review action items from last meeting.
  - a. Lee- check Atty. stick/modular in process
  - b. Yo - add info about Stick-Built and Modular homes on the agenda's- done
  - c. Yo - add discussion on P&Z articles from November Newsletter – A discussion, and clarification on Starry (Dark) skies, and how it is now on a volunteer bases to do so.
  - d. All – Work on Title six, Workshop 1/18/17 @ 3pm...still in the works will continue at the end of tonight's meeting....
  - e. Yo – Check on CCR's for Sunrise, and have available for The Board - done
  - f. Progress of Subdivision Ordinance Changes - in process
8. Information/discussion items.
  - a. Board Clerk - Re-cap P/Z any issues since previous meeting. – Lee questioned about looking at previous articles for the newsletter, and recycle them through again

9. Comments/Matters from the board.
  - a. Chairman's Administriva.
    - i. Board member absences: Kathy - Nov-Mar- available by phone, Lee Hansen all of Feb, Shirley- 2/1/17
    - ii. P&Z Report Chairman (due 2/2) Feb Newsletter - (Due 2/15/16).
  - b. Member Opinions/Comments.
    - i. The Board continued working on Title-6 ---
    - ii. It was decided to adjourn meeting, and continue as a workshop after adjournment.
  
10. Items turned over to Council for completion – information only for now
  - a. Progress - Adopting Current IRC- 2015
  - b. Annexation Process – Process
  
11. Recap action items for next Board meeting
  - a. All be sure to contact Kathy Daulton for next meeting
  - b. Yo – Add Light information onto check list
  - c. Ed/Yo – find subdivision Ord. that was emailed earlier last year
  - d. Sue – ask council about annexation process
  
12. Motion to Adjourn.— Shirley Greenhoe moved to adjourn, Lee Hansen 2<sup>nd</sup> , Ayes unanimous
  
13. Next Regular Board meeting—Wed. 2/1/17 5PM