

The Town of  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**

**FINAL**

November 15, 2017

Present      Ed Koontz - Chairman  
                  Don Baillie – Alternate Member  
                  Lee Hansen – Member  
                  John Lynch – Councilman

Absent        Kathy Daulton – Member  
                  Yolanda Navarrete – P&Z Clerk

Guests:      Carolyn Thacker – SVRA liaison  
                  Talia Booker- Gen Mgr. SVRA

1. Call to Order— 5PM a quorum is present
2. Approval of Agenda— Lee Hansen moved to approve, Don Baillie 2<sup>nd</sup>, ayes unanimous
3. Approval of Minutes from November 1, 2017 – postponed to 12/06/17 meeting
4. Adjourn to public meeting –Star Valley Ranch Association Rezone Plat 17 Lots 11,12,13 and 14
5. Re-convene to regular Board meeting – Lee Hansen moved to re-convene Don Baillie 2<sup>nd</sup>, ayes unanimous
6. Action Items –
  - a. Rezone of Star Valley Ranch Association’s Plat 17 Lots 11, 12, 13 and 14
    - i. Legal representatives for Jerry Kittleson, and The SVRA to come up with a solution. Postpone until February 7<sup>th</sup> Meeting.
    - ii. Don Baillie moved to Postpone until February 7<sup>th</sup> meeting, Lee Hansen 2<sup>nd</sup>, Ayes unanimous
7. Review Action items from last meeting:
  - a. Review Title 9 Chapter 5 and come prepared for December 6 meeting Ed Sections 9.05.010 thru 9.05.060—Don 9.05.070 thru 9.05.110—Kathy 9.05.120 thru 9.05.170—Lee 9.05.180 thru 9.05.400 – in process
  - b. Lee and Stella letter to council for approval of expansion of RV Park lots- done
  - c. John—Update Section of 9.02.010 A. 1 if need be. – In process
8. Action Items for next meeting

- i. Ed/Don/Lee – work on annexation package
  - ii. John – Title 6 in next meeting
  - iii. Ed/Kathy – skillset will send to Mayor
  - iv. All- take permit application Yolanda sent and work on updates...etc....
9. Motion to Adjourn. —Lee Hansen moved to adjourn, Don Baillie 2<sup>nd</sup>, Ayes unanimous
10. Next Regular Board meeting—Wed 12/6/17 5PM