

The Town of  
Star Valley Ranch, Wyoming  
**PLANNING AND ZONING BOARD MEETING MINUTES**  
**FINAL**  
March 1, 2017

Present        Ed Koontz- Chairman  
                  Shirley Greenhoe – Member (phone)  
                  Kathy Daulton – Member (phone)  
                  Sue Abrams –Councilman – came in 5:20

Absent:        Jerry Hanson – Member  
                  Kathy Daulton – Member  
                  Lee Hansen – Member  
                  Don Bailey – Alternate Member  
                  Josh Floyd--Building Official

Guests:        Patricia Self – Resident 5:20

1. Call to Order— 5:03
2. Approval of Agenda— Kathy Daulton moved to approve as written Shirley Greenhoe 2<sup>nd</sup>, Ayes unanimous
1. Approval of Minutes from 2/15/17 – Kathy Daulton moved to Approve with typo changes--- Shirley Greenhoe 2<sup>nd</sup>, Ayes unanimous
2. Citizen input to the Board for items not on the agenda. - none
3. Variance requests-none
4. Action Items --Permit Application(s) – No Permit Applications
  - a. Bos, Norman –128 Fir Pl Plat 6 Lot 012—Detached Garage –Shirley Greenhoe Motion to bring back to table Norman Bos , Kathy Daulton 2<sup>nd</sup>, Ayes unanimous. A Discussion on hand drawn plot map....Ed explained... Shirley Greenhoe moves to approve with correct plat map, Kathy Daulton 2<sup>nd</sup> Ayes, unanimous.
  - b. Kathy referred to Roberts rules, and getting more info on procedures. To be sure how the meetings should be conducted would be clearer.
5. Review action items from last meeting.
  - a. Ed/Yo – find subdivision Ord. that was emailed earlier last year- done
    - i. Ed found it, and now they will have something to start with...
6. Information/discussion items.
  - a. Board Clerk - Re-cap P/Z any issues since previous meeting. –

7. Comments/Matters from the board.
  - a. Chairman's Administriva.
    - i. Board member absences: Kathy - Nov-Mar- available by phone, Lee Hansen all of Feb/Mar 1.... Shirley March 15
    - ii. P&Z Report Chairman (due 3/2) March Newsletter (due 3/15/16).
  - b. Member Opinions/Comments.
    - i. Ed spoke with Mayor today, re: Title six. Just adding or redefining what is there, and suggested going to 2015 IRC IBC... Shirley/Ed Explained the adoption of that Code...Kathy Daulton suggested inviting the council to a possible meeting with The Builders/Contractors.
    - ii. Ed explained most builders are already using the 2015 code. Kathy Daulton suggested having a structured meeting... Let them talk and The Board just listen, and take notes .Kathy suggested having the meeting when everyone is available.
8. Items turned over to Council for completion – information only for now
  - a. Progress - Adopting Current IRC- 2015
  - b. Annexation Process –
9. Recap action items for next Board meeting
  - a. ED – Title 6
10. Motion to Adjourn.— Shirley Greenhoe moved to adjourn Kathy Daulton 2<sup>nd</sup>  
Ayes unanimous
11. Next Regular Board meeting—Wed. 3/15/17 5PM