

The Town of
Star Valley Ranch, Wyoming
PLANNING AND ZONING BOARD MEETING MINUTES

FINAL

May 2, 2018

Present Ed Koontz - Chairman
 Don Baillie – Member
 Dolores Albers – Member
 Lee Hansen – Member
 Kathy Daulton – Member
 John Lynch – Councilman
 Yolanda Navarrete – P&Z Clerk
 Carolyn Thacker – SVRA Liaison

Absent

Guests Martins/Contractor
 Housley's – Owner/Builder
 Victoria Alonso – resident
 Bob Meikle – resident

1. Call to Order— 5:02 PM
2. Approval of Agenda— Don Baillie moved to approve, as amended, Dolores Albers 2nd, ayes unanimous
3. Approval of Minutes from 4/18/18 Meeting – Don Baillie Moved to approve, Kathy Daulton 2nd, ayes unanimous
4. Approval Of The Minutes 4/18/18 Public Hearing –Lee Hansen moved to approve, Don Baillie 2nd, ayes unanimous
5. Variance requests-none-
6. Action Items –
 - a. Housley, Darren, 173 Vista West Dr – Plat 10 Lot – 100 -- SFR – Josh says Good to go w/redlines. Kathy Daulton moved to approve w/redlines, Dolores Albers 2nd, Ayes unanimous
 - b. Martin , Tom/ Linda 409 Middle Branch – Plat 18 Lot 108 --- SFR – Josh says good to go- few redlines- Lee Hansen moved to approve, to begin footings/Foundation , and to turn in Truss Calcs, and electric plan before framing begins. Lee Hanse moved to approve for footings/Foundation, to have Electric/truss figures before framing begins, Kathy Daulton 2nd, ayes unanimous.
 - c. Murray, Robt – 98 Sugar Loaf Dr – Plat 10 lot-094-- SFR – Josh says good to go- few red-lines – Don Baillie moved to approve once the four Corner markers, and posts are installed, and verified, Lee Hansen 2nd, Ayes unanimous
 - d. Preisch, Mike – 58 Snow Forest Cir - 15 -25/26 – Driveway – ok – Don Baillie moved to recommend to The Town Council for approval, Kathy Daulton 2nd, Ayes unanimous.

- e. Black, Mike – 194 Canyon Pines way – Plat 13 Lot 019 – change in dormer- Josh says delayed waiting for better plans – Don Baillie moved to postpone to 5/16 meeting, Kathy Daulton 2nd, ayes unanimous.
 - f. Geranan, Matt – 192 West St- Plat 21 Lot 109 – Fence – corrections added – Lee Hansen moved to approve, Kathy Daulton 2nd, ayes unanimous.
 - g. Chiles, Jeremy-382 Cedar Dr. Plat 8 Lot 40 SFR/attached garage- Josh says delayed need Engineered plans – Lee Hansen moved to postpone to 5/16 meeting, Dolores 2nd, ayes unanimous.
 - h. Robinson/Skilton – 79 Vista East Dr Plat 9 Lot -34 Shed 160 Sq. Ft- Josh good to go –Don Baillie moved to approve, Kathy Daulton 2nd, Ayes unanimous.
 - i. Josh - Thank you – Ed will put together a letter, and get everyone’s signatures.
7. Review action items from last meeting.
- a. Ed Annexation – application process discussed
 - b. All- Subdivision application/process – Discussion, and edits – information that was sent over from Ryan Welling at Forsgren
8. Citizen input to the Board for items not on the agenda.
- a. Victoria Alonso to speak to The Board RE: her lot on Porto plc., whether it could be used as an easement to get to the acreage east which is in the county...After discussion, the Board relayed they would not be able to approve such a request.
9. Information/discussion items.
- a. Board Clerk-Re-cap P/Z any issues since previous meeting –
 - i. Egbert – Still has back stairs/concrete to finish... they are planning to be done before the permit expires in May... weather was a hindrance for the outside to be finished. – Should have final inspection with-in a week, or so.
10. Comments/Matters from the board.
- a. Chairman’s Administriva.
 - i. Board member absences: Don 5/16/18 and 6/6/18, Ed 5/16/18
 - ii. P&Z Report Chairman (due 5/3/18) May Newsletter (Due 5/15/18)
 - iii. Lee Hansen to Chair the 5/16/18
 - b. Board Member Opinions/Comments.
11. Items turned over to Council for completion
- a. Title 9 Chapter 5, but not including 9.05.400 – to John Lynch – in process
12. Recap action items for next Board meeting
- a. Yo- Check with county if they changed their procedure again..
 - b. Set up workshop for 5/7 – Subdivisions
 - c. Ed – Thank-you for Josh
 - d. Don- Title 9 information
 - e. YO – Get copies ready for Workshop
13. Motion to Adjourn. — Dolores Albers moved to adjourn, Kathy Daulton 2nd, Ayes unanimous
14. Next Regular Board meeting—Wed 5/16/18 5PM