

Star Valley Ranch, Wyoming

ORDINANCE: 2018-06

Amendment to Water Department's Fiscal Year 2017-18 Operating & Capital Budgets and General Fund Capital Improvement Budget

Water Operating Budget Change

For the good of our citizens, the Town Council has decided to move forward on the planning phases of Water Improvement Project - 2019, which will nearly complete the entire water distribution system. The purpose is to provide a quality water system to our residents at approximately half the cost by using grants and loan forgiveness programs. We are currently working to complete the following:

1. Engineering and design of the Water Improvement Project - 2019
2. Loan applications for a \$4M loan with 25% forgiveness from the State Lands and Investment Board through the DWSRF Program
3. Grant applications for \$2M in grants toward the project from the Mineral Royalties Grant program

The engineering for this project comes out of the Town's Water Operating Budget. Since this project was scheduled for a future year, the work involved with its planning was not budgeted for FY17-18. To cover these expenses, the Town will reduce Contributions to Water Capital Fund (reserves) and apply those funds to Water Administration.

See Table 1 – Operating Budget. Changes in the original budget are marked in red.

Table 1: Water Fund – Operating Budget

WATER DEPARTMENT	Original Budget	Amended Budget
Operating Budget	2017 - 2018	2017 - 2018
REVENUES		
Miscellaneous & Interest Revenues	\$7,650	\$7,650
5 th Cent Sales Tax – Credit	\$31,440	\$31,440
Operating Revenue	\$847,611	\$847,611
Service Availability Fees	\$127,000	\$127,000
System Development Fees	\$60,000	\$60,000
TOTAL REVENUES	\$1,073,701	\$1,073,701
EXPENSES		
Water Administration	\$74,180	\$119,180
Water Service	\$9,250	\$9,250
Water Operations	\$128,430	\$128,430
Water Salary & Wages	\$324,625	\$324,625
Loan Payments	\$313,890	\$313,890
Contribution to Water Capital Fund	\$223,326	\$178,326
TOTAL EXPENSES	\$1,073,701	\$1,073,701
Balance	\$0	\$0

Water Capital Improvement Budget Change

This amendment will also clean up some issues with the 3rd reading version of the Capital Improvement Budget of the Water Fund. Initially, there was a \$223,326 expense budgeted to go from the operating budget to the capital budget. However, only \$110,109 was reflected in the revenue side of the Capital Improvement Budget. These numbers must match. A few changes help clarify the flow of these funds.

1. Part of the funding on the revenue side of the capital budget is directed by municipal code. These revenues from the Water Operating Budget are 85% of revenues from the Service Availability Fee and 60% of revenues from the System Development Fee (tap fee). These numbers are a part of the \$178,326 shown in Tables 1 and 2.
2. The Loan and Grant portions of the funding for WIP-17 were simply reversed for accuracy. See Table 2.

3. Since \$75,000 was originally budgeted for Capital Equipment, it needed to be reflected in the source of revenues that these funds would come from reserves. This has been reflected in the change seen in Table 2.
4. The “Additional Contribution to Water Reserves” is a balancing figure. In Table 1, it balances the expense side with the revenue side. Then from the Operating Budget, it flows through the Capital Budget until it ultimately ends up in a reserve fund.

See Table 2 below. Changes in the original budget are marked in red.

Table 2: Water Fund – Capital Improvement Budget

WATER DEPARTMENT	Original	Amended
Capital Improvement Budget	Budget	Budget
SOURCE OF FUNDS	2017 - 2018	2017 - 2018
SLIB Water Supply Project 2017 Loan	\$982,300	\$1,964,600
MRG - Water Supply Project 2017 Grant	\$1,964,600	\$982,300
Revenue – Grants and Loans:	\$2,946,900	\$2,946,900
Application of Reserves - Capital Equipment		\$75,000
Application of Reserves:		\$75,000
Contribution to Reserves from Water Operations	\$110,109	\$178,326
Revenue – Non-Grants:	\$110,109	\$178,326
TOTAL SOURCE OF FUNDS	\$3,057,009	\$3,200,226
USE OF FUNDS		
Water Supply Project 2017	\$2,946,900	\$2,946,900
Total Projects:	\$2,946,900	\$2,946,900
Capital Equipment	\$75,000	\$75,000
Total Equipment:	\$75,000	\$75,000
Reserves - Future Improvement	\$35,109	\$178,326
Total contribution to Reserves:	\$35,109	\$178,326
TOTAL USE OF FUNDS	\$3,057,009	\$3,200,226
Balance	\$0	\$0

General Fund Capital Improvement Budget Change

We also applied for and received a grant for energy-efficient lighting on our Town buildings. This grant is through the Wyoming Business Council and covers 90% of our costs. The WBC granted us up to \$16,234. The Town’s portion would be \$1,623 if we use all that we can. This grant was received in the fall and will be used by June 30th.

Ordinance 2018-06

Water Budget Amendment

See Table 3 below for adjustments.

Table 3: General Fund – Capital Improvement Budget

GENERAL FUND	ORIGINAL	AMENDED
Capital Improvement Budget	BUDGET	BUDGET
SOURCE OF FUNDS	2017 – 2018	2017 – 2018
Revenue From Grants		
WBC Lighting Grant		\$14,611
WYDOT TAP Grant	\$20,000	\$20,000
Total Revenue from Grants:	\$32,000	\$46,611
From Previous Encumbered Funds:		
Town Complex	\$800,000	\$800,000
Roads Pavement Reconstruction	\$180,000	\$180,000
Capital Equipment	\$0	\$0
Application of Reserves - Future Improvements (Lighting Grant Match)		\$1,623
Reserves Applied to Finish Grant Projects	\$5,000	\$5,000
Total Revenue from Reserves:	\$985,000	\$986,623
From Contributions		
Contribution from General Fund	\$141,508	\$141,508
Revenue from Contributions:	\$141,508	\$141,508
TOTAL SOURCE OF FUNDS	\$1,158,508	\$1,174,742
USE OF FUNDS		
Roads-Pavement Reconstruction	\$180,000	\$180,000
Total Roads-Pavement:	\$180,000	\$180,000
Town Complex	\$800,000	\$800,000
Total Town Complex:	\$800,000	\$800,000
WBC Lighting Project		\$16,234
WY Forestry Trails	\$12,000	\$12,000
WYDOT TAP Study	\$25,000	\$25,000
Total Investment in Capital Projects:	\$37,000	\$53,234
Equipment	\$98,000	\$98,000
Total Equipment:	\$98,000	\$98,000
Reserve for Future Improvements	\$43,508	\$43,508
Total Contribution to Reserves:	\$43,508	\$43,508
TOTAL USE OF FUNDS	\$1,158,508	\$1,174,742
Balance	\$0	\$0

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF
STAR VALLEY RANCH**

We do hereby amend the Water Department's Operating and Capital Improvement Budgets, as well as the General Fund's Capital Improvement Budget for fiscal year 2017-2018 as shown in Tables 1, 2, and 3, for the specific purposes of designing and engineering Water Improvement Project – 2019, cleaning up errors and adding clarity to the original Water Fund Capital Improvement Budget, and accommodating the Lighting Efficiency Grant from the Wyoming Business Council for Fiscal Year 2017-2018.

Effective Date

This Ordinance will be effective immediately, upon approval of the Town Council.

Expiration

This Ordinance will expire on June 30, 2018.

PASSED THIS 22nd Day OF MAY, 2018

Kathleen Buyers, Mayor

Attested:

Stella Mackey, Town Clerk